

Middle Fork Crow River Water shed District

Board of Managers Meeting

February 9th, 2012

174 Lake Avenue North

Spicer, MN 56288

Present: J. Flanders, R. Hodapp, B. Wing and R. Schaefer of the Board (absent G. Behm); C. Anderson-Administrator, S. Jacobson Technician J. Kolb-Legal Counsel.

1. The meeting was called to order by R. Hodapp at 7:00 pm.

2 The District Mission Statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.

3. A motion was made by J. Flanders and seconded by B. Wing to approve the agenda. The motion passed 4-0.

CONSENT AGENDA

4. Approve the minutes of the January meeting. A clarification of the subcommittee will be added to 8.c.5 “A Resolution #12-01 was created and signed by the Chairman to create a subcommittee **which consisted of the Board.**” (Bold phrase will be added).

5. Treasurer’s Report

6. February bills to pay

7. Permit #12-02 Schroeder home construction (Green Lake)

A motion was made by B. Wing and seconded by J. Flanders to approve the Consent Agenda with the clarification of the minutes. The motion passed 4-0.

REGULAR AGENDA

8. Administrator’s Report

8.a. Review Calendar

-February 8th: North Fork Watershed Restoration and Protection (MWRPP) meeting was held with approximately 25 stakeholders in attendance. Discussion focused on the overall project and civic engagement necessary for the success of the project. MFCRWD will be the fiscal agent of this project.

-March 13-14th: West Central Ag Show-The Board discussed information that could be placed in a WD cloth bag and distributed at the event. Board members (B. Wing and J. Flanders) will attend different parts of the event.

8.b. Review of Project Status

8.b.1. Nest Lake Aquatic Plant Management update-The Board discussed the need to develop a Memorandum of Understanding which will outline all details for both organizations.

8.b.2. STREAM Education Program update-V. Glieden Henjum and Chris Lundeen of the North Fork WD taught an erosion module with the 5th graders at BBE.

8.c. Administrative matters

8.c.1. Extra check requests: Nest Lake Aquatic Plant Management \$857 and \$2000-The check for \$857 is for the County and DNR Permits. A motion was made by B. Wing and seconded by J. approve payment of \$857. The motion passed 4-0. The second check, for \$2000 is the Petitioners deposit which is being returned to Nest Lake Association. A motion to approve a check of \$2000 was made by J. Flanders and seconded by B. Wing. The motion passed 4-0.

8.c.2. 2012 MAWD Legislative Reception-C. Anderson and R. Schaefer will be attending. C. Anderson will attempt to schedule individual meetings with legislators.

8.c.3. Board Appointment Term Expirations: Hodapp, Flanders. Meeker and Kandiyohi counties have been notified of the Board members desire to continue their service on the WD Board. Each county will need to post the available positions.

8.c.4. 2011 Annual Report-Report is in draft form and will be emailed to the Board. Cost estimates from Baker Printing were approximately \$2298 for 7100 copies which would go to all residences within the WD.

8.c.5. 2011 Annual Audit-Westburg Eischens conducted the audit during the first week of February, and will present their findings at the March meeting.

8.c.6. Q4 2011 Actual Expenses were reviewed by the Board. See report.

8.c.7. 2012 Aquatic Invasive Species District Activities-The Board discussed the continuation and possible changes to AIS Intern Program. R. Schaefer will contact Alexandria and Ridgewater Colleges. C. Anderson will create an Intern Position Description for posting and will handle posting with universities.

8.c.8. Personnel Changes: S. Jacobson has accepted a position with the DNR. The Board congratulated and thanked Sara for her years of service with the WD.

8.c.9. Newspaper article framing--A motion was made by R. Schaefer and seconded by B. Wing to frame the article announcing the Watershed District of the Year award. The motion passed 4-0.

8.d. Follow up on January administrative matters

8.d.1. Future office needs update-Property owned by D. Dietz will be viewed by staff for possible consideration of purchase. Potential utilities cost was reviewed by the Board. The Board will make an offer on the property and compare property options. J. Kolb will prepare a site conditions document to include but not limited to: annexation of property by City, appropriate zoning for office space, City permitting for sewer and well, and access to internet service. G. Behm joined discussion by speaker phone.

8.d.2. Belgrade SRF Loan update-The loan of \$65839.77 was paid off in full along with \$866.51 of interest.

8.d.3. Lake Calhoun CD 26-This project may qualify for CWP cost share funds, but many more details from SWCD are required before Board can decide anything. No further action taken.

9. Legal Counsel Report-J. Kolb stated he will draft an agreement for the Nest Lake Aquatic Plant Management equipment and the maintenance thereof for a future meeting.

10. Public Access Forum-C. Anderson will contact Kandiyohi County Commissioners for potential meetings to discuss District activities. He will also attempt to contact Commissioners in other Counties to meet with them, along with the corresponding Manager.

11. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 4-0 and the meeting adjourned at 8:55 pm.

Submitted by,
Ruth Schaefer
Secretary