

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
July 2, 2019, 6:30 p.m.
MFCRWD Office, 189 County Road NE, Spicer, MN**

Present: R. Hodapp, S. Bragelman, R. Schaefer, G. Behm, J. Hedtke (6:34), M. Johnson, J. Morales, J. Kolb, R. Imdieke, R. Schmidt, J. Gertgen, M. Wheeler-Gertgen, and S. Miller

1. The meeting was called to order at 6:30 by Chairman Hodapp.
2. District Mission Statement- “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was stated by Chairman Hodapp.
3. Motion made by G. Behm, second by S. Bragelman to approve the agenda. Motion passed 4-0.
4. **CONSENT AGENDA:**
 - a. 2019-06-04 Regular Meeting Minutes
 - b. 2019-07-02 Treasurer’s Report
 - c. 2019-07-02 Income and ExpenseMotion by R. Schaefer, second by S. Bragelman to approve the Consent Agenda. Motion passed 4-0.

REGULAR AGENDA

5. Schlenner- Wenner & Co. – 2018 Financial Statement and Audit – Ryan Schmidt, CPA Manager, presented the 2018 Financial Statement and Audit. See 2018 report. Details were reviewed and discussed by the Board. A favorable audit was presented. Motion to accept the 2018 Financial Statement and Audit was made by G. Behm, second by J. Hedtke. Motion passed 5-0.
6. Jeff Gertgen Cattle Exclusion 2018 Project of the Year -J. Morales presented the Project of the Year to the Gertgen’s. Before and after photos were viewed as J. Gertgen described the project. This cattle exclusion project is located on Schultz Lake. The Board thanked the Gertken’s for their time and assistance in protection of water quality within the watershed.
7. Review of Project / Permit Status:
 - a. North Fork One Watershed One Plan -The Policy Committee met, and the Memorandum of Agreement was discussed. The next meeting will be July 3rd to discuss the Bylaws. The Block grant funds are in our bank account. Three requests for funds have been submitted by: Wright SWCD, Stearns SWCD, and the Kandiyohi SWCD.
 - b. WRAPS II – Upper Mississippi North Fork project -We have a contract with the MPCA for data collection This project will be like the WRAPS I. This time the WD will hire for the responsibilities of this project. A position was posted and the best candidate was Andy Johnson. He will start on 7-15-19 at \$22/hour and will be funded through the WRAPs funds.
 1. Position Hire – Motion by G. Behm, second by R. Schaefer to approve the hiring of Andy Johnson for the WRAPS II project. Motion passed 5-0.
 - c. Permit – Bruce Johnson – Telephone consult with C. Meehan of Wenck Engineering took place in order to discuss his concerns with this project. See document by Wenck. This project is on the west side of Diamond Lake and involves an open cut trench. Some concerns expressed are the height of the berm, the berm blanket, and that silt fencing be used. Motion made by G. Behm, second by J. Hedtke to approve the recommendations made by C. Meehan for this project, permit approval based on contingencies listed in the recommendations from Wenck. Motion passed 5-0. These concerns will be passed on to the project lead.
 - d. Permit – City of New London -C. Meehan-Wenck Engineering stated the three concerns of the street overlay project in New London. The water main looping and the three raingardens to treat the water along with the grit chambers should be stated more specifically. Motion by R. Schaefer, second by S. Bragelman to add the three concerns to the project, permit approval based on contingencies listed in the recommendations from Wenck. Motion passed 5-0.
8. District Matters
 - a. K-02-18 Diamond Lake Park Payment Voucher

