

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT BOARD
OF MANAGERS MEETING
December 4, 2018, 6:30 p.m.
MFCRWD Office, 189 County Road 8 NE, Spicer, MN**

Present: J. Hedtke, B. Wing, R. Schaefer-Board; M. Johnson, J. Morales-Staff; R. Imdieke-Commissioner; C. Skonard and R. Brauchler-NFCRWD.

1. B. Wing called the meeting to order at 6:30.
2. The District Mission Statement- “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by B. Wing.
3. The agenda was revised with two changes. M. Johnson deleted 9.d and moved 9.e to 9.d. A motion was made by R. Schaefer to approve the revised agenda. The motion was seconded by J. Hedtke. The motion passed 3-0.

CONSENT AGENDA

(The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member).

4. Approve the minutes of the November regular board meeting –
5. Treasurer’s Report
 - a. 20181204 Treasurer’s Report
 - b. 20181204 Income & Expenses
6. Permits approved administratively
Motion was made by J. Hedtke, second by R. Schaefer to approve the consent agenda. Motion passed 3-0.

REGULAR AGENDA

7. Review of Project/Permit Status
 - a. Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler Implementation -M. Johnson provided an update. Water levels dropped 6 inches and no issues noted. See activity report for further information.
 - b. North Fork One Watershed One Plan – M. Johnson reported on the ranking process, the meeting schedule and the reimbursement process. Next week the planning work group will determine these issues. The Policy meeting schedule for Dec will be rescheduled. The fiscal agent has yet to be determined. A correction action plan has been implemented by the CROW to address the BWSR letter, stating that the CROW was in Level 2 noncompliance with the 1W1P grant.
8. Accelerated Implementation Projects – New London -M. Johnson reviewed the meeting minutes from the Public Hearing-J. Kolb stated the purpose of the meeting; J. Morales presented information on the project petition . Motion made by R. Schaefer to approve 18-02 second by J. Hedtke. Motion passed 3-0. Motion to adopt the 11-13-18 minutes, seconded by J. Hedtke. Passed 3-0.
9. District Matters
 - c. Request for Proposal Auditor -Westberg Eischens, has been contracted in the past. The WD will request RPQ 3-5 years for all contracts. The December deadline for the proposals will be reviewed with a decision to be made in February. RFQ will be for 2 years.
 - d. Salary Survey -MAWD completed a salary survey in 2014 and M. Johnson asked that it be done by this WD. Information from the Sauk River Watershed District has been used in the past. M. Johnson did reach out to Sarah Noah and her agency for an estimate of cost. R. Schaefer stated that BWSR has offered to assist in providing some type of salary

information. M. Johnson will reach out to the subcommittee. No decision was made by the Board. R. Schaefer will follow up with BWSR.

- e. New London Spicer – Tree trench voucher– J. Morales presented the voucher; the construction has started with 3 tree trenches and down spouts for the middle school and high school. Project signs will be installed for ACGC and NL-S schools. \$41,400.00 was the project cost and eligible reimbursement is \$25,000. Motion to approve K-10-16 NLS voucher was made by R. Schaefer, second by J. Hedtke. Motion passed 3-0.
 - f. Lilleberg – cover crop – Voucher, partial payment –M. Johnson stated that a soil health sample will be obtained in order to create data on the effectiveness of the project. The project cost was \$2,040, with a partial payment \$680.00. Motion to approve Lilleberg Farms voucher made by R. Schaefer and seconded by J. Hedtke. Motion passed 3-0.
2. Previous District Matters -None.
 3. Board Manager Matters
 - a. Board of Water and Soil Resources – Board Manager opening – Emily Javens shared the open vacancies with WD Administrators and Managers. See email for job descriptions.
 4. 2019 Calendar and Board Meeting Schedule- Motion to approve the 2019 calendar was made by J. Hedtke, seconded by R. Schaefer. Motion passed 3-0.
 5. Previous Board Manager Matters-None.
 6. Legal Counsel Report -None.
 7. Public Access Forum -A boundary issue between the MFCRWD and the NFCRWD was brought to the Boards attention by C. Skonard (Administrator-NFCRWD). Three ditch systems are being redetermined. CD 29 (Skunk River) overlaps with the two watershed districts. K. Deter and J. Kolb suggested that an informational meeting should be held for involved property owners. The meeting would highlight the discrepancies and the proposed boundary change. The Next step is identifying the property owners and prepare an information meeting, along with joint position statements to BWSR. The NFCRWD can't proceed with the redetermination of benefits until the boundary issue is resolved. R. Imdieke reported that BWSR and the Association of MN Counties awarded Project of the Year to Kandiyohi County for the Grass Lake Project.
 8. Adjourn - Motion to adjourn made by J. Hedtke, seconded by R. Schaefer. The motion passed 3-0 and the meeting ended at 7:34 pm.

Submitted by,

Ruth Schaefer
Secretary