

MIDDLE FORK CROW RIVER WATERSHED DISTRICT BOARD OF MANAGERS MEETING

May 5, 2020, 6:30 p.m.
Teleconference Meeting – WebEx Platform

Present: R. Hodapp; S. Braegelman; K. Olson (6:34); R. Schaefer; J. Hedtke (6:38); M. Johnson; K. Kaehler; J. Kolb; R. Schmidt and R. Imdieke.

MINUTES

1. The meeting was called to order by President Hodapp at 6:30 pm.
2. The District Mission Statement-“We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed”-was recited by R. Hodapp.
3. Motion to approve the agenda was made by S. Braegelman, seconded by R. Schaefer. Motion passed 3-0.
4. Consent Agenda-
 - a. 2020-04-07 MFCRWD Minutes;
 - b. 2020-04-20 MFCRWD Special Meeting Minutes;
 - c. 2020-05-05 Income & Expense;
 - d. 2020-05-05 Treasurer's Report;
 - e. Permit 20-01: Erosion Control permit - Stonefield Construction, Larry Rice – grading and filling three parcels (Lake Ave S.)

Motion to approve the Consent Agenda was made by R. Schaefer, seconded by S. Braegelman. Motion passed 3-0.

5. Board Manager Matters:
 - a. Oath of Office –New Board Manager K. Olson of Kandiyohi County, recited the Oath of office. See oath of office.
 - b. Officer Vacancy – The Board discussed the officers vacancies. Motion made by J. Hedtke to propose a new slate of officers as: S. Braegelman as Treasurer; K. Olson as Co-Treasurer and J. Hedtke would become Vice-President. Motion passed 5-0.
 - c. Schlenner Wenner & Co. – 2019 Financial Statement and Audit – R. Schmidt CPA Manager presented the 2019 Audit. The results were reviewed with the Board and all questions answered. See 2019 Financial Statement and Audit. Discussion centered on: contracts, sealed bids, and the advertising of bids. Motion to approve the audit, was made by R. Schaefer, seconded by S. Braegelman. Motion passed 5-0.
 - d. Resolution 20-02: Financial Institution Powers Granted – This Resolution designates signature authority at the WD bank (Home State Bank). Motion to approve the following designees:
 - i. To open any deposit or share accounts-Managers: Braegelman, Olson
 - ii. To withdraw or transfer funds on deposit-Managers: Braegelman, Olson
 - iii. To endorse checks-Managers: Braegelman, Hedtke, Hodapp, Olson, Schaefer
 - iv. To countersign checks-Managers: Braegelman, Hedtke, Hodapp, Olson, Schaefer
 - v. For emergency signatures-Managers: Braegelman, Hedtke, Olson, Schaefer

Motion to approve Resolution #20-02 Financial Institution: Powers Granted resolution, was made by J. Hedtke, seconded by K. Olson. Motion passed 5-0. See Resolution #20-02.

- e. MFCRWD Board Policy – The Board reviewed the previously adopted Policies and Amendments. Motion to approve the Board Policy Packet was made by S. Braegelman, seconded by R. Schaefer. Motion passed 5-0.
 - f. 2020 Budget Board Committee – The Budget Committee will consist of S. Braegelman and R. Hodapp. The Budget Committee will meet in June for the 2021 budget.
6. Project / Permit Status:

- a. MFCRWD Policy (BMP Policy) –M. Johnson presented the Districts BMP Policy. Changes to the policy focus on the BMP’s and contract policies. Purchasing power is more clearly defined (ex. Repair of a monitoring piece of equipment in between regular meetings). Motion to approve the District Policy was made by J. Hedtke, seconded by K. Olson. The motion passed 5-0.
 - b. MN Department of Transportation project permit variance – M. Johnson presented an electronic letter from Allan Schmidt, of the MN DOT. The letter requested a variance for two projects. Water quality standards will not be harmed by this variance. See letter for a description of standards that will be maintained. Motion to accept and approve the MN DOT Project Permit Variance was made by J. Hedtke, seconded by S. Braegelman. Motion passed 5-0.
 - c. North Fork Crow River 1W1P – RFP – M. Johnson presented the changes to the RFP which included the removal of the CROW Joint Powers by name and the additional financial cost. The May 13th meeting is pending as the agenda has yet to be determined. The addition of the financial cost of \$2700 per year in the Memorandum of Cooperation, is based on land area. Moor Engineering is on board working on the project management.
7. District Matters:
- a. 2019 Photo contest pick – K. Kahler will send out a survey link for the ranking of the Photo of the Year contest. Board members should make their selection within the next two weeks.
 - b. Earth Day Donation –M. Johnson stated that PWELC is requesting a small donation to cover their occurred costs. Costs will be divided by the major sponsors. Motion was made by K. Olson, seconded by J. Hedtke to approve payment of \$58 to PWELC. Motion passed 5-0.
 - c. Nest Lake dam letter –M. Johnson presented a letter from L. Kleindl, Kandiyohi County Administrator concerning the Nest Lake dam. The letter was sent to Rep Dave Baker and the DNR Dam Supervisor stating the Counties concerns and level of involvement in this project. The DNR would fund dam improvements/ replacement when owned by the DNR. The Nest Lake dam is not owned by the DNR, therefore; the DNR would only fund this project at 50% of the cost. The cost of this potential project has not been determined. See the letter which requests State funding, as the local tax base would not cover the cost of the project. A map detailing the owners was reviewed by the Board.
8. Legal Counsel Report- J. Kolb reported that the current meetings by alternative means can continue even after the current Stay at Home order is lifted. The Board has the final decision as to when they would want to go back to public meetings. The State of MN Department of Health and the Center for Disease Control guidelines will be taken under consideration.
9. Public Access Forum-The Board and staff welcomed our new Manager Kelsey Olson. Kelsey is the Sibley State Park Naturalist.

Motion to adjourn was made by J. Hedtke, seconded by S. Braegelman. Motion passed 5-0 and the meeting ended at 7:48 p.m.

Submitted by,

Ruth Schaefer

Secretary