

MIDDLE FORK  
CROWRIVER WATERSHED DISTRICT  
Board of Managers Meeting  
May 7<sup>th</sup>, 2013  
174 Lake Avenue North  
Spicer, MN 56288

Present: R. Hodapp, G. Behm, B. Wing, J. Flanders (arrived at 7:10) and R. Schaefer of the Board; M. Johnson-Administrator, V. Gleiden-Henjum & M. Behan-Technicians; J. Kolb-Legal; R. Imdieke-County Commissioner.

1. The meeting was called to order by Chairman R. Hodapp at 7:00 pm.
2. The Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman R. Hodapp.
3. A motion was made by B. Wing and seconded by G. Behm to approve the agenda. The motion passed.

CONSENT AGENDA

4. Approve the minutes of the April meeting.

5. Treasurer's Report

6. Permit #13-05-Brang construction (George Lake)

A motion was made by B. Wing and seconded by G. Behm to approve the consent agenda. The motion passed 5-0.

REGULAR AGENDA

7. LuAnn Rudingen was presented with the five year volunteer award by R. Hodapp for her sampling in the Belgrade area.

8. Project B. Gossman K-2-13-V. Gleiden-Henjum presented the B. Gossman shoreline restoration project. The Board reviewed the requirements of the project with the recipient to ensure a full understanding of the requirements and expectations. See documents. Prairie Restoration and West Central Technical Service Area (WCTSA) will provide professional services. The project will entail the use of 20 cedar revetments which are cedar trees that will be cut and inserted in the shoreline hillside positioned to decrease the erosion of the hillside. The project entails 7000 square footage. A motion was made by R. Schaefer and seconded by J. Flanders to approve Project #K-2-13 for \$12,500 (75%), \$16,000 total cost of project . The motion passed 5-0

9. Project Matt Johnson #K-3-13-V. Gleiden-Henjum presented this project which is adjacent to the B. Gossman. The process utilizing the cedar tree revetment will be the same. M. Johnson was unable to be present for this meeting, but did send a letter stating he understood the requirements of the grant process. Both projects will be done in stages and the Johnson property is 5000 square feet. A motion was made by R. Schaefer and seconded by J. Flanders to approve Project #K-3-13-13 with a total project cost of \$35,000 and the cost-share amount of \$26,250 or 75%, whichever is less. The motion passed 5-0.

10. Administrator's Report

- 10.a. Review of Calendar-See attached document.

- 10.b. Review of Project Status-

10.b.1. BWSR Drainage Water Quality Project-Two estimates were received for this project; Houston Engineering was over \$40,000 whereas Swenson Construction was \$20,152. The Board reviewed the estimates, no new action was taken.

10.b.2. BWSR Green Lake Stormwater-review of project. No new action taken.

10.c. Administrative Matters-

10.c.1. Insurance renewal-A motion was made by G. Behm and seconded by J. Flanders to renew insurance policy which is set to expire on June 20th, 2013. The motion passed 5-0.

10.c.2. Building update-A motion was made by G. Behm and seconded by J. Flanders to approve the payment of \$350 to Steffl Well Drilling for hook up. The motion passed 5-0. A motion was made by G. Behm and seconded by R. Schaefer to allow the Administrator to compare the Alliance Building bid to a second bid and approving up to \$30,500 and 6% for paving of the parking lot. The motion passed 5-0 and will be further discussed at the June meeting.

10.c.3. Project K-06-07 Laursen's- V. Gleiden-Henjum presented photographs of the project. Although the project has failed, the shoreline has been stabilized. Currently the project has lost its native plants and is overrun with reed canary grass. The owners are unable to physically perform the necessary tasks of the agreement. Maintenance estimates are being obtained and are estimated to be \$3,500. The Board discussed with J. Kolb the possible options and requested that a letter summarizing options is sent to the owners.

10.c.4. Subcommittee for BMP program-The Board discussed the need to establish a policy on remedies for struggling projects. The subcommittee will include 2-3 Board members as needed.

10.c.5. Project S-1-10 Belgrade- The Middle Fork made their final payment to the City of Belgrade for \$11,119 out of the CWP Continuation grant which is set to expire at the end of June 2013.

10.c.6. Permit #13-04- Jennie-O Feedlot Construction-The project is located in Meeker County and is an expansion to an existing feedlot. A motion was made by G. Behm and seconded by R. Schaefer. The motion passed 4-0 with J. Flanders abstaining.

10.c.7. Clean Water Partnership Grant Awarded-The grant has not yet been received and the Board authorized Chairman R. Hodapp to approve the contract upon delivery after legal review. The motion was passed 5-0. J. Kolb will review the contract prior to signature.

10.c.8. Twin Lakes Service Grant Application- The WD has a grant for one Level 2 inspector which requires a decontamination facility be available. This grant would provide up to \$7050 for staff time only; our cost would be \$300/week for 15 weeks. Twin Lakes Services would be available for decontamination on a limited basis, which would fulfill the grant requirement. Currently the WD has (2) Level 1 inspectors to work within the WD and on (1) Level 1 Inspector for work outside the WD. Twin Lakes Services has requested \$1633 to assist in the purchase of a portable decontamination unit (total cost \$3266, with District grants being a 50/50 cost-share). The Board stated their desire to have decontamination services available in the area but disappointed with the limited hours the Twin Lakes unit would be available. A motion was made by J. Flanders and was seconded by B. Wing to approve \$6133 from the general funds (\$4500-Inspector time and \$1633 for Twin Lakes) for a one year time period only. The motion passed 5-0.

10.c.9. Beaver Lake-2014 J. Kavanaugh of Ducks Unlimited requested funds to cover the cost of the survey of a proposed project in the Beaver Lake area. A motion was made by G. Behm and seconded by B. Wing to approve up to \$5000 for the survey. The motion passed 5-0.

10.d. Follow up on April Administrative matters

10.d. 1. Audit details-M. Johnson reported that over 5 hours of meetings has occurred so far and more will be scheduled to recreate the accounts more suitable for billing.

10.d.2. Kandiyohi County AIS Task Force update-A memorandum of understanding was signed earlier for \$12,000 for a Level 1 Inspector to work outside the WD. Three AIS interns are hired

and hope to start Memorial Day weekend. A motion was made by J. Flanders and seconded by B. Wing to approve the Memorandum of Understanding between the WD and Kandiyohi County to act as the fiscal agent for one Level 1 Inspector staff position for the summer of 2013 for Kandiyohi County. The motion passed 5-0.

10.d.3. Check # 2753 was issued earlier to cover the cost of mailing the Annual Report to property owners within the WD.

10.d. 4DNR Nest Lake Special Assessment-A review and discussion took place with the Board and a legal opinion was offered by J. Kolb. J. Kolb stated that the DNR does not have a legal standing to opt out of paying their share of the special assessment tax. See letter. The DNR has given a DNR estimated \$23,000 to the Nest Lake Improvement Association for this project. The Board directed J. Kolb to continue to work towards a resolution to this problem of special assessment taxes.

11. Legal Counsel Report-No further business.

12. Public Access Forum R. Hodapp discussed the potential move process which could begin in July. G. Behm asked if the WD is required to pay property taxes as he received a tax statement on behalf of the WD.

10. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting ended at 9:00 pm.

Respectfully submitted by

Ruth Schaefer