

Middle Fork Crow River Watershed District
189 County Road NE
Spicer, MN 56288
August 4th, 2015

Present: B. Wing, R. Hodapp, R. Schaefer of the Board (G. Behm and J. Flanders-absent); M. Johnson-Administrator; L. Christensen-Technician; J. Kolb-Attorney; R. Imdieke-County Commissioner and H. Meints-Diamond Lake.

Public Hearing 6:45 pm

The Public Hearing was opened by Chairman R. Hodapp in the matter of Resolution relating to the MN Pollution Control Agency Clean Water Partnership; Authorizing the District to Borrow Money from the Minnesota Pollution Agency and to lend Money to eligible participants and eligible lenders to fund projects for the control and abatement of water pollution. See document Resolution 15-07. Motion to adopt Resolution 15-07 was made by B. Wing and seconded by R. Schaefer. The motion passed 3-0. A motion was made by B. Wing and seconded by R. Schaefer to authorize the President and the Secretary to authorize the note. The motion passed 3-0. No public comment was made and the meeting closed at 7:00 pm.

Board Meeting

1. The meeting was called to order by Chairman R. Hodapp at 7:00 pm.
2. The District Mission statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman Hodapp.
3. A motion was made by B. Wing and seconded R. Schaefer to approve the agenda. The motion passed 3-0.

Consent Agenda

4. Approve the minutes of the July meeting
5. Treasurer's Report

A motion was made by B. Wing and seconded by R. Schaefer to approve the Consent Agenda. The motion passed 3-0.

Regular Agenda

6. Administrator's Report

- a. Review of Calendar-see calendar.
- b. Review of Project Status-

1. CIP#13-02 Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler Implementation Activity-J. Kolb reviewed the MOU between the WD and Harrison Township.

a. MOA County Highway Department-M. Johnson will obtain approval in writing with M. Odens-Public Works Director/Hwy Engineer.

b. MOA Harrison Township-J. Kolb reviewed the MOU between the WD and the Harrison Township.

c. Public Hearing: Ditch & 103G 408-The public meeting will be held at the Health and Human Services building in Willmar on Wednesday September 2nd at 7:00 pm. The Rinke Noonan Law Firm represents the WD and the Kandiyohi County Ditch Authority. A conflict of interest has been waived. N. Stowe of Houston Engineering will present the project. The DNR presentation will be first followed by the Ditch meeting.. D. Fredrickson will be attending.

2. CIP #14-02 Diamond Lake Aquatic Plant Management Project-August 12th will be the Public Hearing at the Atwater Community Center. 463 letters were sent out to all property owners. R.

Ringquist and C. Meehan will be presenting information. J. Kolb stated the District may recess the hearing at the end of the meeting or the WD could approve the Project if no concerns are raised during the comment session. Budget considerations need to be done.

3. CWP Loan/Grant Program

a. Bond Counsel- Dorsey & Whitney LLP have been chosen to review the District's ability to provide low interest loans to District residents for BMP and septic systems.

b. Resolution #15-06 Order Establishing Project-A motion was made by B. Wing and seconded by R. Schaefer to approve Resolution 15-06 MFCRWD BMP/Septic Upgrade Clean Water Partnership Project. The motion passed 3-0.

c. Administrative matters.

1. 2016 Budget Sub-Committee-See proposed 2016 budget.

2. 2016 MFCRWD Budget and Budget Hearing Date-Public hearing date has been set for September 1st at 6:45 for the Budget hearing.

3. 2016 Nest lake Aquatic Plant Management Budget- A motion to approve the NLAPM budget was made by B. Wing and seconded by R. Schaefer. The motion passed 3-0

4. 2016 Diamond Lake Aquatic Plant Management Budget-Discussion was tabled.

5. Park Lane fixes-M. Johnson reported that a willow tree of the water flow and significant erosion has occurred. An estimate from Land Pride for removal of the tree and re-sloping of the ditch was \$2948. The estimate did include riprap. Maintenance of this project site is shared with the City of Spicer and the WD: The WD is to maintain minor maintenance and the City of Spicer will take control of major maintenance. After further discussion; the Board asked M. Johnson to obtain more information of the proposed work plan by contacting the landowner. Motion tabled. No further action taken.

6. K-6-14 Brekke/Rosenquist Bioreactor-Mr. Rosenquist has signed the agreement and awaiting signature of Mr. Brekke. The previous contract has expired and new signatures are needed. Mr. Rosenquist has signed and Mr. Brekke is waiting for the designs from the survey completed by West Central Technical Service Area. A motion was made by B. Wing and seconded by R. Schaefer to reapprove K-6-14 for up to \$20,980. The motion passed 3-0.

7. Hydrologic Technician Hire-John Morales, former employee of Prairie Woods Environmental Learning Center for the last 5 years, has a degree of Environmental Science. His first day will be August 17th. The Board welcomed the new hire and look forward to meeting him.

d. Follow up on July administrative -

1. Office irrigation system-Three bids were received: Irrigation Plus \$2900 for part of the needed job; Stacey's Nursery \$6800 for all requested work and Turf Irrigation would do all requested work for \$5500 which also includes a bigger pump of 25 and the necessary plumbing and tunneling. Turf Irrigation stated the bid was good until August 7th. A motion was made by B. Wing and seconded by R. Schaefer to approve the bid from Turf Irrigation of \$5500. The motion passed 3-0.

2. Updated Personnel Policy-A motion to approve the listed (see document) changes to the Personal Policy was made by B. Wing and seconded by R. Schaefer. The motion passed 3-0.

a. MAWD Salary Survey- The subcommittee met on July 17 to review the District's salaries and provide ranges from the MAWD salary survey. The minutes will be compiled from the meeting and will be approved at the September board meeting. Once complete the Ranges will be included in the Employee Policy Handbook.

b. Group Health Plan- The Group Health Plan approved in December 2014 will be added to the Employee Policy Handbook.

3. CL3 Permanent Monitoring Station Equipment-M. Johnson recommended that the Board consider purchasing permanent equipment for county road #2. A WD is allowed to use Survey Data Acquisition funds once every 5 years for purchases. The current Clean Water Partnership grant will

expire in 2016—which is currently paying for the monitoring program. A motion to approve the expenditure line item of \$50,000 by B. Wing and seconded by R. Schaefer. The motion passed 3-0.

4. MAWD Grass Buffer Initiative (SF 846) Recommendation-J. Kolb presented information and recommended that WD proceed with the law as it currently stands. “WD’s need to reach out to SWCD’s and Counties to proceed with the current version of the buffer strip law and work together”. M. Johnson stated that she has attended the last SWCD meeting and has spoken with R. Reimer about the buffer law.

7. Public Access-No comment.

8. Adjourn-A motion to adjourn the meeting was made by B. Wing and seconded by R. Schaefer. The motion passed 3-0 and the meeting ended at 8:13 pm.

Submitted by,

Ruth Schaefer
Secretary