

MIDDLE FORK
CROWRIVER WATERSHED DISTRICT
Board of Managers Meeting
July 2nd, 2013
174 Lake Avenue North
Spicer, MN 56288

Present: R. Hodapp, J. Flanders, B. Wing, G. Behm and R. Schaefer of the Board; M. Johnson-Interim Administrator, V. Glieden-Henjum & M. Behan-Technicians; J. Kolb-Legal; J. Duininck and T. Frazee of Green Lake Property Association (GLPOA).

1. The meeting was called to order by Chairman R. Hodapp.
2. The Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman R. Hodapp.
3. A motion was made by G. Behm and seconded by J. Flanders to approve the agenda. The motion passed 5-0.

CONSENT AGENDA

4. Approve the minutes of the June meeting.
5. Treasurer's Report
6. Permit #13-10 Field
7. Permit #13-11 Gossman
8. Permit #13-12 Spronk
9. Permit #13-13 Peterson
10. Permit #13-14 Fortney
11. Permit #13-15 Johnson

A motion was made by J. Flanders and seconded by G. Behm to approve the Consent Agenda. The motion passed 5-0.

REGULAR AGENDA

12. GLPOA-J. Duininck and T. Frazee presented the specifics of their AIS bill which did not pass this legislative session. The bill included the closing of three accesses and the GLPOA offer of \$100,000 for the expansion of the Spicer access. This expansion would include a decontamination unit purchased by the GLPOA and staffed by the DNR. House Representative M. Swatsky introduced the bill which was vetoed by the Governor. T. Frazee feels that DNR funds of \$100,000 are available for the funding of decontamination units and is awaiting the official announcement. J. Duininck asked if the WD would act as fiscal agent if an agreement with the DNR could be reached. T. Frazee stated GLPOA lobbyist would write the grant and the WD could review the request at that time. M. Johnson stated she just received an email from the DNR, stating that they were going to purchase a 200 gallon decontamination unit for the Spicer office, but did not have sufficient funds to purchase a trailer. Discussion included the possibility of the GLPOA purchasing a trailer for the DNR. R. Hodapp requested the GLPOA provide written information including a plan and budget for the Board to review. M. Johnson will forward the delegation agreement to GLPOA for their review. No further action taken.

13. Administrator's Report:

13.a. Review of Calendar-see Calendar.

13.b. Review of Project Status

13.b.1. Hubbard, Shultz, and Wheeler (HS W) Project-M. Deutschman and Nancy Stowe from Houston Engineering met with J. Kavanagh-Ducks Unlimited, M. Johnson, and J Kolb to review the Diamond Lake TMDL study and its' correlation with the HSW Project. The Project Petition draft was presented to the Board for review and comments; see memorandum 5-6-2013 by J. Kolb. This petition will be presented to the landowners at a later time. WD discussed the possibility of being the fiscal agent for this project. Two possible sources of additional funds could be the ad valorem tax (property value based on benefit) and the TMDL implementation funds. J. Kolb stated that the HSW Project "is highly unlikely to proceed based on the TMDL funding option." G. Behm stated that "\$10,000 per year was one estimate for extra funding that could be collected for 15 years". Ducks Unlimited was unable to verify the source of the "1 million dollar" project cost analysis. The petition for the project would begin the project process.

13.b.2. BWSR Drainage Water Quality project-The WD is waiting for the Lilleberg signature form to be returned.

13.b.3. BWSR Green Lake Stormwater-The WD received plans for the Irving Township and Skyline Drive projects. M. Johnson met with G. Danielson-Kandiyohi County Engineer and concerns were raised over the angle of the retaining wall (Skyline Drive). Construction staff would provide maintenance for 1 year and the WD for 2 years and the WD would provide technical assistance.

13.b.4. DNR AIS Internship grant-The WD does have approval for a Level 2 Inspector; these funds could be used to further train a Level 1 Inspector to a Level 2 status; if a decontamination unit was available.

13.b.5. DNR AIS Awareness grant-This grant ended on June 30th with the final printing of information from Baker Printing of Spicer.

13.c. Administrative matters

13.c.1. 2014 District Budget Subcommittee-Subcommittee members will be: G. Behm, R. Hodapp and M. Johnson. The subcommittee meeting will be scheduled at 5:30 prior to the August Board meeting.

13.c.2. K-12-12 Pedersen Shoreline Update and Voucher- This Nest Lake project is complete with the CWP funds. A motion was made by J. Flanders and seconded by B. Wing to approve the voucher and the motion passed 5-0.

13.c.3. K-10-12 Cassmann Revegetation Update and Voucher-This Nest Lake project is complete and utilized CWP funds. A motion was made by J. Flanders and seconded by G. Behm to approve the voucher and the motion passed 5-0.

13.c.4. K-4-12 Hammerschmidt Update and Voucher-This Diamond Lake project is complete and a motion was made by J. Flanders and seconded by B. Wing to approve the voucher. The motion passed 5-0.

13.c.5. Building update-There were 4 deductions (rip rap, soffits, curb and gutter and a pressure tank) for a total of \$1,825 to be reimbursed to the WD. Landscaping will be turf grass as the native grass does not meet City of Spicer ordinances. Landscaping cost of \$3,825 for turf grass, shrubs

and rock around the building were approved by the Board. S. VanOrt will proceed with the landscaping project. The WD sign was discussed and the Board agreed to update the sign with the logo.

13.c.5.a. 8th Annual Open House-The Board agreed to schedule the Open House on Tuesday August 13th at 3:00-7:00 pm.

13.c.6. Employee Evaluation: M. Johnson's annual review will be scheduled at 6:45 pm. On August 6th, 2013.

13.d. Follow up on May administrative matters

13.d.1. Green Step Cities-The New London kick off meeting was attended by V. Glieden-Henjum who presented BMP projects completed by the WD.

13.d. 2. Twin Lakes Decontamination-M. Behan reported that he had received an email from Twin Lakes showing the protective band which would be placed on a boat indicating that boat was decontaminated. This band will be bright orange for easy viewing.

13.d.3. Clean Water Partnership Grant-See Administrative report.

13.d.4. K-12-09 Park Lane project-K. Biehn of EOR who designed the initial project met with WD staff (MJ and VGH) to discuss the lack of seeding and washing away of the hillside. Staff felt that this project has always been somewhat problematic. EOR staff will propose some possible remedies for this site.

14. Legal Counsel Report-no comment.

15. Public Access Forum-no comment.

16. Adjourn-A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting closed at 8:40 pm.

Submitted by,

Ruth Schaefer
Secretary