

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT BOARD  
OF MANAGERS MEETING**

**July 9, 2018, 6:30 p.m.**

**MFCRWD Office, 189 County Road 8 NE, Spicer, MN**

Present-J. Hedtke, G. Behm, R. Hodapp, R. Schaefer-Board; absent-B. Wing; M. Johnson, J. Morales and J. Kolb.

1. R. Hodapp called the meeting to order.
2. The District mission statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.
3. Agenda item “9.i” K. Johnson easement was added by M. Johnson. A motion was made by G. Behm and seconded by J. Hedtke to approve the revised agenda. Motion passed 4-0.

**CONSENT AGENDA** –

(The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member).

4. Approve the minutes of the June 5 Regular board meeting
5. Treasurer’s Report
  - a. 20180709 Treasurer’s Report
  - b. 20180709 Profit and Loss
6. Permits approved administratively:
  - a. 18-15: Erosion control permit at 6778 140<sup>th</sup> Ave NE – Owner Nathan Johnson – Recreational Court
  - b. 18-16: Erosion control permit at 361 Lake Ave South – Owner Riley Nelson – Agent Troy Soine – Residential build

R. Schaefer presented revised minutes correcting typographical errors. Motion made by G. Behm, seconded by J. Hedtke to approve the Consent Agenda with the revised minutes. Motion passed 4-0.

**REGULAR AGENDA**

7. J. Hedtke of Meeker County was reappointed and took the oath of office. His new term ends 4-18-2021.
8. Review of Project/Permit Status
  - a. Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler Implementation Activity CIP #13-02 –M. Johnson reported that contractors are on site working; the soil piles need to dry out prior to further work. Some private tiles are still flowing. Schultz and N. Wheeler lakes are 2 feet below full-service elevation. See document.
  - b. North Fork One Watershed One Plan
    1. BWSR North Fork Crow River 1W1P Plan Approval – The 192-page document is available for review, now that BWSR has approved the plan. The Board reviewed the adoption of the 1W1P and discussed how to proceed. J. Kolb and M. Johnson will present more information at the next meeting. The Policy Committee meets on Wednesday July 11<sup>th</sup>; the MOU will be discussed. The meeting will be held in Litchfield.
    2. Adopt North Fork Crow River 1W1P – No action taken at this time.
    3. Memorandum of Understanding -No action taken at this time.
  - c. Accelerated Implementation Projects -J. Morales reported on NL-S street projects. New London has projects through 2020. Spicer projects are in review. J. Morales will continue to work with both City Administrators.
9. Administrative Matters
  - a. Larry Larson Easement Approval- J. Kolb created an easement, which was presented to the Board. L. Larson will receive a \$100-single payment. The easement will allow staff to access

- the river from the road for monitoring. Motion by R. Schaefer, second by G. Behm to approve the L. Larson Easement agreement. Motion passed 4-0.
- b. MFCRWD – Position Announcement-M. Johnson reported on the immediate needs assessment performed and requested approval for a part time temporary position. Duties would be to collect data at Hubbard-Schultz-Wheeler monitoring project. The job posting will be for 4-20 hours per week for 1-1.5 years. Motion to approve the hiring of a part time position was made by R. Schaefer, seconded by J. Hedtke. Motion passed 4-0.
  - c. MFC4 (Middle Fork Crow River Site) upstream of Nest Lake-J. Morales reported on the covered bridge site for the bubbler. Flow data will be obtained spring time till fall. The new bubbler replaces the old equipment. Presentation on equipment was reviewed by the Board.
  - d. Oluf Johnson Project – CD 47 -J. Morales reported on the Meeker County stream bank stabilization project. The Ditch Inspector recommended this site as the direst spot. Meeker County will contribute ditch funds and the property owner offered to do some of the dirt work. The project will focus on 2-3 big bends in the river.
  - e. K-01-2017 – Green Lake Nursery contract update -M. Johnson reported that the original payment was \$10,555.00. The final project cost \$12,364.15 a difference of \$1,809.15 (dirt and fabric). Completion date will change to reflect contract obligations. Motion to approve the \$12,364.15 was made by G. Behm, seconded by J. Hedtke. The motion passed 4-0. A first tier loan from Clean Water Partnership was used to fund the project.
  - f. K-01-2017 – Green Lake Nursery Payment Voucher –The final payment for \$2,325.53 is requested. Motion to approve the payment of \$2,325.53 was made by R. Schaefer, second by J. Hedtke. Motion passed 4-0.
  - g. Activities Report & Calendar – Document reviewed by the Board.
  - h. Permit/Administrative Rules Workshop – M. Johnson stated that more information will follow.
  - i. Ken Johnson Easement – Parcel in NL township-one-time payment of \$600-access to the bubbler. Motion to approve the one-time payment of \$600 was made by G. Behm, seconded by J. Hedtke. Motion passed 4-0.
10. Board Manager Matters
- a. Board Meeting Attendance and Code of Conduct- Board reviewed the Sauk River Watershed District. M. Johnson reached out to other WD, several responded with their policies. A subcommittee will be formed, and policies will be established.
11. Previous Administrative Matters -
- a. Park Lane - R. Saber Spicer engineer will be working on the plan. Updates to follow.
12. Legal Counsel Report -No report.
13. Public Access Forum- The Gertchen project time line was discussed. M. Johnson reported that emails went out to property owners and the Gretchen's have until the end of this year. Funds run out at the end of year. R. Schaefer updated the Board on the weir installed on CD 26 on Lake Calhoun. This project should improve water quality to the lake and reduce sediment into lake. The WD involvement with George Lake educational events was discussed. Discussed WD role in lake monitoring or treatments. The revision of the CAC was also discussed.
14. A motion to adjourn the meeting was made by J. Hedtke and seconded by G. Behm. Motion passed 4-0 and the meeting ended at 8:15.

Submitted by,  
Ruth Schaefer  
Secretary