

MIDDLE FORK
CROWRIVER WATERSHED DISTRICT
Board of Managers Meeting
June 4th, 2013
174 Lake Avenue North
Spicer, MN 56288

Present: R. Hodapp, G. Behm, J. Flanders, and R. Schaefer of the Board; M. Johnson-Administrator, V. Gleiden-Henjum & M. Behan-Technicians; J. Kolb-Legal; R. Imdieke-County Commissioner. (B. Wing absent) and B. Nelson-George Lake.

1. The meeting was called to order by Chairman R. Hodapp at 7:00 pm.
2. The Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman R. Hodapp.
3. A motion was made by J. Flanders and seconded by G. Behm to approve the agenda. The motion passed 4-0.

CONSENT AGENDA

4. Approve the minutes of May 7 meeting.
5. Treasurer's Report
6. Permit #13-06 Erickson-Green Lake
7. Permit #13-07 Swart-Diamond Lake
8. Permit #13-08 Erickson-Green Lake
9. Permit #13-09 Latham-Green Lake

A motion was made by G. Behm and seconded by J. Flanders to approve the Consent Agenda. The motion passed 4-0.

REGULAR AGENDA

10. MN COLA update provided by B. Nelson included examples of AIS educational brochures. Becker County created two separate brochures. One brochure meets the DNR requirements and the other includes information that Becker County felt was important. A Legislative update was also provided. The MN COLA is requesting funding from the Legacy Funds for decontamination and inspection.

11. Administrator's Report

11.a. Review of Calendar-see calendar

11.b. Review of Project Status-

11.b.1. Hubbard, Schultz and Wheeler Project (H,S,&W) -See memorandum provided by J. Kolb for the Boards review. The Board discussed the water quality benefits, benefits to habitat and shallow lake restoration benefits. Public hearings could take place this summer. The WD has the option to amend the ten year Comprehensive Plan prior to the project onset. The Board expressed concerns about the amount of potential staff time necessary for this type of project. The Board asked the Administrator, staff, and J. Kolb to review the project and process necessary to lead this project and provide a time line for such a project at the next meeting.

11.b.2. BWSR Drainage Water Quality project-M. Johnson met with Matt Detrick to learn that the Grant amount budgeted for the woodchip bioreactors was underestimated due to

unforeseen circumstances, therefore the number of rock inlets decreases as well. Current funding levels will only allow for 1 bioreactor and 3 rock inlets to be installed.

11.b.3. BWSR Green Lake Stormwater-M. Johnson has met with Irving Township Board who requested that maintenance costs of the project be addressed prior to their commitment to the project. The Skyline Drive Condominium Association project lacks full funding, despite partnering with: BWSR Grant, Skyline Drive Condominium Association, Green Lake Property Owners Association, New London Township and the WD the project still falls short of the necessary amount. The project will be on hold.

11.b.4. DNR AIS Internship grant is pending up and running. Two Level One Interns were hired. One Level Two Intern was not hired due to the lack of decontamination equipment for the intern to use.

11.b.5. DNR AIS Awareness grant was discussed by Board as to the wording of the educational material. At issue is the WD desire to inform the public the location of a decontamination unit within our local area. The Board felt it was important to provide information which may prevent the spread of AIS. A motion was made by R. Schaefer and seconded by J. Flanders to proceed with the AIS brochure educational information. The motion passed 4-0.

11.c. Administrative matters

11.c.1. Johnson contract-An amendment is needed to contract K-13-3 for allowing for in-kind hours of his 25% requirement of overall costs. A motion was made by J. Flanders and seconded by G. Behm to allow in kind hours for property owners portion of 25%. The motion passed by 4-0.

11.c.2. Building update- Monson Construction received the bid of \$25,451.50 for paving the driveway and parking area which will be completed in June/July 2013. The septic bid was higher than expected due to a new design and location change. See invoice to McBroom Construction. Vreeman Construction drove over the original staked out location and compacted the original septic location. Electrical Plus, Inc. of Spicer will be running the phone and internet lines throughout the building for \$1,744.00

11.c.2.a. Landscaping- A landscaping bid for \$4800 for a landscape blanket and seeding of grass was reviewed by the Board. A motion was made by R. Schaefer and seconded by G. Behm to accept the bid and proceed with the Hydro Mulch mixture. The motion passed 4-0.

11.c.3. CL3 monitoring site (USGS)-The engineering report was received by the WD office stating the transfer of ownership was complete. V. Gleidem –Henjum and M. Behan visited the site and removed debris, performed an inspection noting all equipment was in place and functioning well. The structure will need to be painted and a “No Trespassing” sign is required.

11.d. Follow up on April administrative matters

11.d.1. Subcommittee for BMP program- Several Board members and staff will schedule a meeting to discuss ways in which the WD can better manage the BMP projects. A policy will be put together.

11.d.2. DNR Nest Lake Assessment-J. Kolb created a letter for the Board to review. See letter which was reviewed by the Board and approved.

12. Legal Counsel Report-none.

13. Public Access Forum-R. Schaefer brought up the need for new tires on the WD truck. M. Johnson will schedule an appointment. The Board asked the Administer to schedule regular maintenance on the truck.

14. A motion was made by J. Flanders and seconded by G. Behm to adjourn the meeting. The motion passed 4-0 and the meeting ended at 8:45 pm.

Submitted by,
Ruth Schaefer