

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING**

**Tuesday, January 2, 2018, 6:30 p.m.**

**MFCRWD Office, 189 County Road NE, Spicer, MN**

Present: J. Hedtke, B. Wing, R. Schaefer-Board; M. Johnson, J. Morales, D. Erickson-staff, R. Imdieke-  
County Commissioner; J. Kavanagh-DNR. Absent: G. Behm, R. Hodapp

1. B. Wing called the meeting to order at 6:30 pm.
2. The District Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" read by B. Wing.
3. Motion to remove employee raises from the Consent Agenda and move it to #13 Administrative Matters by R. Schaefer, second by, J. Hedtke. Motion passed 3-0.

**CONSENT AGENDA**

(The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member).

4. Approve the minutes of the December 6 meeting
  5. Treasurer's Report
- Motion made by J. Hedtke, second by R. Schaefer to approve the Consent Agenda. Motion passed 3-0.

**REGULAR AGENDA**

7. Vice President B. Wing turned the meeting over to R. Schaefer-Secretary for Board Elections to proceed.
8. B. Wing nominated R. Hodapp for President, second by J. Hedtke. Motion passed 3-0.
9. R. Schaefer nominated B. Wing for Vice President., second by J. Hedtke. Motion passed 3-0. R. Schaefer turned meeting back over to B. Wing.
10. B. Wing nominated R. Schaefer for Secretary, second by J. Hedtke. Motion passed 3-0.
11. R. Schaefer nominated G. Behm for Treasurer, second by J. Hedtke. Motion passed 3-0.
12. B. Wing nominated J. Hedtke for Co-Treasurer, second by R. Schaefer. Motion passed 3-0.
13. Administrator's Report: -
  - a. Review Calendar -Calendar reviewed and discussed by Board.
  - b. Review of Project Status
    1. Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler Implementation Activity CIP #13-02 -J. Kavanagh updated the group on this project. The water control last year at Schultz, was started July 20<sup>th</sup>, beginning elevation of 1174 is now 1172.6 The recent three-inch rain stopped the draw down, as water elevation went back up to 1174. Target level is 1167 so we need a 5 drop. Water level is still receding, but at a slower rate. Further investigation indicated rocks and silt, had filled in the box culvert at the inlet. Clean out is scheduled next week. Discussed project overall, no complaints from property owners. The project is draining over 450-acre feet of water. J. Hedtke, asked about signage in the open water areas. Safety was discussed. J. Kavanagh stated he would investigate the matter and place signs in necessary open water areas.
    2. North Fork One Watershed One Plan -Policy meeting tomorrow; the draft plan was sent out for review. Houston Engineering will be attending, along with BWSR. A Public Hearing will be scheduled. The limitations of State funds approved of only

\$642,000 for a biennium. This amount will need to be matched by the NF1W1P participants at a 10% rate. R. Imdieke stated “your baseline plan seemed to state that you would need \$800,000 each year”. M. Johnson, thought that all partners involved would be able to contribute the necessary funds and prioritize projects will be a necessity.

a. Formal Review and Public Hearing, Public Comment - to be scheduled.

c. Administrative matters

1. Motion by R. Schaefer, second by J. Hedkte to appoint West Central Tribune. Motion passed 3-0.
2. Motion by J. Hedkte, second by R. Schaefer to appoint Home State Bank as the official depository. Motion passed 3-0.
3. Motion R. Schaefer, second by J. Hedtke to approve the revised BMP Policy. Motion passed 3-0. See revised document dated 12-22-17. J. Morales reviewed changes with the Board.
4. Motion made by J. Hedtke, second by R. Schaefer to approve the In-kind Labor Rates of: labor @ 22.00; labor using equipment @23.50; education @ \$23. See Appendix B- In-Kind Labor rates. Motion passed 3-0.
5. K-05-16 Gertgen Voucher-No action taken, project is on-going.
6. Park Lane Project -R. Nelson contacted the WD about our 2009 project, which now reportedly has inlet issues or a flooding issues. The Board discussed the situation. R. Schaefer asked M. Johnson to contact the City of Spicer (the owner of the easement) and the property owner to discuss the situation.
7. Board Quarterly workshops – See letter stating the four dates of 2018 for Board workshops. Ethan Jensen will be speaking at the Feb 6<sup>th</sup> Hydrology, meetings will be held from 5:45 to 6:30, prior to Board meeting.
8. Manager Appointment Expiration April 2018: B Hodapp -who will reapply. J. Hedtke will consider reapplication.
9. 2018 IRS Mileage Rate-.545 current rate.
10. 2018 Citizen Advisory Committee Members – D. Erickson presented the updated CAC Member list. Motion made by R. Schaefer, second by J. Hedkte to approve the revised list. Motion passed 3-0.
11. 2018 CAC Involvement Discussion – D. Erickson and the Board discussed the CAC and possible involvement in WD mission.
12. 12. Permit 18-02 MN DOT-D. Erickson presented information on the new walkways in Spicer. Motion by R. Schaefer, second by J. Hedtke to approve 18-02. Motion passed 3-0.
13. M. Johnson revised the time frame of employee raises so they coincided with calendar and fiscal year. J. Morales, D. Erickson, and K. Kaehler will receive a 4% raise effective January 1, 2018. This change will allow for the budget to more accurately reflect payroll changes. Motion by J. Hedkte, second by R. Schaefer to approve the employee raises. Motion passed 3-0.

d. Follow up on December administrative matters-M. Johnson and J. Morales met with Rep D. Baker, who stated he would support the video meeting. Guidelines and language will need to be developed. R. Schaefer will ask other WD for their policies on this issue and the MAWD Board will collect more information.

14. Legal Counsel Report -none

15. Public Access Forum -The Governors Fishing Opener was discussed. J. Hedkte asked about CD #47; M. Johnson stated that we did not receive any Clean Water Funds for this project. Discussed the lack of funding for rural water projects.
16. Motion by J. Hedtke, second by R. Schaefer to adjourn the meeting. Motion passed 3-0 and the meeting ended at 8:28 pm. Submitted by R. Schaefer-Secretary