

Middle Fork Crow River Watershed District
189 County Road NE
Spicer, MN 56288
February 2nd, 2016

Present: B. Wing; J. Flanders (7:22), R. Hodapp and R. Schaefer of the Board G. Behm absent; M. Johnson-Administrator; L. Christiansen & J. Morales-Technicians.

1. The meeting was called to order by Chairman R. Hodapp.
2. The Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by R. Hodapp.
3. A motion was made by B. Wing and seconded by R. Schaefer to approve the agenda. The motion passed 3-0.

Consent Agenda

4. Approve the minutes of the January 5th meeting
5. Treasurers Report
6. Permit 16-01 Teisinger Shed
7. Laura Christensen Raise Memo

A motion was made by B. Wing and seconded by R. Schaefer to approve the consent agenda. The motion passed 3-0.

Regular Agenda

8. Administrator's Report

- 8.a. Review Calendar/District Activities
- 8.b. Review of Project Status

8.b.1. Diamond Lake TMDL Implementation, Hubbard, Schultz and Wheeler Implementation Activity CIP#13-02-Currently waiting for DNR and Corps of Engineering permits which may take up to 150 days. M. Johnson met with J. Kavanagh-DNR about outlet area. An easement may be needed for this part of the project. Next meeting will be with L. Engelby to discuss any possible changes. The project is still has a potential start day of this May.

8.b.2. Watershed Pollutant Load Monitoring Network (WPLMN) grant MOA-The WD was subcontracted out by the C. R.O.W. to do the Manannah site. Administrators of the NFCRWD and this WD wanted a Memorandum of Understanding (MOU) to ensure all parties know what their specific duties are as well as expectations of each organization. A motion to approve the MOU with the NFCRWD and the C.R.O.W for the WPLMN was made by B. Wing and seconded by R. Schaefer. The motion passed 3-0.

8.c. Administrative matters

8.c.1. Permit 16-02 Dollar General –J. Morales presented the information of the site preparation of the old café on Hwy 71 & 55 corner in Belgrade. The potential run off would be treated in two separate grassed areas from the non-curbed parking lot. The City of Belgrade will be doing street repair at the same time. The area includes 29,700 square foot building and approximately of 38,700 square foot area of grass. The building project does meet our Rules. A motion was made by B. Wing and seconded by R. Schaefer to approve Permit 16-02. The motion passed 3-0. J. Morales will ask Wenck to review the run off rates of this project.

8.c.2. Permit Fee Schedule Adoption-M. Johnson presented the triggering of our Rules in order to control erosion, stormwater, and drainage. Rules were adopted in 2008. As an example the Dollar General store is just over one acre and therefore triggers the WD Stormwater Rule. The rate and volume of control cannot exceed previous development rates. The original permit fees were set at \$10

application fee and a \$35 inspection fee, for a total of \$45. Since the WD's beginning, 10 Stormwater Permits were granted. Of those; 5 paid the permit fee and the other 5 went to Cities and other Local Governmental Unit's. Most building projects (like Dollar General) hire their own engineer to determine their necessary data. The WD does see the need for greater due diligence to monitor these larger projects. The Board discussed this information. See the newly proposed District Fee Schedule. A motion was made by J. Flanders and seconded by B. Wing to approve the MFCRWD Fee Schedule as of February 3rd, 2016 as part of Subsection 1. The motion passed 4-0. The Board asked the staff send out a notice informing the public of the new rates.

8.c.3.2016 Watershed Inspections by DNR Staff Grant Offer-The DNR is not offering LGU's grant funds for watercraft inspection. The WD has sought and received these grants since 2010. The limitations of the available grants were discussed. R. Schaefer asked M. Johnson to create a proposal for the WD to fund 2 FT and fund those positions from the general fund.

8.c.4. Ag Show and Ag Drainage Workshop-March 8 & 9-This event will be held at the Willmar Conference Center.

8.c.5. Wenck Wetland Project Services-L. Christensen reported on the Leither wetland project which would benefit from a feasibility study to determine the best process for water quality improvement. Some options are iron enhanced sand-filter or a pretreatment basin process. The feasibility study would be part of the Clean Water Fund Diamond Lake TMDL Implementation Grant: Projects and Practices project. A motion was made by J. Flanders and seconded by B. Wing to approve up to \$15,700 for all 3 phases with phase 1 costing approximately \$3693. The motion was approved 4-0.

8.d. Follow up on January administrative matters-The CAC will address the provided question from the January meeting.

9. Legal counsel-None

10. Public Access Forum-A motion was made by R. Schaefer and seconded by B. Wing to approve up to \$400 for the Earth Day celebration. The motion passed 4-0.

11. A motion was made by J. Flanders and seconded by R. Schaefer to adjourn the meeting. The motion passed 4-0 and the meeting ended at 8:15 pm.

Submitted by
Ruth Schaefer
Secretary