

Middle Fork Crow River Water shed District
Board of Managers Meeting
April 3rd, 2012
174 Lake Avenue North
Spicer, MN 56288

Present: J. Flanders, R. Hodapp, B. Wing, G. Behm and R. Schaefer of the Board; C. Anderson-Administrator, V. Glieden-Henjum-Technician J. Kolb-Legal Counsel, S. Worm-George Lake, J. Peterson-Nest Lake, D. Hanson-NRCS and R. Engan & A. Bjur of Engan Associates.

1. The meeting was called to order by R. Hodapp at 7:00 pm.

2 The District Mission Statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.

3. A motion was made by B. Wing and seconded by G. Behm to approve the agenda. The motion passed 5-0.

CONSENT AGENDA

4. Approve the minutes of the March meeting.

5. Treasurer’s Report

6. April bills to pay

A motion was made by G. Behm and seconded by B. Wing to approve the Consent Agenda. The motion passed 5-0.

REGULAR AGENDA

7. Architect Presentation by Engan Associates- A presentation was made by R. Engan and A. Bjur; see handout. Basic services would include: electrical, interior, exterior and complete structural drawings. Well and septic would be a separate bill from the vendor. Services would not include the surveying of property or the geotechnical soil boring. The AI Contract would be used and this would be reviewed by J. Kolb. Board would need to approve two items: Site plan and a building plan. Engan Associates fee of 6% would be stated in the contract. Regular meetings would be scheduled on a weekly basis and attended by a newly created Building Committee.

8. An extra check requested for Nest Lake Improvement Association (NLIA) in the amount of \$50,800. The extra check would come from the general fund. The check is for: purchase of a truck and trailer (\$10,000); herbicide treatment \$6,000 and \$2,000 for operating cost and \$32,800 for a trailer. J. Peterson stated he will continue to work with N. Brown-DNR who has required a new grant proposal. A motion was made by G. Behm and seconded by J. Flanders to approve the extra check for NLIA. The motion passed 5-0.

9. Administrator’s Report:

9.a. Review of Calendar;

9.b. Review of Project Status:

9.b.1. New BWSR Grants: Grant Agreements-A motion to authorize B. Hodapp to sign BSWR Grants C12-14, C12-19 and C12-12, and to authorize C. Anderson as the grant authorized representative was made by G. Behm and seconded by J. Flanders. The motion passed 5-0. The total of the (2) Clean Water Assistance and (1) Conservation grants is \$415,630.

9.b.2. New London Stormwater Ordinance Development Update: J. Michels has been meeting with New London P&Z staff and will return again on April 9th and April 30th.

9.c. Administrative matters

9.c.1. Nest Lake Aquatic Plant Management-assessment and project update-C. Anderson reported that there was an error in calculations of some property owners special assessments. Some tier 2 property owners were assessed at a higher rate than intended. The Board reviewed options and requested that the corrections be made to all properties this year, regardless of the amount. C. Anderson will meet with S. Moddermann and a corrected tax rate will be sent to all those affected.

9.c.2. Q1 Expenses-The Board reviewed the report. See report.

9.c.3. Employee Dishonesty Bond Renewal-Watershed law requires a bond for all Board members and the law was changed to allow the WD to cover the bonding. The coverage is now at \$25,000. A motion to approve the bond was made by J. Flanders and seconded by R. Schaefer. The motion passed 5-0.

9.c.4. DNR Public Awareness Grant-The WD was notified that a grant submitted by R. Schaefer was approved for \$4,700.

9.c.5. 7th Anniversary Open House June 5th - The Board decided to hold the Open House prior to the June 5th meeting from 5:00 – 6:30 pm prior to the regular meeting.

9.d. Follow up on March Administrative Matters:

9.d.1. Lake Calhoun CD 26 project -D. Hanson stated that the Water Task Force has committed to \$3000 and the CROW has been requested to fund \$3,900. More funds may be committed to this project in the coming weeks.

9.d.2. 2012 MAWD Legislative Reception was attended by C. Anderson and R. Schaefer. Meetings were held with Rep. P. Anderson and Sen. J. Gimse.

9.d.3. Board Appointment Term Expirations Update: R. Hodapp has been approved for another three year term by Kandiyohi County and J. Flanders by Meeker County.

9.d.4. 2012 Aquatic Invasive Species District Activities-The for AIS Intern applications has been extended. R. Schaefer will call the colleges again to check on status on the job posting.

9.d.5. Personnel Changes: Subcommittee update-Margaret Peeters will be the new technician and will start on April 23rd. She comes to the WD from the Heron Lake Watershed District.

9.d.5.a Equipment (computer screen, docking station)-The new technician will need equipment (computer, monitor and docking station). A motion was made by R. Schaefer and seconded by B. Wing for payment up to \$2,500 for computer equipment. The motion passed 5-0.

9.d.6. Future monitoring thoughts-C. Anderson stated that E. Jensen-DNR suggested considering the addition of the New London dam site to our monitoring sites in the near future. The WD was monitoring below the dam but discontinued the site due to inability to obtain consistent samples. Monitoring at this site would likely require some fairly expensive equipment. No action taken.

9.d.7. Future office needs update-A purchase agreement was signed by D. Dietz.

10. Legal Counsel-no comment.

11. Public Access Forum-C. Anderson thanked S. Worm for his assistance on projects. S. Worm stated that the Willmar Public School Police officer has been hired to perform water patrol over the summer. Kandiyohi County has also hired another part time officer for water patrol. Hopefully some of the water patrol time can be directed towards AIS.

12. Adjourn-A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting ended at 9:04 pm.

Submitted by,
Ruth Schaefer
Secretary