

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING  
November 4, 2019, 6:30 p.m.  
MFCRWD Office, 189 County Road NE, Spicer, MN**

**Present: S. Braegelman, R. Hodapp, J. Hedtke, R. Schaefer, M. Johnson, J. Morales and J. Kolb**

1. Meeting was called to order by R. Hodapp.
2. District Mission Statement- “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.
3. Motion to approve the agenda with the addition of 7.d by S. Braegelman, second by R. Schaefer. Motion passed 3-0.
4. CONSENT AGENDA:
  - a. 2019-10-03 Regular Meeting Minutes
  - b. 2019-11-04 Treasurer’s Report
  - c. 2019-11-04 Income and Expense
  - d. Permit 19-06 John & Pat Taatjes – garage 12492 Indian Beach Road

Motion to approve was made by R. Schaefer, second by J. Hedtke. Motion passed 4-0.

**REGULAR AGENDA**

5. Review of Project / Permit Status:
  - a. North Fork One Watershed One Plan – M. Johnson presented a draft Coordinator and Financial Manager position which would be hosted by Wright County SWCD. Only 20% of the grant funds can go to the staff position. Annual contributions are requested through 2027. \$112,000 would come from Watershed based funding. Our share could be \$2,000 per year with an increase of 5% per biennium. These costs are considered the worst-case scenario. Budget discussion took place. Next policy meeting is November 6<sup>th</sup>, with R. Hodapp attending as the MFCRWD representation.
  - b. WRAPS II – Upper Mississippi North Fork project –A. Johnson has been working on this project. Scott Lucas of MPCA is the project manager.
  - c. Nest Lake dam –M. Johnson met with the county and learned that a buyer asked the county to take the dam and electro portion for a \$1. The county has not yet put this on their agenda. A meeting will be requested with Rep Dave Baker and the DNR to further discuss this situation. J. Kolb reported that the title work continues of the vague and old documents.
  - d. Permit 19-07: Atwater Solar Garden – M. Johnson reported on the US Turkey farm, in Meeker County. All the paperwork follows our policies. Stormwater and erosion control permits were requested of the State. Motion to approve Permit 19-07 was made by R. Schaefer, second by J. Hedtke. Motion passed 4-0.
6. District Matters
  - a. K-03-19-B Loon Creek Contract: Haker – This contract was approved several months ago. It has been noted that this project will disturb two other landowners. Ron Haker is the first property owner. An easement will be needed. Motion to approve K-03-19B was made by S. Braegelman, second by J. Hedtke. Motion passed 4-0.
  - b. K-03-19-C Loon Creek Contract: Dammermann – Dammermann is the second property owner. Motion to approve K-03-19C was made by S. Braegelman, second by J. Hedtke. Motion passed 4-0.
  - c. K-03-19 Loon Creek project update – M. Johnson reported that Swenson & Sons Construction will be starting the project this week.
  - d. M-08-19 Grassed Waterway Contract: Lilleberg – M. Johnson reported on the washout on the Lilleberg property by Wilcox Lake, in Meeker county. Wenck estimated the cost

of the project to be \$180,881.00. Three bids were received, they are: Land Pride \$108,611.75; Swenson & Sons \$112,003.10 and Luedtke Contracting at \$84,009. The Project must be completed by December 2020. Discussion centered on the grass water way; the property owner will be responsible for the actual drainage pipe. Motion to approve M-08-19 was made by S. Braegelman, seconded by J. Hedtke. Motion passed 4-0.

- e. K-12-09 Park Lane project update – Previous Spicer City Council meeting minutes (11-13-18) refer to the City responsibility for the catchment area. The project has not been completed by the City of Spicer. Property owner (Riley Nelson) expressed concern to the WD of potential erosion/flooding in the Spring as the project has not been completed. No Board actions.
  - f. 2020 Meeting Calendar – Board reviewed the 2020 calendar, corrections were made. Motion to approve the corrected 2020 calendar was made by J. Hedtke, second by S. Braegelman. Motion passed 4-0.
7. Board Manager Matters
- a. MAWD Annual Meeting – Board members attending will be: R. Hodapp, S. Braegelman, J. Hedtke and R. Schaefer. M. Johnson will post their attendance at this event.
  - b. MAWD Resolutions –The Resolution packet was reviewed, discussed, and consensus was determined.
  - c. Delegate MAWD – Motion to appoint R. Hodapp and J. Hedtke as delegates, with S. Braegelman as alternate was made by S. Braegelman, second by J. Hedtke. Motion passed 4-0.
  - d. Replacement of Manager G. Behm-Discussion of Manager Behm, whose term expires in April 2020. Manager Behm stated in October that he was not going to serve another term and will be gone for the winter months. Discussion took place to determine if the County could seek a replacement earlier for the winter months. J. Kolb stated that a Manager would need to resign earlier than their term date, for the County to begin replacement selection. R. Hodapp stated he would contact Manager Behm.
8. Previous Board Manager Matters
- a. Rules Amendment Memo –See attachment memo. Motion to send the document to Public Transportation Authorities for comment made by R. Schaefer, second by S. Braegelman. Motion passed 4-0.
  - b. Personnel Subcommittee Personnel Policy Handbook Memo – M. Johnson reviewed the Personnel document, see document attachment. Changes discussed were: Allow employees to work in excess of 40 hours in one week only with approval of the administrator. Allow compensatory time to be credited at a ratio of 1.5:1 for each hour worked in excess of 40 hours. Allow accrued compensatory time to be used as time-off by the employee as approved by the administrator. Allow year to year carryover of no more than 40 hours of compensatory time and require pay out of excess compensatory time prior to year-end. Require compensatory time to be used before vacation. After Board discussion, a motion was made by S. Braegelman, second by J. Hedtke to approve the revised Personnel Policy Handbook. Motion passed 4-0.
9. Legal Counsel Report-None
10. Public Access Forum -None
11. Motion to adjourn was made by S. Braegelman, second by J. Hedtke. Motion passed 4-0 and the meeting ended at 8:50 pm.

Submitted by,  
Ruth Schaefer  
Secretary