

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING**

October 6, 2020, 6:30 p.m.

Present: R. Hodapp, S. Braegelman, K. Olson, J. Hedtke (6:45 via phone), R. Schaefer, M. Johnson, J. Kolb, R. Imdieke and J. Marten of Elkhorn Lake.

1. President Hodapp called the meeting to order at 6:30 pm.
2. District Mission Statement - "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed"- was recited by President Hodapp.
3. A motion to approve the agenda was made by S. Braegelman and seconded by K. Olson. Motion passed 4-0.
4. **Consent Agenda**
  - a. 2020-09-01 MFCRWD Minutes
  - b. 2020-10-06 Income & Expense
  - c. 2020-10-06 Treasurer's Report
  - d. Permit 20-03: KH Properties LLC: Grading Property – New London West County RD 40

A motion to approve the Consent Agenda was made by K. Olson and seconded by S. Braegelman. Motion passed 4-0.

**5. Regular Board Matters**

- a. Board Communication –President Hodapp opened the discussion on the suggestion by K. Olson. Her suggestion was for a more structured format to the meetings when it refers to motions. The concern was for all opinions to be heard.
- b. Board Manager Attendance Policy –See Manager Attendance Policy-K. Olson referred to the subsection in the policy which refers to new Managers minimum attendance as higher than current Managers. The recommendation was that the minimum attendance standard be the same for all Managers. A motion was made by K. Olson that the attendance be the same for all Managers. The motion was seconded by R Schaefer. Discussion-President Hodapp stated that additional electronic equipment would be needed by the WD office for remote attendance in order to meet the current law. Manager Olson called for the vote. Motion passed 4-0, J. Hedtke was unable to vote via his phone.

**6. District Matters**

- a. Rules Update Progress & Public Hearing Memorandum – M. Johnson reviewed the memorandum of rule changes. The Rules changes will be posted on the website and the public will be able to comment. A motion was made by S. Braegelman to post for a Public Meeting on December 1<sup>st</sup> at 6:00 pm with the Board meeting following. The motion was seconded by K. Olson and the motion passed 5-0.
- b. Houston Engineering Additional Scope: WRAPS II – M. Johnson reported on the addition of the three Total Maximum Daily Load (TMDL) studies, now required. The additional funds will be added to the contract. See Houston Engineering memo. A motion was made by S. Braegelman to add the cost of the three additional TMDL studies to the contract at a cost of \$5,800. The motion was seconded by J. Hedtke and the motion passed 5-0.
- c. 2021 Health Insurance Memorandum – M. Johnson presented payroll deductions options for staff. These options would allow an increase for single/married employees to increase their level of benefit through payroll deduction. The District's 2021 adopted budget allows for employer to pay for additional health/flex benefits offered. A motion to increase the employer benefits was made by J. Hedtke and seconded by S. Braegelman. Discussion of the 2021 budget which could allow for the increase. A single employee would be \$0 (2020 rate) to \$7048.00 (2021 rate) and married/family would be \$9,240 (2020 rate) to \$14,400.00 (2021 rate). The motion passed 5-0. M. Johnson stated that the employee can opt in or opt out through PERA or MN Deferred Compensation Plan. A motion was made by K. Olson to support the offering of the automatic deduction of the PERA or of the MN Deferred Compensation Plan. The motion was seconded by J. Hedtke and the motion passed 5-0.

7. Projects/Permits/Reports:
  - a. North Fork Crow River 1W1P – M. Johnson presented information regarding the NFCR 1W1P. The partnership will receive 1.1 M dollars for the 2020-2022 budget year. The Work Plan submitted to BWSR in February has not been approved.
  - b. Elkhorn Basin Memorandum: Houston Engineering Scope Services Agreement – M. Johnson presented information on the Elkhorn Lake Association memo. See attached memo. Watershed Based Funding could be used for the proposed feasibility study. The work plan was reviewed as well. A motion to approve the contract with Houston Engineering Inc. for the “Elkhorn Lake Altered H&H Study Houston job #5480-0022 was made by R. Schaefer and seconded by K. Olson. The motion passed 4-0 (J. Hedtke was not able to vote).
  - c. Mahn Shoreline project – M. Johnson presented the memo that was sent to Mr. Mahn, informing him of the board decision. The landowner declined the invite to a Board meeting and has paid the contract funds to the WD.
  - d. Q3 Activity Report – The quarterly report now includes hyperlinks that are accessible for further reading on a topic.
8. Legal Counsel Report – No report.
9. Public Access Forum – R. Schaefer stated that she received several call/comments on the county road project on the Green Lake north lake road. The concern was the unprotected storm sewers. M. Johnson also stated that she has viewed unprotected storm sewers. R. Imdieke stated that the project was subcontracted out by the county. He will speak with Mel Odens, Public Works Director, about these concerns. R. Schaefer also brought up the Wi-Fi issues experienced by some board member. She requested a possible hybrid option at the WD. This would allow some board members or public to attend if desired. K. Olson offered to try different platforms with M. Johnson. M. Johnson will switch from WebEX to Zoom Webinar for the November meeting.
10. A motion was made by S. Braegelman, seconded by K. Olson to adjourn. The motion passed 5-0 and the meeting ended at 8:13 pm.

Submitted by,

Ruth Schaefer  
Secretary