

MIDDLE FORK
CROWRIVER WATERSHED DISTRICT
Board of Managers Meeting
August 6th, 2013
189 County Road 8 NE
Spicer, MN 56288

Present: R. Hodapp, J. Flanders, B. Wing, G. Behm and R. Schaefer of the Board; M. Johnson Interim Administrator, V. Glieden Henjum & M. Behan-Technicians; J. Kolb-Legal; A. & B. Latham-Green Lake; J. Duininck & T. Frazee of Green Lake Property Association (GLPOA); R. Imdieke-Kandiyohi County Commissioner; C. Lee-Nest Lake; J. Kavanagh-Ducks Unlimited (DU) and H. Meints-Diamond Lake.

1. The meeting was called to order by Chairman R. Hodapp at 7:09.
2. The Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman R. Hodapp.
3. A motion was made by J. Flanders and seconded by B. Wing to approve the agenda with the three additions to the agenda (14.b.4. CWP BMP loan, 14. e. M. Johnson-Performance Evaluation report and 14.c.7. Sticker Boy Signs) The motion passed 5-0.

CONSENT AGENDA

4. Approve the minutes of the July meeting
5. Treasurer's Report
6. Permit #13-10 Field
7. Permit 13-18 Kompelien
8. Permit #13-19 Hartman

A motion was made by J. Flanders and seconded by G. Behm to approve the Consent Agenda. The motion passed 5-0.

REGULAR AGENDA

9. K-04-13: Lee Shoreline Restoration and Loan-V. Glieden Henjum presented photos of the rebuilding and stabilization of a hillside on Nest Lake. Total project cost was \$36,000 with a WD cost share up to 75% of total approved project cost. Property owners requested a loan for their 25% of project cost. Clean Water and Legacy funds grant will allow for a cost share for 3 years. Total maintenance time will be 10 years with the cost share covering only the first 3 years. MN Native Landscaping will be responsible for the maintenance contract. A motion was made by R. Schaefer and seconded by B. Wing to approve

project K-04-13 and the BMP loan for shoreline and hillside restoration for up to 75% of approved cost of the \$36,000 project. The motion passed 5-0.

10. Diamond Lake Aquatic Plant Management Project-This project will be similar to the Nest Lake Aquatic Plant Management Project and was presented by M. Johnson. H. Meints stated that a meeting to discuss the petition to treat the lake was held with N. Brown-DNR who informed the Diamond Area Recreational Lake Association (DARLA) that all cut weeds must be removed from the lake after cutting and cannot be left in the lake. N. Brown-DNR approved treatment of 15% of the lake (approximately 90 acres). Grant funds were requested for \$100 per acre and DARLA plans to treat as many acres as possible. Approximately 50 acres were treated in 2013. There are 365 property owners on Diamond Lake and 62% are members of the DARLA. The WD received the draft petition document which will be reviewed by J. Kolb.

11. Green Lake Property Owners Association AIS Project Proposal-The Board reviewed the draft "Agreement between MFCRWD and GLPOA" which was presented by J. Duinick and A. Latham; see attachment. Level 2 inspection does require a decontamination unit be available "within a reasonable distance" to the owner. Twin Lakes' decontamination unit is located by Eagle Lake and is not considered a reasonable distance and hours available are limited. The DNR has one unit for their use and GLPOA would like the WD to acquire a decontamination unit. Approximately \$2000 could be available for a unit through the Paul Latham Memorial Fund. After further discussion the decision to create a subcommittee to address this request was made. This committee will meet the last week of August and will consist of G. Behm, B. Wing, R. Schaefer and WD staff; M. Johnson, M. Behan, and V. Glieden Henjum. This topic will be placed on the September agenda for further discussion as well.

12. Hubbard, Schultz and Wheeler Project Establishment (HSW)-The WD received the Petition from the Diamond Area Recreational & Lake Association (DARLA) Petition and accepted the Petition. The signatures on the Petition will be verified as a legal property owner on Diamond Lake and one signature per married couple in accordance with Administrative Process MS 103D.408. If the Petition is approved then 75% of riparian land owners would need to be contacted and sign off on the project and a permit obtained from the DNR. The project would be assigned a Project number and an engineering study would begin. A property owners' meeting was held on July 22, 2013 and was well attended. J. Kavanagh stated that this project was rated 5th out of 50 by the Legacy Fund board. The HSW Project was included in with other DU project fund request for \$6,000,000; of which approximately \$1,020,000 could go towards this Project. If approved, work could begin in 2014, bids could go out in 2015 and DU would carry the project

for approximately 2 years. Houston Engineering would be a logical choice for the study as they did the TMDL Study. Easements from area farmers could begin later this fall.

