

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING**

**May 7, 2019, 6:30 p.m.**

**MFCRWD Office, 189 County Road NE, Spicer, MN**

**MINUTES**

Present: J. Hedtke, S. Braegelman, R. Hodapp, G. Behm, R. Schaefer; M. Johnson, J. Morales, J. Kolb, S. & H. Meints.

1. The meeting was called to order by R. Hodapp at 6:30 pm.
2. District Mission Statement  
    "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" -  
    was read by R. Hodapp.
3. Motion made by G. Behm, second by J. Hedtke to approve the agenda. Motion passed 5-0.
4. Consent Agenda:
  - a. 2019-04-02 Regular Meeting Minutes
  - b. 2019-05-07 Treasurer's Report
  - c. 2019-05-07 Income and ExpenseMotion made by R. Schaefer, second by S. Braegelman to approve the consent agenda and make one correction to the minutes. Motion passed 5-0.
5. Oath of Office – S. Braegelman took the oath of office. His term is effective till 4-27-2022, as the Stearns County Manager.
6. Officer Vacancy –S. Braegelman will be the Vice President of the Board of Managers.
7. Review of Project / Permit Status:
  - a. Diamond Lake TMDL Implementation, Hubbard, Schultz and Wheeler Implementation Activity CIP #13-02 – M. Johnson stated the Technical group met on April 16<sup>th</sup> to review the project. J. Kavanaugh will work with the ditch inspector, to ensure that ditch erosion does not occur. The WD will monitor for water quality only. The DNR will monitor the fish and vegetation. Curly Leaf Pond Weed prevalence should decrease after the drawdown and freeze. Fish barriers are still in place for carp control. Sediment survey results will be shared at a future meeting. Water chemistry starts next week, and flow measurements will start as well. A 5-month average of these results will be obtained and shared late winter 2019.
  - b. North Fork One Watershed One Plan
    1. Watershed Based Funding Grant Agreement – The WD is ready to receive the State of MN funds. Funds will be awarded for the 1W1P priorities. This WD will act as the fiscal agent. Approximately \$400,000 will be available to participating partners. After the Technical Advisory group approves a project; the project request is then sent on to the Policy group for review. If Policy approves the project, then funds can be committed to the project. The grant agreement of \$642,377 is available till 12-31-2021. See document FY2018 State of MN BWSR Watershed Based Funding Grants Program. Motion made by S. Braegelman, second by R. Schaefer to approve the State of MN BWSR Watershed Based Funding Grant Program. Motion passed 5-0.
  - c. WRAPS II – Upper Mississippi North Fork project
    1. Joint Powers Agreement – M. Johnson updated the Board on a previous agreement. Motion by G. Behm, seconded by J. Hedtke to approve the Joint Powers WRAPS II agreement passed 5-0. The WD was awarded \$230,000 with an end date of 6-30-2022. Houston Engineering will do the stream work for the North Fork Crow River Watershed District. Any impaired stream within the last 10 years, could be analyzed. A meeting with the MPCA will occur within the next few weeks to provide more information. Houston Engineering contract arrived today and was reviewed with the Board. Motion to approve the Houston Engineer contract for \$47,000, was made by S. Braegelman, seconded by R. Schaefer. Motion passed 4-1.

2. Position Description Approval – See document titled “Technician-Advanced Watershed Specialist” which was reviewed by the Board. Previously the WD contracted with Wenck Engineering for this type of work. M. Johnson suggested that the WD hire for this type of work. The position would be funded through the grant through 2022. Motion made by R. Schaefer, second by G. Behm to approve Technician-Advanced position. Motion passed 5-0. M. Johnson will post the position and Board members will be asked to attend the interview.
- d. Watershed Pollutant Load Monitoring Network – CROW Joint Powers held this monitoring grant. The Middle Fork Crow River WD monitors the Manannah site. The North Fork Crow River WD monitors other sites. Now that the CROW has dissolved, the sites need to be monitored by others. After discussion, it was decided that this WD will monitor the McLeod, Cokato and Lester Prairie sites until the amendment allows for other partners to complete the work. The amendment with the MPCA is pending.
8. District Matters
  - a. Treasurer’s Resolution – Motion by G. Behm, seconded by J. Hedtke to allow S. Braegelman as a signatory-Resolution #19-01. Motion passed 5-0.
  - b. Liability Coverage – Waiver Form – Motion made by S. Braegelman, seconded by R. Schaefer to waive the statutory requirements of insurance with the League of MN Cities. Motion passed 5-0.
  - c. Conklin septic loan – M. Johnson reported that a property owner has requested a septic loan up to \$8,000. Kandiyohi county will do the inspection. The property owner has 18 months to bring the septic into compliance. Motion made by J. Hedtke, second by G. Behm to approve up to \$8,000 for a septic loan. Motion passed 5-0.
  - d. Kandiyohi County Water Task Force mini grant – J. Morales stated that he applied for and received a Kandiyohi Water Task Force mini grant of \$1,600 (MFCRWD match is \$1,600). The funds will be used for educational equipment (microscopes, pipettes, and slides) sessions with ACGC, BBE, and NL-S and possibly other schools.
9. Permit Inspection Assistance – M. Johnson asked Wenck Engineering to put together a proposal for permitting and stormwater projects. The proposal would cost \$1,950/month and Brady Schmitz would perform the duties. See document dated 5-3-19. Motion made by R. Schaefer, seconded by S. Braegelman to approve the Permit Inspection Assistance Agreement. Motion passed 5-0.
10. Previous District Matters
  - a. Citizens Advisory Committee – The correct name is Steve Slominski of New London.
11. Board Manager Matters
  - a. Capital Assets Policy – See Capital Asset Policy which was reviewed by the Board. Motion made by G. Behm, seconded by J. Hedtke to approve the Capital Asset Policy. Motion passed 5-0.
  - b. Rules Update Subcommittee – Wenck Engineering will assist with the meeting to update our rules. The last major revision was over five years ago. Board members G. Behm and R. Hodapp will attend the subcommittee.
  - c. Personnel Subcommittee – R. Schaefer and S. Braegelman will attend the Personnel subcommittee.
  - d. MAWD Legislative update – See Legislative updates provided by Executive Director-Emily Javens and lobbyist Ray Bohn. Of major concern to this WD is the SF1391 Project Tax Levy.
12. Legal Counsel Report-No report.
13. Public Access Forum -none. Summer Tour event and region II meeting will be planned on Thursday. The Soil Health presentation will be held July 23<sup>rd</sup> 9-12 at the Atwater Community Center. Topics covered will be tillage practice and cover crops. The WD is partnering with Soybean Growers.
14. Adjourn -Motion S. Braegelman, second by J. Hedtke to adjourn. The motion passed 5-0 and the meeting ended at 8:00.

Submitted by  
Ruth Schaefer

