

MIDDLE FORK CROW RIVER WATERSHED DISTRICT  
189 County Road 8 NE  
Spicer, MN 56288  
March 4<sup>th</sup>, 2014

Present: R. Hodapp, B. Wing, J. Flanders, R. Schaefer of the Board (absent G. Behm); M. –Johnson-Administrator; M. Behan-Technician; J. Kavanagh-Ducks Unlimited and M. Deutschman & N. Stowe-Houston Engineering Inc.

1. The meeting was called to order by Chairman Hodapp at 7:00 pm.
2. The District Mission statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by Chairman Hodapp.
3. A motion was made by J. Flanders and seconded by B. Wing to approve the agenda. The motion passed 4-0.

CONSENT AGENDA

4. Approve the minutes of the February 4<sup>th</sup> meeting.
5. Treasurer’s Report
6. Employee Memo

A motion was made by B. Wing and seconded by J. Flanders to approve the Consent Agenda. The motion passed 4-0.

REGULAR AGENDA

7. Houston Engineering Inc.-Hubbard, Schultz and Wheeler TMDL Project #2013-02- N. Stowe presented an overview of the Project and the revised report. The Board discussed the project; all questions were answered. See report “Diamond Lake TMDL Implementation, Hubbard, Schultz, Wheeler Implementation Activity”.

8. Administrator’s Report

8.a. Review of Calendar-see calendar.

8.b. Review of Project Status- M. Johnson met the Green Lake Bible Camp manager to review a potential parking lot project. Project funds may come from the BSWR Stormwater grant. The Loon Creek Lee Project is on the north side of Green Lake is in review. Wenck Engineering feels the project needs rock for stabilization; the DNR is requiring alternatives to rock. Grant funds could be used from BSWR and the DNR Block grant. M. Behan is in discussion with other interested parties for future projects. M. Behan also reported that future soil boring if needed could be performed by the NRCS office at no cost for projects like rain gardens.

8.c. Administrative matters

8.c.1. Hubbard, Schultz and Wheeler TMDL Project #2013-02-See final report by Houston Engineering Inc. A motion was made by J. Flanders and seconded by B. Wing to accept the engineering report. See “State of MN MFCRWD Resolution Accepting Engineer Report document”. The motion passed 4-0. The Board also directed M. Johnson to file the report, send to the Board (BWSR) and Commissioner (DNR). A Public Hearing date will be scheduled in May.

8.c.2. District Grant #14-02 Westby Intern-A motion was made by R. Schaefer and seconded by J. Flanders to approve up to \$500 for the Westby Internship fund. The motion passed 4-0.

8.c.3. LCCMR-RFP Proposal Resolution-This is due by months end and will address the erosion on the Crow River. A motion was made by B. Wing and seconded by J. Flanders to approve the Resolution (see Resolution); the motion passed 4-0.

8.c.4. New London downtown parking lot-Green Space Concept-The city of New London plans on installing a grit chamber to collect and treat the water runoff. M. Johnson is asking BSWR if we can use a portion of the grant funds from a BWSR Stormwater grant proposal. She will update the board at the next meeting.

8.c.5. Additional Engineer’s Report fund request from Houston Engineering Inc.- The original report cost of \$33,450 was approved earlier. An extra \$4600 was requested for the further details involving research and reporting on the sub watershed area. A motion was made by R. Schaefer to approve up to \$38,060 for the revised and final version of the HSW TMDL Report. The motion passed 4-0.

8.c.6. Personnel Review March 4<sup>th</sup> of M. Johnson was held prior to the Board meeting and a favorable review was noted. Her salary will be adjusted for a 4% raise.

8.c.7. Employee Handbook Updates Committee-Changes will be needed in the Handbook to address the Affordable Care Act. M. Johnson will send out a revision for Board review and comment.

8.c.8. Permit 14-01 Canadian Pacific Railway-M. Behan reported on a project located in Belgrade involving the Canadian Pacific Railroad. A permit was needed for 0.7 miles of railroad line by highway 55 and 215<sup>th</sup> Avenue. A motion was made by J. Flanders and seconded by R. Schaefer to approve Permit 14-01 for the Canadian Pacific Railway siding project. The motion passed 4-0.

8.c.9. District Grant 14-03 Elkhorn Dells Lake Association-M. Behan met with G. Cherit for a request for funds to treat the Elkhorn Lake lagoon with copper sulfite. The Elkhorn Dells Lake Association property owners requested funds of \$1000 for their project which will cost \$2000. After researching the effects of copper sulfate and noting some negative effects of copper sulfate on fish the Board decided to table the request. The DNR has approved the treatment to the lagoon area only.

8.c.10. Earth Day Advertisement-A motion was made by J. Flanders and seconded by B. Wing to approve up to \$120 for an advertisement for the Earth Day celebration on April 26th. The motion passed 4-0.

8.d. Follow up on January administrative matters-

8.d.1. Westberg Eischens 2013 Audit-The audit will be presented at the April meeting.

9. Legal Counsel-none

10. Public Access- MAWD Legislative meeting (3/19-20<sup>th</sup>) will be added to the calendar and attended by: M. Johnson, R. Hodapp, B. Wing and R. Schaefer.

The WD lawn was reviewed and M. Behan will call for bids on the native planting area allowed by the City of Spicer Planning and Zoning Committee. WD will need an agreement from the Planning & Zoning Committee. Once an agreement is received it will be forwarded onto J. Kolb for review prior to sending it to the Spicer City Council.

R. Hodapp stated that discussions have resumed with some of the GLPOA members about their AIS Prevention Project. M. Johnson will contact the City of Spicer and GLPOA to obtain more specific information. The Board stated they were in favor of assisting the GLPOA if able with their AIS Prevention Program.

11. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 4-0 and the meeting closed at 9:55 pm.

Ruth Schaefer  
Secretary