13. Clean Water Partnership Grant: Middle Fork Crow River Watershed Resource Investigation (CWP: MFCRWRI)-M. Johnson reported on the possible access to an additional \$87,650 for this project. The WD could increase the tax levy by \$29,000 for 3 years. The Board meeting was closed at 8:15p.m. for a public hearing/public comment. No comments were provided by the Public. A motion was made by G. Behm and seconded by B. Wing to adopt the Grant-Project 1-2013 Clean Water Partnership Grant. The motion passed 5-0. This grant will allow the WD to recover the in-kind cost of a project over the life of the project. A motion was made by J. Flanders and seconded by G. Behm to approve \$87,650 which could be added to the general levy (M.S. 103D, 905 subdivision 9). The motion passed 5-0. The Board meeting was reopened at 8:20 pm.

14. Administrator's Report-

14.a. Review of Calendar-see calendar.

14.b. Review of Project Status

14.b.1. BWSR Drainage Water Quality project- The contract was received and approved for the Lilleberg project.

14.b.2, BWSR Green Lake Stormwater-Kandiyohi county engineer approved the project K-06-13 (Irving Township). The Skyline Estates project cost \$7,000 for engineering designs but fell through due to landowners change of mind. The Skyline Estates Association would have only been liable for a ten year contract; they would not have needed to put forth any money towards the \$48,000 project. The Skyline Estate Association decided to spend \$40,000 on a retaining wall and did not want to compromise the look of their new retaining wall with a rain garden.

14.b.3. DNR AIS Internship grant-Approximately 1800 hours were spent by the 3 interns on area lakes inspecting 1300 water crafts this summer so far. The DNR Level 2 funding was never able to be used due the inability to use the DNR decontamination unit. The DNR trainer E. Freeman is out till August 18th and many of the interns will be leaving by that time. M. Johnson and AIS Intern B. Ackerson made a presentation to the Kandiyohi County Commissioners meeting to update the Board on the inspection program.

14.b.4. Clean Water Partnership BMP Loan Program- Funding (\$200,000) could be extended to 2014 if the Board would authorize the Administrator to sign the document. Currently the WD has spent \$54,000 and two projects are pending which would deplete those funds. A motion was made

by J. Flanders and seconded by G. Behm to allow M. Johnson to sign the document allowing for the extension to October of 2014 and the additional \$50,000 in CWP – BMP Funds. The motion passed 5-0.

14.c. Administrative matters-

14.c.1.-2014 budget-A public hearing will be scheduled for 15 minutes prior to the September 3, 2013 regular board meeting. September 15, 2013 is the deadline for finalization of the annual budget.

14.c.2. Building update-A motion was made by J. Flanders and seconded by G. Behm to approve up to \$750 to Guptill Painting for priming and painting of the garage. The motion passed 5-0.

14.c.2.a. Open House date will be August 13th from 3:00-7:00 pm.

14.c.2.b. Building plaque- A plaque and photo of the current Board was suggested and discussed.

14.c.3. K-01-13: Fortney Project Voucher-Shoreline restoration project on George Lake was completed for a cost of \$5398.22. WD cost share is \$4048.66 and the contract will be amended to account for the addition of the maintenance contract. A motion was made by B. Wing and seconded by J. Flanders to approve the amended contract and payment of cost share amount of \$4048.66. The motion passed 5-0.

14.c.4. S-01-13: Dokken Septic Loan- A motion was made by J. Flanders and seconded by B. Wing to approve \$8750.00 for a septic loan contingent upon all appropriate signatures are obtained. The motion passed 5-0.

14.c.5. Permit #13-17 Dahl-Wenck Engineering designed the Stormwater project on CD #37. A motion was made by J. Flanders and seconded by B. Wing to approve the Dahl permit. The motion passed 5-0.

14.c.6. K-05-13 Lilleberg Project Contract-A motion was made by J. Flanders and seconded by G. Behm up to \$15,375.00 for this project. The motion passed 5-0.

14.c.7. Signage- A motion was made by J. Flanders and seconded by B. Wing to approve up to \$801.65 to Sticker Boy Signs for the WD signage. The motion passed 5-0.

14.d. Follow up on July Administrative matters

14.d.1. EOR and Park Lane project- Staff (MJ and VGH) met with K. Biehn of EOR to review the problems and possible solutions to the Park Lane maintenance issues. An estimate of \$2300.00 was recommended for an additional ruffle and seeding. J. Michel's and K. Biehn have evaluated this site. The Board discussed this recommendation but no further action was taken.

14.e. Performance evaluation of M. Johnson Interim Administrator took place prior to the meeting. A favorable evaluation was noted. The interim period has expired and M. Johnson did accept the offer as Administrator.

15. Public Access Forum-R. Imdieke stated that the Kandiyohi County Commissioners will tour some of the SWCD projects within the County later in August. R. Hodapp asked if R. Reimer-Kandiyohi SWCD AIS coordinator was going to schedule any follow up meetings. No dates were known at this time.

16. Adjourn-A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting closed at 9:08 pm.

Submitted by,

Ruth Schaefer

Secretary