

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING**

**Tuesday, November 1, 2016, 7:00 p.m.  
MFCRWD Office, 189 County Road NE, Spicer, MN**

Attendance: J. Flanders, G. Behm, R. Hodapp, B. Wing and R. Schaefer of the Board; M. Johnson-Administrator, J. Morales-Technician and J. Kolb-Legal.

1. The meeting was called to order by R. Hodapp at 7:00.
2. District Mission Statement “We exist for protection and preservation of the Middle Fork Crow River Watershed” was read by R. Hodapp.
3. Additions or Corrections to Agenda- A motion to approve the agenda was made by J. Flanders and seconded by B. Wing. The motion passed 5-0.
- 4.

**CONSENT AGENDA**

(The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member).

1. Approve the minutes of the October 4th meeting
2. Treasurer’s Report
3. Permit #16-25 Field – Additional Residential Parking
4. Permit #16-26 Stahl Home Construction

A motion was made by B. Wing and seconded by J. Flanders to approve the Consent Agenda. The motion passed 5-0.

**REGULAR AGENDA**

5. Administrator’s Report:
  - a. Review Calendar/District Activities-Reviewed October-November Activity Report.
  - b. Review of Project Status
    1. Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler Implementation Activity CIP #13-02-See photos in Activity report. The Land Pride Construction bid of \$348,787 was the winning bid. A preconstruction meeting was held on October 20<sup>th</sup>; in attendance was the: DNR; Contractors, Land Pride and WD staff. Work will be done in approximately 3 weeks. Phase II will be bid out this December/January for a 2017 fall start time.
    2. North Fork One Watershed One Plan-On page 2 of November activity report the 5-project listed in the green section identifies and explains a list of concepts for potential capital improvement projects. R. Hodapp will be attending a Policy meeting on 11/2/16. Discussed the difference between Joint Powers Entity (JPE) and Joint Powers Collaboration (JPC). J. Kolb stated the most important part is a solid plan and a clear and equitable funding mechanism for the implementation of local projects. 1WIP does have “Plan” requirements and provide some type of accountability.
  - c. Administrative matters

1. K-07-16 Niedenthal Payment Voucher- See pictures of project which cost \$9148 of which the WD paid \$3000. A motion to approve project K-07-16 was made by J. Flanders and seconded by B. Wing. Motion passed 5-0.
  2. Hauser Septic Loan Application- The certification of the Elkhorn lake septic system was performed by E. Van Dyken. The project cost was \$14,870. Motion to approve the Hauser Septic Loan was made by J. Flanders and seconded by R. Schaefer. The motion passed 5-0.
  3. K-01-15 Liether Payment Voucher- See photos of the completed project. Swenson & Son completed the Clean Water Fund Projects and Practices project for a cost of \$42,825 . A motion to approve project K-01-15 was made by B. Wing and seconded by J. Flanders. The motion passed 5-0. (Reimbursed cost of \$16,059.38 -see note below).
  4. K-01-15 Borth Payment Voucher-This project is half of the K-01-15 Liether project which was a cost share project. A motion by G. Behm and seconded by J. Flanders to approve the K-01-15 Borth payment voucher of \$16,059.38 . Motion approved 5-0.
  5. Employee Hire- Dylan Erickson will start next week. His educational background is in Environmental Science. He previously worked on the west coast and has now returned to MN.
  6. Manager Flanders Board Manager Status-J. Flanders new address of 21409 175<sup>th</sup> St NE is not within the WD. Meeker County will need replace him as their representative. M. Johnson will inform Meeker County. J. Kolb explained that Manager Flanders can serve until he is replaced by Meeker county; his term is up in 2019.
- d. Follow up on October administrative matters
1. Clean up the Crow Day -18 people attended and one truckload of garbage was removed from the river.
  2. City of Spicer – Rules Exemption-WD is still waiting to hear if the City of Spicer has addressed the concerns raised by the WD. No action taken.
  3. MAWD Resolutions -R. Schaefer presented an update on the 9 Resolutions. A motion was made by G. Behm and seconded by J. Flanders to approve R. Hodapp and B. Wing are the delegates R. Schaefer is the alternate. The motion passed 5-0.
  4. BWSR Academy-M. Johnson and J. Morales attended and the GIS information was reported as the most informative.
6. Legal Counsel Report (J. Kolb) J. Kolb presented information on J. Flanders status as a Manager.
  7. Public Access Forum- G. Behm stated he was leaving Weds and will be gone for 5 months. The WD Bylaws state “officers may be removed if a Manager misses 3 or more meetings”. The Board discussed the concerns of multiple Board Managers being gone over the winter months. No action taken.
  8. Adjourn- A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting ended at 8:50 pm.

Submitted by Ruth Schaefer Secretary