

MIDDLE FORK CROW RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING

July 7, 2020, 6:30 p.m. Join by video: Ruth on 6:34.

Present : R. Hodapp; S. Braegelman; K. Olson; R. Schaefer (6:35); M. Johnson, K. Kahler; J. Kolb; C. Mehan; R. Imdieke and J. Weirnerman. Absent: J. Hedtke.

1. The meeting was called to order by President Hodapp at 6:33 pm
2. "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was recited by R. Hodapp
3. Motion to approve the Agenda was made by S. Braegelman, seconded by K. Olson. Motion passed by voice vote 3-0.
4. CONSENT AGENDA:
 - a. 2020-06-02 MFCRWD Minutes
 - b. 2020-07-07 Income & Expense
 - c. 2020-07-07 Treasurer's Report-Motion made by S. Braegelman, seconded by K. Olson to approve the consent agenda. Motion passed by voice vote 4-0.

REGULAR AGENDA

5. Board Manager Matters
 - a. 2020 Request for MAWD Resolutions - The Board reviewed the MAWD process for submission of Resolutions. The current list of active Resolutions was reviewed by the Board. No new resolutions will be added at this time.
6. District Matters
 - a. Jason Weirnerman – BWSR Board Conservationist- M. Johnson introduced our new BSWR Conservationist. J. Weirnerman stated that T. Ochsendorf's position is not going to be filled at this time, due to a hiring freeze. Her territory will be divided amongst current staff. J. Weirnerman is out of the Waite Park office and has been with BWSR for 15 years. He works with 6 counties and two other Watershed Districts (Sauk River and North Fork).
 - b. Cafeteria Plans – The Board reviewed the Cares Act provisions of the Cafeteria Plan, presented by M. Johnson. A motion was made by K. Olson, seconded by R. Schaefer to approve the Care Act Provision. Motion passed by voice vote 4-0.
 - c. Draft 2021 Proposed Budget – The subcommittee of R. Hodapp and S. Braegelman created the draft budget for 2021, which was reviewed by the Board. M. Johnson stated that only secured grant funds were listed as income and pending grants were not listed. K. Kahler was available for Board questions. The budget hearing will be scheduled for August. K. Olson stated she would not be able to attend the August meeting.

d. Public Hearing for 2021- Motion to set the Proposed Budget hearing for August 4th at 6:15 pm was made by K. Olson, seconded by S. Braegelman. Motion passed by voice vote 4-0.

7. Previous District Matters

a. COVID-19 Memorandum was presented to the Board by M. Johnson. See Memorandum dated June 30,2020.

b.COVID-19Phased Response Plan- M. Johnson presented the COVID 19 Phased Response Plan document. The Board reviewed the policies which describe how the WD office will operate during different stages of this pandemic. See document dated July 7th, 2020. Motion made by R. Schaefer, seconded by S. Braegelman to approve the document. Motion passed 4-0 by voice vote.

8. Review of Project / Permit Status:

a. Loan: Jeff & Jean Klose- -M. Johnson reported on the septic loan for the improvement project. Project cost is estimated at \$11,950. Funds are available for this project which is not yet completed. Motion was made by S. Braegelman, seconded by K. Olson approved up to \$11,950 septic loan for Jeff and Jean Klose. Motion passed 4-0 by voice vote.

b. Project: K-03-19 Loon Creek Erosion Voucher – Clean Water Partnership/Watershed Based Funding – M. Johnson referred this discussion over to C. Mehan of Wenck, who pointed out a discrepancy with an invoice for this project. See the Technical memo created by Wenck dated July 2nd, 2020. Swenson & Son's total bid price received on April 20th, 2020 was \$78,355.00. The estimate for additional cost brought that total up to \$82,445.00. After the work was completed, the invoiced amount from Swenson & Son was for \$92,009.73. The latest invoice listed the product/supplies, which was not found by Wenck at the site. Motion was made by R. Schaefer, seconded by K. Olson to pay the remaining balance of \$52,082.27 (\$82,445.00-\$30,362.73 partial payment already paid=balance due of \$52,082.27). Motion passed by voice vote 4-0. The difference of \$9,564.73 will not be paid. The Board noted that previous projects with Swenson & Son were performed well, without any discrepancies.

9. Legal Counsel Report-J. Kolb stated that he appreciates the CoVid response plan being accepted and recommends continued virtual meetings be scheduled.

10. Public Access Forum- No public comments.

Motion to adjourn the meeting was made by S. Braegelman, seconded by K. Olson. The motion passed by voice vote 4-0 and the meeting ended at 7:20 pm.

Submitted by,

Ruth Schaefer-Secretary