

Middle Fork Crow River Watershed District
Board of Managers Meeting
November 5th, 2014
189 County Road 8 NE
Spicer MN 56288

Present: R. Hodapp, G. Behm, J. Flanders (7:05), B. Wing, R. Schaefer of the Board; M. Johnson-Administrator; M. Leach-MPCA; M. Larson-Spicer and R. Imdieke-Kandiyohi County Commissioner.

1. The meeting was called to order by Chairman Hodapp at 7:00 pm.
2. The district mission statement "We exist for the preservation of water quality in the Middle Fork Crow River Watershed" was read by R. Hodapp.
3. A motion was made by B. Wing and seconded by G. Behm to approve the agenda. The motion passed 4-0.

Consent Agenda

4. Approve the minutes of the October meeting.
5. Treasurer's Report
6. Permit #14-23 Anderson
7. Permit #14-R24 Redman
8. Permit #14-25 Stonefield

A motion to approve the consent agenda was made by B. Wing and seconded by G. Behm. The motion passed 4-0.

Regular Agenda

9. Administrator's Report:

9.a. Review of Calendar-see calendar.

9.b. Review of Project Status-

9.b.1. M-1-14 Lilleberg Streambank-MN Native Landscapes will do the work this year as weather permits. Total cost of the project is \$53,189.60 for the extended length of the river bank. The WD does not have 75% of the total project cost available in this year's budget. That specific fund balance is at \$16,686. M. Johnson met with the Lilleberg family and discussed options for this project with potential funding/partnering. M. Johnson has been directed to talk with the SWCD and Meeker County Ditch Supervisor (R. Mortenson) for funding in an effort to complete as much as possible.

9.b.2. K-2-14 Bible Camp BMP Contract Amendment-The project has started with Duininck Construction and Houston Engineering. Budgeting for seeding the area was overlooked and that cost needs to be added to the project. Overall project cost of \$156,612 will increase to \$167,817. WD cost share will increase from \$97,500 to \$101,851. The CWF will only reimburse at a 60% instead of 75% rate as BWSR funds cannot be used for a tar parking lot.

9.b.3. K-6-14 Rosenquist Bioreactor-R. Reiffenberger-West Central Technical Service Area is working with the property owner to determine the best location for the bioreactor. Total cost is estimated at \$21,105 with the WD cost share of \$15,828.75. B. Brekke is the neighbor to the property owner and the two are working together as to the best location which may place the bioreactor on Brekke property, cost-share payments are still being discussed with both landowners. The measurement of the bioreactor is 80' x 20' x 4'. See map.

9.b.4. K-5-14 Johnson- The project has begun and it is going well.

9.c. Administrative matters

9.c.1. DNR staff occupies District office space-A motion was made by J. Flanders and seconded by G. Behm to approve an office space rental agreement with the DNR for one year; agreement to be reviewed by J. Kolb. The motion passed 5-0. The DNR is in need of space while awaiting completion of their Glenwood office.

9.c.2. K-6-14 Cost share approval of bioreactor-A motion was made by J. Flanders and seconded by G. Behm for approval of K-6-14 Rosenquist bioreactor. The motion passed 5-0.

9.c.3. Diamond Lake TMDL Implementation, Hubbard, Schultz and Wheeler Implementation Activity #2013-02-Ducks Unlimited engineers have modeled a "do not exceed" level downstream of the project. This will ensure that no downstream properties will be damaged during a drawdown. The Operation and Maintenance Plan put forth by MN Department of Natural Resources will involve a public hearing after all easements (Lilleberg, Gratz, and Buer) have been signed. Easements have been received by all landowners. M. Johnson and Ducks Unlimited will follow up with any concerns from the landowners at this time. A Technical Team Meeting will be scheduled for December.

9.c.4. North Fork One Watershed One Plan (1W1P) MOU and Bylaws review and update-Memorandum of Understanding was reviewed by J. Kolb and the kickoff is scheduled for January 6th, 2015. The Bonanza Valley ground water management plan will be included, and the Department of Health has offered additional monies to fund a portion of the pilot project. M. Johnson stated that J. Kolb is concerned about the Board structure; his preference would be a Joint Powers Board. The current structure allows the majority to determine the outcome for all parties. The 1W1P will act as the WD new comprehensive plan as our plan expires in 2017. The District as a partner will be required to provide a Technical Team Member and a Policy Committee Member. The District will also be required to fund a portion of the pilot with cash or in-kind.

9.d. Follow up on October administrative matters

9.d.1. Internal Project Folder Audit-M. Johnson reviewed 68 BMP projects since the WD began. Of the CWF projects, all project except Irving Township retained the appropriate technical signature. BWSR's Clean Water Fund requires signatures by Grant Requirements (see Technical Quality Assurance hand out from BWSR Administration handbook). The Irving Township project will need to be "unreported" as a completed project, fixed using District funds, and then re-reported on BWSR's reporting website called eLINK. M. Johnson stated that she will be start over with a new designer and obtain the required signatures. M. Johnson discussed issues with Adam Beilke of BWSR explaining the situation.

9.d.2. DLARA Aquatic Plant Management CIP#2014-The \$2000 check was returned to the lake association. The \$30,000 check will be held at the office. The viewers will begin their role in the spring.

9.d.3. MPCA Watershed Pollutant Load Monitoring Network (WPLM)- The MFCRWD will be partnering with the CROW to increase monitoring at the Manannah site. The program will allow the District to double monitoring efforts at the Manannah site. See funding grant.

9.d.4. Irving Township-One bid was received by Swenson and Sons construction. M. Johnson will review the project with an engineer and would like to proceed in completing the fix. A motion was made J. Flanders and seconded by R. Schaefer to approve up to \$10,500 for Swenson and Sons Construction and up to \$6000 for consultation services with an engineering firm to redesign the Irving Township project. The motion passed 5-0. The existing cost-share contract included a 3 year maintenance agreement with Van Orts for 2015-2017.

9.d.5. MS 103D.341 Rules Update Status-The new permit requirement rule will be any land disturbing activities of 300 square feet or greater within 300 feet of any waterbody or water course, as approved by the 30 day review process. Information will be mailed out to local cities and agencies.

9.d.6. By-laws update- Bylaws should include some additional items including that of all purchased of \$2,500 or greater must be board approved.

10. Legal Counsel-none
11. Public Access Forum-The MAWD conference will be attended by R. Hodapp, M. Johnson, R. Schaefer, and B. Wing. R. Imdieke stated that the BWSR Board has an opening he was uncertain if the Board position was for a WD position.
12. A motion was made by J. Flanders and seconded by G. Behm to adjourn the meeting. The motion passed 5-0 and the meeting adjourned at 8:02 pm.

Submitted by
Ruth Schaefer
Secretary