

MIDDLE FORK  
CROW RIVER WATERSHED DISTRICT  
Board of Managers Meeting  
March 5th, 2013  
174 Lake Avenue North  
Spicer, MN 56288

Present: R. Hodapp, J. Flanders, B. Wing, R. Schaefer (arrived 7:20) of the Board, absent G. Behm; M. Peeters-Administrator, V. Glieden Henjum & M. Behan-Technicians; J. Kolb-Legal; R. Imdieke-County Commissioner.

1. The meeting was called to order by Chairman R. Hodapp at 7:00pm.
2. The Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman R. Hodapp.
3. A motion was made by J. Flanders and seconded by B. Wing to approve the agenda. The motion passed 3-0.

CONSENT AGENDA

4. Approve the minutes of the Feb 5<sup>th</sup> meeting.
5. Treasurer's Report
6. March bills to pay

A motion was made by J. Flanders and seconded by B. Wing to approve the Consent Agenda. The motion passed 3-0.

REGULAR AGENDA

7. Administrator's Report:

7.a. Review of Calendar: West Central Ag Show March 12<sup>th</sup>-13<sup>th</sup>, MAWD Legislative event March 13<sup>th</sup>-14<sup>th</sup>, CAC Meeting March 20<sup>th</sup>

7.b. Review of Project Status

7.b.1. BWSR Drainage Water Quality Project- After meetings, the Lilleberg's would like to continue forward with the project. M. Peeters is still working on getting a bid from a contractor. M. Peeters will work on procuring more funds for the project. The Behm project is still being designed by West Central Technical Service Area.

7.b.2. BWSR Green Lake Stormwater- After hearing the different options, Irving township has chosen to go with the more expensive option. The project with Skyline Drive Estates are interested. EOR has looked at the site and decided that it is feasible to put a raingarden in this area. A third site has been identified at the intersection of Green Lake Blvd and Lake Ave N split. M. Peeters will work on getting additional funding for all of these projects.

7.b.3. MWRPP (North Fork Crow River Major Watershed Restoration & Protection Project) – The CROW is asking for a one year extension and through conversations with the MPCA it is likely that the extension will be granted.

7.c. Administrative matters

7.c.1. 2012 Annual Audit Details – The audit was not finished by the March meeting, but will be presented at the April meeting.

7.c.2. Budget Monitor for Q3 and Q4 – the budget monitor was printed out and reviewed for Q3 and Q4 for 2012. See attachment for more information.

7.c.3. Equipment: Agri Flow – After the Diamond Lake TMDL the District was left with two Agri Flows. The staff would like to try and sell the equipment due to the fact that we do not have a site to use the equipment at. B. Wing made a motion to allow the staff to sell this equipment, seconded by J. Flanders. Motion passed 3-0.

7.c.4. Volunteer Anniversary: Five years – LuAnn Rudningen has been a volunteer for the District for five years. The board would like to present L. Rudningen her award at the April board meeting.

7.c.5. New Employee-Mike Behan – M. Behan has started as the new technician for the District. The Board would like to give him a warm welcome to the team.

7.c.6. CAC Appointment – The board needed to reappoint our CAC members for 2013 per 103D. A motion was made by J. Flanders and seconded by B. Wing to appoint CAC members. Motion passed 3-0. See attachment for a list of members.

7.c.7. SOS Online Backup-M. Peeters reported on insufficiencies of our current back-up system. Estimated cost to update would be \$6000 to catch up and more to proceed. More information will be presented next month.

7.c.8. District vehicle damage-A motion was made by B. Wing and seconded by J. Flanders to approve the repair of the District vehicle. The motion passed 4-0.

7.c.9. USGS Stream Gauge joint funding agreement-Initially the agreement was that of a shared cost of 50%-50%. Now the USGS is stating the agreement would be 60% for WD and 40% for the USGS. M. Peeters suggested moving current WD equipment to provide similar data and not renew the USGS agreement. The Board discussed moving the gauging station from DL 1 to CL3. The monitoring sites were reviewed with MPCA; who suggested that the 275<sup>th</sup> site be discontinued due to unreliable data. M. Peeters spoke with S. Wright –DNR who also approved of the possible change, which would eliminate our winter flow data. The startup costs of the above mentioned changes would be the less than the suggested USGS contract. A motion was made by J. Flanders and seconded by B. Wing to discontinue the USGS contract and make the necessary changes in monitoring sites. The motion passed 4-0.

7.c.9.a. CL3 site equipment (USGS) discussed in 7.c.9.

7.c.9.b. DL 1site equipment (MFCRWD) discussed in 7.c.9.

7.c.10. W-9 for Stearns County Direct Deposit will be completed.

7.c.11. Building update-A. Bjur stated that construction crews may be starting this month weather permitting. A permit from the WD for the building has yet to be requested or completed. A. Bjur has sent permit requests to the City of Spicer and Kandiyohi County. M. Peeters, V. Gleiden-Henjum and R. Schaefer met with Dawn of Engan Associates for preliminary selections of interior design.

7.c.12. Additional AIS inspectors (George Lake)-S. Worm of George Lake verbally declared \$1000-\$1200 of additional Inspector time for this summer paid by the George Lake Association, similar to the 2012 season. A second intern will be hired specifically for George Lake. A motion was

made by B. Wing and seconded by R. Schaefer to allow the WD to function as the fiscal agent for George Lake (or other lake associations if requested) AIS Intern program. The motion passed 4-0.

7.c.13. 2012 Annual Report-Bids are being requested from Baker Printing –Spicer and General Mailing-Willmar and the Observer- Belgrade.

7.d. Follow up on February administrative matters

7.d.1. Kandiyohi County AIS Task Force continues to meet to select a new Chairperson and move forward with a DNR plan and delegation agreement.

7.d.2. Kandiyohi County Ag Show-March 12-13 V. Gleidem-Henjum will attend.

7.d.3. MAWD Legislative Day at the Capitol-March 13-14 R. Hodapp, M. Peeters and R. Schaefer will attend.

7.d.4. Request for program funds: NLS-Westby Internship-A motion was made by B. Wing and seconded by J. Flanders to approve \$500 total for the 2013 summer internship program. The motion passed 4-0.

8. Legal Counsel Report-none

9.Public Access Forum-none

10. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed and the meeting adjourned at 8:27 pm.

Submitted by,

Ruth Schaefer  
Secretary