

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT BOARD
OF MANAGERS MEETING**

June 5, 2018, 6:30 p.m.

MFCRWD Office, 189 County Road 8 NE, Spicer, MN

Open house 4:30-6:30

Present: R. Hodapp; B. Wing, R. Schaefer; absent-G. Behm; J. Hedke of the Board; M. Johnson, J. Morales; J. Kolb; R. Imdieke; H&S Meints; K. Bakke--Pisces Community Solar and T. Steffenson-Westburg Eischens.

1. The meeting was called to order by R. Hodapp.
2. District Mission Statement -“We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.
3. Motion made by B. Wing, seconded by R. Schaefer to approve the agenda. Motion passed 3-0

CONSENT AGENDA

4. Approve the minutes of the May 2018 regular board meeting
5. Treasurer’s Report
 - a. 20180605 Treasurer’s Report – *document for review*
 - b. 20180605 Profit and Loss – *document for review*
6. Permits approved administratively:
 - a. 18-13: Erosion control permit at 271 Lake Ave S – Owner Scott & Kathy Pollock – Agent Michael Field – Shoreline restoration
 - b. 18-14: Erosion control permit at 9011 North Shore Drive – Owner Keith Nelson – Agent Michael Field – Shoreline restoration

Motion by R. Schaefer, second by B. Wing to approve the consent agenda. Motion passed 3-0.

REGULAR AGENDA

7. Oath of Office – R. Hodapp took the oath of office. See oath. J. Hedtke will be rescheduled.
8. 18-07: Stormwater permit at 490 Borgerding Ave Belgrade – Owner Lan-Cat-Co, c/o Thomas Schafer – Agent Pisces Community Solar Garden LLC – The State of MN has mandated Xcel Energy for the solar projects. The project will be along highway 55, starting in June. The MPCA permit has been obtained. Wenck has reviewed the project and all 4 standards are met. See site design. Motion by B. Wing, second by R. Schaefer to approve the 18-07 Stormwater permit. The motion passed 3-0.
9. MFCRWD Annual Financial Report – T. Steffensen, Westberg Eischens –Annual report presented and reviewed with the Board.
 - a. Representation Letter-T. Steffenson-Westberg Eischens-see audit. Motion by Schaefer, to approve the letter, to approve the Representation letter for Westberg Eischens, seconded by B. Wing. Motion passed 3-0.
10. Review of Project/Permit Status
 - a. Project Contract K-02-18- County of Kandiyohi –J. Morales, presented information on the County Project noting the tree trenches ar going in where the existing office was located. Water from the trenches will flow into the infiltration gallery. The project was designed by Wenck; implementation should be this summer. BSWR, could extend the permit for 1 year if needed. Total cost of the project is \$42, 800, WD portion is \$32, 100. The land owner/Kandiyohi County is \$10,700 or 25%. The bid was awarded today, and construction could start in 1-2 weeks. Motion by B. Wing, second by R. Schaefer to approve up to \$32,100 for Project K-02-18. Motion passed 3-0. The funding is from the Clean Water Fund grant.
 - b. Project Contract Amendment K-05-16– Gertchen -The project was originally signed in 2016, the land owners have not completed the project yet. The date will change to allow the full 10

years of obligation for this animal exclusion project. Motion by B. Wing, second by R. Schaefer to amend contract K-02-16. Motion passed 3-0.

- c. Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler Implementation Activity CIP #13-02 -Pictures were provided of the project, which was funded by the Outdoor Heritage funds. These funds will expire later this year. A local tour will be planned in August.
- d. North Fork One Watershed One Plan –The Plan was completed and sent to BWSR Central Regional office. The final comments should be completed by late June, 2018. A Memorandum of Understanding (MOU) is in development. Legal review of the MOU triggered concerns (the agreement should include the coordination of funds, how do you allocate limited funds than asked, record keeping and recording and how do you modify change). The purpose of the 1W1P is to streamline the necessary projects. The agreement does retain the Policy Committee and the Technical Committee. Discussion took place.
- e. Accelerated Implementation Projects
 1. New London – Street Reconstruction and BMP Petition – J. Morales met with T. Guptil who reported the New London is extending their development plan till 2029. The City is still interested in partnering with the WD and this extension should allow for that to happen.

11. Administrative Matters

- a. Activities Report & Calendar –See activity sheet. Calendar reviewed.
- b. Permit/Administrative Rules Workshop -M. Johnson stated that at the last board meeting this topic was to be reviewed. A subcommittee was formed, including B. Wing and R. Hodapp and staff to update the rules. Last review/revision was in 2007. This will be an ongoing process to update the rules.

12. Board Manager Matters

- a. Board Meeting Attendance -Discussion by the Board on Manager attendance. More information to follow.

13. Previous Administrative Matters- The Feb 6th meeting, funding was approved for the stream monitoring site. The WD will now be part of the CSG Cooperative. The DNR will help J. Morales install the equipment. \$3825 for installation , the bubbler and satellite link. The price includes hosting the WD and we will work with the MPCA (Paul Schriber-MPCA- Brainerd office). Motion by B. Wing, second by R. Schaefer to approve the downgraded contract, with the unnecessary items removed. Motion by B. Wing seconded by R. Schaefer to approve Income Contract #142087 State of MN. Motion passed 3-0.

14. Legal Counsel Report-No report.

15. Public Access Forum -D. Erickson has resigned and M. Johnson will perform an immediate needs assessment for staffing. More information to follow.

16. Motion by B. Wing, seconded by R. Schaefer to adjourn the meeting. Motion passed 3-0 and the meeting ended at 8:37 p.m.

Submitted by,
Ruth Schaefer
Secretary.