

MIDDLE FORK CROW RIVER WATERSHED DISTRICT
174 Lake Ave N
April 2nd, 2013 Managers Meeting
Spicer, MN 56288

Present: R. Hodapp, B. Wing, G. Behm, J. Flanders and R. Schaefer of the Board; M. Peeters-Administrator, V. Glieden-Henjum, M. Behan-Technicians; J. Kolb-Legal; Becky West, Graden West-New London Chapter IWLA; Josh Kavanagh-Ducks Unlimisted, Roger Imdieke-Kandiyohi County Commissioner, Travis Steffensen-Westberg Eischens

1. The meeting was called to order by Chairman R. Hodapp at 7:00 pm.
2. The District Mission statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman R. Hodapp.
3. A motion was made by B. Wing and seconded by G. Behm to approve the agenda. The motion passed 5-0.

CONSENT AGENDA

4. Approve the March 5th minutes.
5. Treasurer's Report
6. March bills to pay.
7. Permit #13-02 O'Neil's
8. Permit #13-03 Skyline Drive

A motion was made by J. Flanders and seconded by B. Wing to approve the Consent Agenda. The motion passed 5-0.

REGULAR AGENDA

9. 2012 Annual Audit details-T. Steffens of Westberg, Eischens presented the results of the 2012 audit. (See official audit). T. Steffens suggested accounting detail changes that would improve the overall audit by reducing the number of findings. M. Peeters and T. Steffins will schedule meetings after the tax season. A motion was made by R. Schaefer and seconded by G. Behm for the authorization of expenditures for these meetings. The motion passed 5-0. A motion was made by B. Wing and seconded by G. Behm to accept the audit and findings. The motion passed 5-0.
10. Hubbard, Schultz, Wheeler (HSW) Project and Ducks Unlimited-J. Kavanagh suggested meeting with two key land owners prior to the public meetings. The issue of perpetual easements was discussed, specifically who would hold them and maintain them. The DNR would require a lake access on Schultz Lake if they were to be the lead on this project. Funding for maintenance of this project could be obtained by: a) an assessment of benefit for construction and maintenance; b) assess Diamond Lake area benefit, or c) do a Watershed District Comprehensive Plan amendment and establish a Water Management District. General funds or Clean Water Partnership (EPA 319) funds are two different options. Ad valorem taxes could be implemented if 50 property owners petitioned the WD for a capital project. If approved, that tax would be available for 15 years. A motion was made by G. Behm and was seconded by J. Flanders to provide WD Board support of a Hubbard, Schultz and Wheeler (HSW) proposal suggested by Ducks Unlimited and support of possible easements if needed. The motion passed 5-0.
11. Green Step Cities-G. West presented information on Green Step Cities. See information sheet. Currently Willmar is participating in this project. A meeting will be held this spring, in New London with more details.

12. Administrator's Report:

12.a. Review of Calendar

- April 16th-River monitoring starts
- April 20th- Earth Day at Prairie Woods Environmental Learning Center
- May 5th-Lake monitoring begins
- May 6th- Building meeting at 1:15 on site.
- May 7th- Board Meeting

12.b. Review of Project Status

- 12.b.1. BWSR Drainage Water Quality Project-WD is waiting for bids on the Lilleburg project.
- 12.b.2. BWSR Green Lake Stormwater-Green Lake Township is contributing \$15,000 and \$3,000 has been approved by the Kandiyohi County Water Task Force. No response was obtained from the GLPOA for possible contribution to the project. Current estimate is \$74,000 for this project. R. Hodapp stated he would attend a GLPOA meeting to request the assistance of GLPOA.

12.b.3. CWP continued-Grant funds will end in June and septic loan and BMP project loan funds in October. A motion was made by J. Flanders and seconded by B. Wing to approve the CWP project loan. The motion passed 5-0.

12.c. Administrative matters

12.c.1. Budget Monitor Actual Expenses Quarter 1-See form.

12.c.2. SOS Online Backup options-A motion was made by J. Flanders and seconded by G. Behm to approve the transfer of online backup services to TDS of New London for a cost of \$5/month. The motion passed 5-0.

12.c.3. Building update-A motion was made by R. Schaefer and seconded by G. Behm to approve the color palette and approve an additional \$1175 for the extra block for the entry area. The motion passed 5-0. The Board also requested a list of cost overruns.

12.c.3.a. Check request- A motion was made by G. Behm and seconded by B. Wing to approve the first building payment to Alliance for \$37,000; the motion passed 5-0.

12.c.4. Earth Day Advertising-A motion was made by G. Behm and seconded by B. Wing to approve \$128.00 for Earth Day advertising; the motion passed 5-0.

12.c.5. New London Paddle-Major Waterway Restoration Protection Project (MWRPP) tentatively scheduled for June for civic engagement in water activities. Prairie Woods Environmental Learning Center (PWELC) would provide the canoes for a public event starting on Monongalia Lake ending in New London.

12.c.6. AIS Inspections-The WD received two DNR grants; one Level 1 Inspector and one Level 2 Inspector positions. A motion was made by R. Schaefer and seconded by J. Flanders to accept the DNR grant; the motion passed 5-0. DNR Inspector trainings are scheduled to begin on April 26th.

12.c.7. Permit #13-01 MFCRWD Offices-A motion was made by B. Wing and seconded by J. Flanders to approve Permit 13-01; the motion passed 5-0. (?? Don't we put an initial in front of the # K13-01 designating county, above permits would need a letter if so)

12.c.8. S.F. 0990: Green Lake aquatic invasive species inspections and decontamination appropriation-No action noted on this bill since March 4th.

12.c.9. Board reappointment: Schaefer and Wing-Both Board members were approved by their respective county for an additional 3 year term.

12.c.10. MPCA: Proposal Resolution-A motion was made by G. Behm and seconded by B. Wing to approve the MPCA Clean Water Partnership (CWP) Grant for Monitoring and Education; the motion passed 5-0.

12.c.11. Additional check request-A motion was made by B. Wing and seconded by J. Flanders to approve a check for Conway Death & Schmiesing CPA firm; the motion passed 5-0.

12.d. Follow up on March administrative matters

12.d.1. Kandiyohi County AIS Task Force update-M. Peeters stated that the R. Reimer-SWCD has been nominated for chair and the position was accepted. A proposal has been drafted and will be presented to the Kandiyohi County Commissioners at their next meeting.

12.d.2. U.S.G.S. site (CL3)- Bollig Inc. of Willmar will inspect site which was a requirement of the USGS prior to transfer of ownership. The cost savings to the WD will be significant.

12.d.3. Annual 2012 Report has been completed and will be printed by Baker Printing of Spicer. The report will be sent bulk mail to all WD property owners.

14. Public Access Forum-The DNR did not pay the Nest Lake Aquatic Plant Management Project benefit fee of \$480.30 for 2012 and are refusing to pay \$405.58 in 2013. The property the DNR owns is the Ringo-Nest State Wildlife Management Area. The DNR has determined that these lands receive no benefit for their purpose by the control of the curly-leaf pondweed in Nest Lake.

15. Adjourn-A motion was made by J. Flanders and seconded by B. Wing to adjourn; the motion passed 5-0 and the meeting adjourned at 8:05 pm.

Submitted by,

Ruth Schaefer
Secretary