1. Clean Water Fund \$44,296.39 – Photos of County Park-Diamond Lake before and after were reviewed by the Board. Two different payer sources will require two separate checks for this project. Motion to approve \$44,296.39 from the Clean Water Fund for County Park-Diamond Lake Park Project was made by S. Bragelman, second by J. Hedtke. Motion passed 5-0.
 2. Clean Water Partnership \$7,912.61 – Motion made by S. Bragelman, second by J. Hedtke to approve \$7,912.61 from the Clean Water Partnership for the County Park-Diamond Lake Project. Motion passed 5-0. Total cost to the District for this project was \$52,209.
- b. K-01-19 John Ryan Payment Voucher Clean Water Fund \$10,946.25 – This project is on the SW side of Diamond Lake. Before and after photos were reviewed for the project. Neighboring property owners-Ryan’s and Tholkes completed this project of vegetated rip rap. Project has been completed. Motion made by G. Behm, second by J. Hedtke to approve payment of \$10,946 to J. Ryan. Motion passed 5-0.
 - c. K-02-19 Tholkes Payment Voucher Clean Water Fund \$10,946.25 – Motion made by S. Bragelman, second by R. Schaefer to approve payment of \$10,946.25 to Tholkes. Motion passed 5-0.
 - d. K-04-19 New London Raingarden-The Accelerated Implementation Grant study coming to fruition with the addition of this raingarden project. This project will also add space for further rains. The total of this project is \$131,189.50. The Clean Water Fund, 75% share is \$98,392.13. The project will start late July or August.
 - e. K-05-19-D.Olk- Motion to approve \$3,698.25 of the Clean Water Fund for this project was made by J. Hedtke, second by S. Bragelman. Motion passed 5-0.
 - f. K-06-19 E. Hatlestad-Motion to approve \$3,698.25 of the Clean Water Fund for this project was made by G. Behm, second by J. Hedtke. Motion passed 5-0.
 - g. K-07-19 E. Hatlestad-Motion to approve \$16,016.25 of the Clean Water Fund for this project was made by S. Bragelman, seconded by R. Schaefer. Motion passed 5-0.
9. Previous District Matters
- a. District Server (storage and backup) – M. Johnson stated that the second request for a bid went unanswered. Replacement of the server was discussed by the Board. Motion made by G. Behm, seconded by J. Hedtke to approve \$7,925.35 plus installation time and back up for replacement of the server. Motion passed 5-0.
10. Board Manager Matters
- a. 2020 Budget Subcommittee – A subcommittee of G. Behm and R. Hodapp will meet in July.
 - b. Proposal Skip Wright – Retired DNR hydrologist S. Wright sent a proposal to the WD for consulting services within the WD. See document. The proposal was reviewed and discussed. No action taken at this time as no specific need was identified at this time.
 - c. MAWD Summer Tour –M. Johnson and R. Schaefer presented information of the summer tour which was well attended and informational.
11. Previous Board Manager Matters
- a. Per diem, by-laws update – State law would allow for a rate increase in Board Managers per diems up to \$125 per day. M. Johnson stated that Public Employees Retirement Account (PERA) is a concern if a Manager were to earn over \$5100/year. PERA would need to be addressed by the Manager and the WD budget. The current rate of 6.5% contribution by Manager and 7.5% by the WD as the employer would need to be clarified by policy ahead of time. M. Johnson will consult with Rinke Noonan and this subject, more information will be presented at the August meeting.
 - b. Rules Update Subcommittee – M. Johnson stated that the Rules were updated at a June 6th meeting. C. Meehan of Wenck Engineering could present this information at our August meeting along with Kandiyohi county zoning administrator E. VanDyken.
 - c. Personnel Subcommittee – This committee met prior to this meeting and will meet again prior to the August WD meeting.

12. Legal Counsel Report-J. Kolb stated that the MAWD Resolution and State Legislature passing the general fund levy will provide a greater flexibility for the WD for project-based funding.
13. Public Access Forum -Steven Miller, of a local organization presented concerns on the recent reclassification of the Hawick landfill. See handout. Ground water contamination is the groups primary concern. The landfill expanded from a Class 2 site to Class 3 site. The original permit was granted in 2006 as a Class 2 site. This was discussed by the Board. John Kolb stated that the landfill owners are required to file a report to MPCA and once that report has been filed, the data is a public information. The next meeting is scheduled Monday July 8th for those interested in attending.
14. Motion was made by J. Hedtke, seconded by G. Behm to adjourn the meeting. Motion passed 5-0 and the meeting ended at 8:20 pm.

Submitted by,

Ruth Schaefer
Secretary