

MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING  
September 6<sup>TH</sup>, 2016  
MFCRWD OFFICE 189 County Road 189 NE, Spicer MN 56288

The Public Meeting for the purpose of the 2017 Budget Hearing opened at 6:45 pm by B. Wing V.P. of the WD. Present: B. Wing, G. Behm and R. Schaefer, M. Johnson, J. Morales and J. Kolb. The budget was reviewed by M. Johnson and no changes were noted. No public comments were noted. A motion was made by R. Schaefer and seconded by G. Behm to close the meeting was made at 6.55 pm. The motion passed 3-0.

September Board Meeting

Present: B. Wing, G. Behm and R. Schaefer of the Board; M. Johnson-Administrator, J. Morales-Hydro Technician; J. Kolb-Attorney. Rep. D. Baker and R. Imdieke-County Commissioner, J. Flanders and R. Hodapp-7:05.

1. The meeting was called to order by Chairman R. Hodapp.
2. The District mission statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was stated by R. Hodapp.
3. A motion was made by J. Flanders and seconded by G. Behm to approve the agenda. The motion passed 5-0,

Consent Agenda

4. Approve the minutes of the August meeting.
5. Treasurer's Report
6. J. Morales- Personal Review  
A motion was made by J. Flanders and seconded by B. Wing to approve the Consent Agenda. The motion passed 5-0.

Regular Agenda

7. D. Buckhout-BWSR Presented the Performance Review and Assistance Review. See BWSR document which was reviewed with the Board. D. Buckhout recommended checking for possible grant funds for recommendation number one of the review. Board comments are due by 9-30.
8. Administrators Report-
  - a. Review of Calendar/District Activities-see report
  - b. Review of Project Status
    1. Diamond Lake TMDL Implementation, Hubbard, Schultz and Wheeler-Implementation Activity CIP#13-02- See notice of "Call to Contractors-Wetland Restoration".
    2. North Fork One Watershed One Plan-M. Johnson met with the Planning Work group and now the Implementation structure of the organization begins.
  - c. Administrative matters
    1. 2017 Budget- Based on the budget hearing move to adopt the budget as presented and direct staff to make necessary coordination with county auditors to certify and levy and assessments. The motion to approve the 2017 budget was made by J. Flanders and seconded by B. Wing. The motion passed 5-0.
      - a. A motion was made by G. Behm and seconded by B. Wing to approve the Nest Lake Aquatic Plant Management Program. The motion passed 5-0.
      - b. A motion was made by B. Wing and seconded by J. Flanders to approve the Diamond Lake Aquatic Plant Management Program. The motion passed 5-0.

2. Permit #16-18 HSW-A motion was made by G. Behm and seconded by J. Flanders to approve the MFCRWD erosion control permit for this project. The motion passed 5-0.

3. Permit #16-21 NL-S construction project- J. Morales stated that the remaining 20% review has been completed and that the project is going well. A motion was made by B. Wing and seconded by J. Flanders to approve Permit 16-21. The motion passed 5-0.

4. K-01-15 Leither Wetland Project Contract-This project was redesigned and alterations provided by L. Jonett-Wenck Engineering for this project. Property owners J.& B. Borth adjacent to the Leither property approved a 5% excavation. County Environmental Services and the DNR have all approved of the project. This project is the construction of a settling basin and clean out of a wetland previously used as a runoff settling basin. The Diamond Lake Recreational Area Association contributed \$4000; \$2000 to each property owner. The total cost of the project is \$48,774.00. The WD match is up to 75% of approved cost. Each property owner is contributing \$6,096.75. A motion was made by B. Wing and seconded by G. Behm to approve K-01-15. The motion passed 5-0.

5. K-05-16 Gertgen Cattle Exclusion Project contract-This project involves adding a fence with a set back of 50 feet from Schultz Lake and 20 feet from a wetland area. This wetland was used for cattle grazing previously. L. Jonett-Wenck Engineering provided assistance. The total project cost \$13, 781.17 with the original WD approval of \$10,335.87. Funds from the Diamond Lake TMDL Grant. A motion was made by G. Behm and seconded by J. Flanders to approve K-05-16. The motion passed 5-0.

6. K-04-15 Bass Lake Contract Amendment- This project needed more materials for completion. The original project amount approved was \$14,540.88 and the added materials bring the projected cost to \$16,190.88. A motion was made by G. Behm and seconded by B. Wing to approve up to 75% of approved costs. The motion passed 5-0.

7. Employee Review : M. Johnson's review is due in October. The employee review will occur one hour prior to the regular Board meeting.

8. MN DOT-Nest Lake CIP Abatement-MN DOT owns highway 23 and has not paid the Nest Lake tax. Because Kandiyohi County did not have a parcel number assigned to MN DOT; no tax was assessed. MN DOT has sent the WD a letter requesting extensive information which may be greater than the amount due by MN DOT. After discussion by the Board the decision was made to abate the property.

9. Crow River Organization of Water-Clean Up the Crow- A motion was made by J. Flanders and seconded by R. Schaefer to approve up to \$500 for the annual event. The motion passed 5-0.

10. Aquatic Invaders Summit II will be held in St Cloud on October 5<sup>th</sup>& 6<sup>th</sup> will be attended by R. Schaefer, J. Morales, and M. Johnson.

11. MAWD Resolutions-October Board Meeting- M. Johnson asked what topics the Board would like to see in a Resolution for the MAWD annual meeting. R. Hodapp asked about the offsite electronic attendance for Board members. J. Kolb stated the offsite meeting location would need to be posted by the participant and equipment must be present so all can hear the meeting. J. Kolb stated he will look into the previously submitted to MAWD and this will be presented in October.

d. Follow up on August administrative matters

1. Clean Water Fund Audit Items-See results of the Clean Water Fund Audit for the 3 corrections.

2. City of Spicer- Rules Exemption-See document "Rule Exemption Agreement" for the concerns brought to the Board by J. Morales. Concerns discusses "Notice of Permits-where appropriate"

and "Permit Referral" which is vague. The Board discussed the short comings of the agreement. The Board decided not to accept the Spicer Rule Exemption Agreement.

3. Elkhorn Lake follow up- M. Johnson reported that: 1) Public works owns easements to both structures; 2) The structure were operated by DNR Fisheries and Spicer Conservation Club as a walleye pond for stocking Green Lake; 3) MN DNR shut the valve mid-August 2016 and the valve is chained; 4) Runout elevation is set by culvert under township road @ 1167.2 and the OHW is 1168.1; 5) MN DNR Dam safety review and might need a fix; 6) Public meeting will be scheduled September 27<sup>th</sup> provided the DNR has the necessary information.

9. Legal- J. Kolb stated the Buer easement is under review by all necessary parties. The State will have the documents for the total of \$45,000 easement for the Buer estate.

10. Public Access Forum-None

A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0.

Submitted by,

Ruth Schaefer  
Secretary