

MIDDLE FORK CROW RIVER WATERSHED DISTRICT
174 Lake Ave N
Spicer, MN 56288
June 5, 2012

Present: G. Behm, R. Hodapp, B. Wing, J. Flanders (7:15) and R. Schaefer of the Board; C. Anderson-Administrator; V. Glieden-Henjum & M. Peeters Technicians; S. Jacobson-DNR; T. Ryan-David Drown Associates and B.& H. Meints-Diamond Lake.

1. The meeting was called to order by Chairman R. Hodapp at 7:03 pm.
2. The District Mission statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed" was read by Chairman R. Hodapp.
3. A motion was made by G. Behm and seconded by B. Wing to approve the agenda with the addition of 11.c. 13. AIS Request-R. Schaefer. The motion passed 4-0.

CONSENT AGENDA

4. Approve the minutes of the May 1st meeting.
 5. Treasurer's Report
 6. June bills to pay
 7. Permit #12-06: Erickson shoreline
 8. Permit #12-07: Fromm shoreline
 9. Permit #12-09: Mammen shoreline
- A motion was made by B. Wing and seconded by G. Behm to approve the consent agenda. The motion passed 4-0.

REGULAR AGENDA

10. New building financing options presentations: David Drown Associates Inc.: Traci Ryan reviewed the letter sent to WD. The letter states: WD can pledge it's full cost towards the building or they could do a lease purchase; interpretation of law is that WD has no authority to spend future debt; D. Drown will review WD budget to see which funds may be available for building expenditures; WD can issue revenue debt and could work with the City of Spicer to act as their fiscal agent. The City of Spicer could lease the building to the WD and turn ownership over to the WD once the building is paid. It is recommended at this time that the WD designate a bond council. The next step is to discuss the need for a Fiscal Advisor (deal with finance and structure) and designating a Bond Council. The Board will ask J. Kolb to recommend a Bond Counsel. A motion was made by J. Flanders and seconded by G. Behm to designate David Drown Associates as the Fiscal Advisor. The motion passed 5-0.

11. Administrators Report

11 a. Review of Calendar: June 15th- Wonderful World of Water to be held at the PWELC; June 20th-M. Peeters will attend an Erosion Control conference; June 21st-23rd is the MAWD Annual Summer Tour which Board and staff will attend (the meeting will be posted).

11.b. Review of Project Status

11.b.1. New London Stormwater Ordinance Development Update-J. Michels held a meeting with the City Council of New London to go over the details of the stormwater ordinance recommended to the City by the Planning and Zoning. Due to some concerns, the City has tabled the discussions for now. The WD feels the process was very informational, and despite the lack of finalized ordinances, was largely successful.

11.b.2. 2012 Aquatic Invasive Species District Activities update- M. Kueppers, J. Hunter and M. O'Brien attended the May 31st DNR Level 1 Inspector training session. This level of training allows the requirement of a formal inspection, and authorizes the denial of launch of any watercraft found with

invasive species found on the watercraft. M. Kueppers inspected approximately 30 boats last weekend. J. Hunter focuses on Andrew and George Lakes whereas M, O'Brien focuses on Games & Norway Lakes. A Joint Powers Agreement with the DNR was signed in order for the training to take place, and allows the WD to have J. Hunter and M. O'Brien work George, Games and Norway.

11.b.3. New Grants Update-The Green Lake Partnership meeting was attended by a small group of interested parties. The BWSR Conservation Grant will be led by M. Peeters. Shoreland stabilization project cost share will come from the CWP funds.

11.c. Administrative matters

11.c.1. Future office needs-A new easement has been recorded for access purposes.

11.c.2. Insurance renewal- A motion was made by J. Flanders and seconded by B. Wing to approve the renewal of insurance. The motion passed 5-0.

11.c.3. Agreement for Custody for Pledged Securities- a motion was made by J. Flanders and seconded by G. Behm to approve the securities to protect WD accounts. The motion passed 5-0.

