

Middle Fork Crow River Watershed District
189 County Road 8 NE
Spicer, MN 56288
October 7th, 2014

A closed meeting was held prior to the Board of Manager meeting for the purpose of a performance evaluation of Administrator M. Johnson.

Present: R. Hodapp, G. Behm, J. Flanders, B. Wing, R. Schaefer of the Board; M. Johnson-Administrator; M. Behan-Technician; J. Kolb-Legal; S. & H. Meints-Diamond Lake and J. Michels-EOR.

1. The meeting was called to order by Chairman Hodapp at 7:00 pm.
2. The mission statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by R. Hodapp.
3. A motion was made by J. Flanders and seconded G. Behm to approve the agenda. The motion passed 5-0.

Consent Agenda

4. September minutes
5. Treasurer's report
6. Permit #14-17 Roberts
7. Permit #14-18 Boesch
8. Permit #14-19 Schlegel
9. Permit #14-20 Grefe
10. Permit #14-21 Terwisscha
11. Permit #14-22 Stonefield

A motion was made by J. Flanders and seconded by G. Behm to approve the Consent Agenda. The motion passed 5-0.

Regular Agenda

12. Irving Township-J. Michels of EOR presented his concerns about the Irving Township project. It was noted that the recommended soil mixture was not the same as the installed soil. Monson Construction performed the installation of the project and is no longer in business. Two documents (Project Plans Exhibit B and the Voucher and Practice Certification Summary Form) were reviewed and discrepancies discussed. After further discussion it was agreed that the EOR and the WD would split the cost of the soil replacement estimate is \$4000. The project will most likely have to wait till spring to be corrected.

13. Administrator's Report

13.a. Review of Calendar-see calendar.

13.b. Review of Project Status

13.b.1. M-1-14 Lilleberg Stream bank Contract-Total project cost of \$16,686.95 will be used to complete as much as possible of the stream bank restoration. This will exhaust the funds within this account. The Lilleberg 50' buffer strip will be extended to 612' of bank restoration. A motion was made by J. Flanders and seconded by B. Wing to approve the \$16,686.95 for extending of the Lilleberg Stream bank Restoration project. The motion passed 5-0.

13.b.2. K-2-14 Bible Camp Parking Lot Retrofit-Duininck Construction will begin the project soon. Total project cost is \$156,612; with the WD covering 75% of the total. The Bible Camp has requested a loan of \$65,966 on a 10 year loan at 3% interest.

13.b.3. Rosenquist Bioreactor-Mr. Rosenquist has expressed interest in a bioreactor which is in discussion with engineering to determine the feasibility.

13.c. Administrative matters

13.c.1. November elections necessitates the rescheduling the Board of Managers meeting to Wednesday November 5th.

13.c.2. K-4-13 Lee Shoreline Voucher-Total project cost is \$31,000 with the WD covering up to 75% of eligible cost. A motion was made by B. Wing and seconded by J. Flanders to approve up to \$28,046 for K-4-13. The motion passed 5-0.

13.c.3. K-3-14 Koch Stream Stabilization Voucher- A motion was made by J. Flanders and seconded by G. Behm to approve up to \$1206.44 for K-3-14 voucher. The motion passed 5-0.

13.c.4. K-5-14 T.& L. Johnson Shoreline Contract-See photos. SWCD is contributing \$1000 towards overall project cost of \$16,692.20. The WD will cover 75% of eligible cost of the remaining \$15,692. A motion was made by J. Flanders and seconded by G. Behm to approve voucher K-5-14. The motion passed 5-0.

13.c.5. Board Manager Policy-The Board discussed defining the role of Administrator and Board members. No action taken.

13.c.6. Diamond Lake TMDL Implementation, Hubbard, Schultz-M. Johnson recommended easements, permanent for both contraction and access for all project locations; this information was forwarded onto to J. Kolb. Staff will continue to pursue the easements and determine the amount of crop loss. J. Kavanaugh and M. Johnson have assisted in writing the Shallow Lake portion for the DNR (current DNR Shallow Lakes position is open).

13.c.7. K-4-14 New London Stormwater-The parking lot project is next to the fire hall and estimated cost is \$60,000. A loan of \$10,000 from the WD increases their contribution to \$15,000. A motion made by J. Flanders and seconded by B. Wing to approve the loan. The motion passed 5-0.

13.c.8. Clean Water Fund applications-See listing on back of calendar which lists the three submitted applications: Projects and Practices-Diamond Lake TMDL Implementation; Accelerated Implementation-Stormwater modeling and streambank erosion assessment; Community Partners-Sub grants for Lake Associations and School District. Also see email from M. Johnson to the Board dated September 26, 2014 for further details.

13.c.9. Lilleberg Bioreactor Results-M. Behan will present these results with Houston Engineering at a Water Resources Conference.

13.c.10. K-2-14 Bible Camp Parking Lot Retrofit loan- A motion was made by J. Flanders and seconded by B. Wing to approve \$65,966 to the Green Lake Bible Camp. The motion passed 5-0.

13.d. Follow up on September administrative matters

13.d.1. MS 103D.341 Rules Update Status-The requested changes were submitted to BWSR for approval who will review the document and then comment within 45 days. The WD is proposing to change permit requirements to earthwork within 300 feet of a waterway and disturbance of 300 square feet.

13.d.2. By-laws update-Tabled to November.

13.d.3. Personal Evaluation-A positive review was conducted on M. Johnson. In order for all Board members to be present as compared to her anniversary date which is in February. A motion was made by B. Wing and seconded by J. Flanders to change the performance evaluation date to October and any changes in salary would occur in February. The motion passed 5-0.

13.d.4. Park Lane-See photos of the improved project which was funded by \$3987 paid by the City of Spicer and the WD.

13.d.5. DLARA Aquatic Plant Management CIP #2014 update-Wenck employees presented to the Board of Diamond Lake on October 4th. May 16th an informal meeting will be held at the Atwater Community Building with a Public Hearing scheduled sometime in July of 2015. Groundbreaking is hoped to begin in 2016. DLARA will bond \$30,000 from the local bank. The WD would accept the cashier check and hold till the project begins.

14. Legal Counsel Report-none.

15. Public Access Forum-B. Nelson asked if the WD had any interest in lake maps which were made by the Kandiyohi -COLA. R. Schaefer stated that she would contact C. Tinklenberg Secretary of the organization. She also asked if the WD would put a press release informing people that veliger can survive for 27 days without food. A press release was discussed.

A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed and the meeting closed at 9:10 pm.

Submitted by,

Ruth Schaefer
Secretary

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