

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING**

**Tuesday, December 6, 2016, 7:00 p.m.  
MFCRWD Office, 189 County Road NE, Spicer, MN**

Present: R. Hodapp, B. Wing, R. Schaefer and J. Flanders (7:05) of the Board, absent G. Behm;  
J. Morales & D. Erickson-Hydro-technicians; J. Kolb-Legal.

1. The meeting was called to order at 7:00 pm by Chairman Hodapp.
2. District Mission Statement  
“We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed”  
Was read by Chairman Hodapp.
3. A motion to approve the agenda was made by B. Wing; seconded by, R. Schaefer and passed 3-0.

**CONSENT AGENDA**

(The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member).

4. Approve the minutes of the November 1<sup>st</sup> meeting
5. Treasurer’s Report  
Motion to approve the consent agenda was made by B. Wing; seconded by R. Schaefer, motion passed 3-0.

**REGULAR AGENDA**

6. Administrator’s Report:
  - a. Review Calendar/District Activities-See Activity Calendar-Board reviewed and discussed.
    1. New Staff – Dylan Erickson Introduction-Welcomed by the Board.
    2. CAC Meeting -Dec 13<sup>th</sup> annual meeting scheduled-see Activity report for further information. The Board discussed the purpose of the CAC and possible changes.
    3. SWAG Grant-This is a MPCA grant, like a WRAP grant. The WD will work with the C.R.O.W. by performing water monitoring. We could apply for a grant to purchase a Sonde YSI diagnostic tool for dissolved O2 monitoring. Monitoring expenses of CD# 28 will be covered; but, not all our previous monitoring sites will be funded. An application for the grant is being finalized now.
  - b. Review of Project Status
    1. Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler - Implementation Activity CIP #13-02-Work has stopped due to weather and will resume after a freeze occurs. The Buer easement was filed and as of 11/30/16 is at the Registrar office. The examiner has required the States Attorney to perform further review.
    2. K-01-15 Liether Wetland -Due to design issues the control structure was not in a good position and leakage occurred. The culvert was removed, modified with a collar structure and replaced, correcting the problem. The stop logs will be left out till spring; the structure will be reviewed at that time. The overrun cost will be covered by Wenck (25%)and the WD (75%) at no additional cost to Liethers..

3. North Fork One Watershed One Plan (NF-1W1P)-Next meeting is 12/21/16 and a representative from our WD needs to attend. B. wing will attend the Policy meeting in R. Hodapp absence.
- c. Administrative matters
1. M-01-16 ACGC Tree Trench Payment Voucher-The project is done and dedication will be done in the spring. Motion by J. Flanders and second by B. Wing to approve \$19,366.69; the motion passed 4-0. Total cost of the project was \$25,822.25.
  2. K-04-16 Bass Lake Payment Voucher-The project, now completed, went well. The turnaround is small due to limitations in size. Motion by J. Flanders, seconded by B. Wing to approve \$15,570.89; motion passed 4-0. Total cost of the project was \$20,761.18.
  3. K-03-16 New London Tree Trench Payment Voucher-The Master Gardner's are waiting till spring to plant the White Lilac tree. The dedication will occur after the last planting. Motion made by R. Schaefer and seconded by J. Flanders to approve \$7,362.75. The motion passed 4-0; total cost of the project was \$9817.00.
  4. K-04-16 West Prairie Restoration Payment Voucher-Project completed on land trust lot of prairie land that is close to the river. Funding was provided through a Community Partners Grant. Motion by B. Wing and seconded by J. Flanders to approve \$6,672.18. The motion passed 4-0; total cost of project was \$8,896.24.
  5. Health Insurance Contribution-A 10% increase was implemented and \$70/month will go to each employee FLEX/Insurance plan. Public employee option is being reviewed. Motion by to approve the \$70 payment for each employee was made by B. Wing, seconded by J. Flanders and passed -4-0.
- d. Follow up on November administrative matters
1. City of Spicer – Rules Exemption-Discussed the ongoing issues.
  2. MAWD Annual Meeting-R. Hodapp- “The buffer issue, where do we stand on this issue?” Discussion: counties have first choice of enforcement then Watershed Districts; we need to inquire if any of our 3 main counties are taking enforcement responsibilities; we need to obtain the number of miles of ditches. SWCD's will need to viewing at least 20% and notify the enforcement entity of any violations. J. Flanders stated his fathers' land (Meeker) is required to have 50' buffer. R. Schaefer stated the 2017 MAWD election of officers are: R. Schaefer-President; J. Deal-Vice President; B. Haake-Secretary and C. Leiser-Treasurer. R. Hodapp asked R. Schaefer to present a MAWD update at our monthly meetings; she agreed. R. Schaefer stated the WD Administrators will be represented on the Transition Committee; one Administrator for each region. All MFCRWD Resolutions were approved by MAWD. J. Kolb; asked “What role does the WD Board want in drafting the electronic meeting resolution?” J. Kolb explained the IPAD (Information Policy Analysis Division of MN). Ideally, we want to seek a legislative definition to amend the current open meeting law and improve project levy flexibility which is important for the 1W1P. The Board asked, J. Kolb to work with M. Johnson on both Resolutions. Hopefully this could be available for the January 2017 MAWD Board meeting to discuss.
7. Legal Counsel Report-none.
  8. Public Access Forum – none.
  9. Adjourn –A motion to adjourn was made by J. Flanders and seconded by B. Wing. Motion passed 4-0 and the meeting ended at 8:22 p.m.

Submitted by,

Ruth Schaefer  
Secretary