11.c.4. Permit #12-08 City of Spicer Street Improvements- Kevin Drive is being reduced in size during its current repair. M. Peeters is inspecting erosion control practices of the project and has made a site visit. Project is expected to be completed by September 30th. A motion was made by B. Wing and seconded by R. Schaefer to approve Permit #12-08. C. Anderson will review this project with R. Sabart; see SEH letter.

11.c.5. Printer/Photocopier/Scanner-Marco stated that a smaller better printer was available than the one currently in use. Color copies would have better quality. A new contract which allows 275 color copies and 788 black and white copies per month is \$24 less than our current contract. If a contract is signed Marco stated they would reimburse the WD for the existing extra toner on hand. A motion was made by B. Wing and seconded by J. Flanders to approve the new contract with Marco. The motion passed 5-0.

11.c.6. The 7th Anniversary Open House Rinke Noonan Donation- A motion was made by G. Behm and seconded by J. Flanders to accept the donation as a gift. Recognition and appreciation of the generous gift were given. The motion passed 5-0.

11.c.7. Earnest check for property-Resolution 12-07 check for \$100 has been delivered to Dietz Brothers.

11.c.8. Project K-1-12 Grit Separation Chamber on Kevin Drive- The cost share agreement for the WD is \$22,500 or 75% of eligible cost. Overall project cost is estimated at \$30,000; funding would be from the 319 grants and BSWR funds. A motion was made by J. Flanders and seconded by B. Wing to approve the Project and give C. Anderson and R. Hodapp approval to sign the permit upon its arrival. The motion passed 5-0.

11.c.9. Charter internet price increase-After four years of the same rate a new rate will be implemented this year.

11.c.10. Project K-2-12 Rain Garden on Northeast Elkhorn Lake-M. Peeters visited the site to check on the permit and noticed another potential project. The Elkhorn project cost is estimated at \$3,000 with the WD cost share of \$2,250 or 75% of approved costs (Leon Duchene property). A motion was made by B. Wing and seconded by R. Schaefer to approve Project K-2-12 after all appropriate signatures are obtained and giving C. Anderson and R. Hodapp approval for final signatures. The motion passed 5-0.

11.c. 11. Project K-3-12 Bertram Shoreline Stabilization-This project involves the removal of 2 out of 3 retaining walls. The shoreline will be reinforced with rock rip rap and native plants to improve stabilization. Total cost is estimated at \$20,000 with WD cost share at \$15,000 or 75% of the approved cost, whichever is less. A motion was made by G. Behm and seconded by J. Flanders to approve Project K-3-12. The motion passed.

11.c.12. Project K-1-08 Michaelis Shoreline Issues-It has been noted that the shoreline agreement has not been maintained by the property owners and some of the shoreline plants have been removed. After further discussion, the Board requested that the matter be reviewed with J. Kolb. A motion was made by J. Flanders and seconded by G. Behm to refer the matter to J. Kolb for review. The motion passed 5-0.

11.c.13. AIS Request-R. Schaefer reported that the AIS subcommittee is printing a Dry Time Calculator card that could be given out to boaters at inspections. Accurate drying time for zebra mussels is difficult due to the variables of temperature, humidity, time and direct sun. The AIS subcommittee felt it was beneficial to provide boaters with some guidelines. A motion was made by J. Flanders and seconded B. Wing to approve up to \$250 for the printing cost. The motion passed 5-0.

11.d. Follow up on May administrative matters

11.d.1. DNR Public Awareness Grant update-The billboard will be located on Highway 12 by Atwater and on Hwy 23 between Spicer and Willmar.

11.d.2 Lake Calhoun CD 26 project-No action taken.

12. Legal Counsel Report-none

13. Public Access- H. Meints stated that the Diamond Lake Association Annual Meeting will take place on June 16th at the shelter. Ducks Unlimited will be making a presentation on the restoration project. C. Anderson will attend the GLPOA meeting and V. Glieden-Henjum will speak at the George Lake meeting.

14. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting adjourned at 9:08 pm.

Submitted by,

Ruth Schaefer
Secretary