

MIDDLE FORK CROW RIVER WATERSHED DISTRICT

September 28th, 2006

Regular Meeting 7:30 pm

Bell Tower Plaza

118 Lake Ave. N.

Spicer, MN 56288

PRESENT: Gordy Behm, Joseph Flanders, Robert Hodapp, Ruth Schaefer and Robert Zenner of the Board; Julie Klocker-Adm.; Ann Latham Adm Asst; Tom Bonde-Technical Advisor; Tom Fischer-BSWR; Dennis Peterson-Kandiyohi County Commissioner; Michael Taylor-NRCS; Mike Sharp-MMDC; Maggie Leach-MPCA; Merle Gjerde-Long Lake; Becky Richlefs & Harlan Meints-Diamond Lake and Gary Broman-Green Lake.

The meeting was called to order by Chairman, Robert Hodapp at 7: 30 pm.

OLD BUSINESS:

1. Motion was made R. Zenner and seconded by J. Flanders to approve the agenda. The motion passed.

2. Motion was made J. Flanders and seconded by R. Zenner to approve the 8-17-06 minutes.

3. Treasurers Report-G. Behm-see attached report.

Motion made by R. Zenner and seconded by R. Schaefer to approve the Treasurers Report subject to audit. The motion passed.

4. Motion made R. Schaefer and seconded by G. Behm to approve the September bills to pay. The motion passed. See attached report.

NEW BUSINESS:

5. Accounting Software-G. Behm met with Scott VanBuren of Westberg, Eischens and Van Buren and was advised to purchase QuickBooks software. Watershed District (WD) information will be entered on the new computer, as the present computer will not accept new software. A motion was made by J. Flanders and seconded by R. Schaefer to purchase the QuickBooks Pro software at a cost of \$160.00. The motion passed.

J. Klocker stated that the payroll needs of the WD could be handled through "Pay Chex," which MN Waters uses for payroll services. She will obtain more information and cost estimates for further review. Until the payroll system is in place a motion was made by R. Zenner and seconded by J. Flanders to approve an advance in salary to J. Klocker if the payroll program will be delayed by more that one month. The motion passed.

6. **Clean Water Legacy Act- J. Klocker** provided an update on the grant that is being sought after by the Watershed District (WD). The Kandiyohi County SWCD has agreed to partner with the WD for a requested amount of \$190,000; this grant was completed by Rick Riemer and J. Klocker. Focus of the projects would be: stabilization pond for New London/Spicer area, Diamond Lake diagnostic study, Middle Fork district diagnostic study and low interest loan match for buffer strips. The WD would be the coordinator of the grant and funds would dispersed by the SWCD. R. Riemer had stated that the SWCD uses all available money for the buffer strip program and additional funds would be welcomed. Approved grant applicants will be notified by 12-06.
7. **Clean Water Partnership-J. Klocker** stated that this grant, if approved, would be utilized throughout the entire WD. The WD would be responsible for a cash contribution of approximately \$27,000/year for 3 years (approximately \$80,000 total) for the listed projects. See MPCA grant proposal. Again the grant would be coordinated with the SWCD, who would disperse the funds. Approved grant applicants would be notified in 12-06.

A motion was made by G. Behm and seconded by J. Flanders to approve the Clean Water Legacy grant, MPCA grant and the Anheiser Busch grant. The motion passed.
8. **Administrator update-** A resolution was made to hire J. Klocker as of September 11th, 2006 as the Watershed District administrator. A motion was made by R. Zenner and seconded by R. Schaefer to accept the resolution. The motion passed. See attached resolution.
9. Monitoring update-R. Schaefer. See attached report.
10. Office update-A. Latham. See attached report.

As no further business was brought before the Board a motion was made by J. Flanders and seconded by G. Behm to adjourn the meeting. The motion passed and the meeting was adjourned at 8:45 p.m.

Submitted by,

Ruth Schaefer
Secretary
10-17-06