

Middle Fork Crow River Watershed District  
Board of Managers Meeting  
July 7th, 2009  
174 Lake Ave  
Spicer, MN 56288

Present: Joe Flanders, Gordy Behm, Robert Hodapp, Bruce Wing, and Ruth Schaefer of the Board; Chad Anderson-Administrator, Vanessa Glieden-Henjum & Sara Jacobson-Staff, Adam Ripple-Legal Counsel, Joel Peterson-Nest Lake and Doug Fenster-Fenster Realty.

1. The meeting was called to order by R. Hodapp at 7:00 pm. The Board welcomed our new member Bruce Wing of Belgrade.
2. A motion was made by J. Flanders and seconded by R.Schaefer to revise the agenda by exchanging #6 and #3. The motion passed.
6. Watershed District Property Options. D. Fenster and R. Schaefer reviewed property options available in the New London-Spicer area. See property listing options. All property currently available would require remodeling for Watershed District needs. The Board discussed the option of building/remodeling or purchasing our current building. A. Ripple stated that the WD is capped at borrowing up to \$200,000. He also reminded the Board that USDA Rural Development money available for government agencies for construction of new buildings. If the WD did purchase a building/lot the down payment or a contract for deed would come from the General Fund. No further action was taken.
3. A motion was made by J. Flanders and seconded by G. Behm to approve the June 2<sup>nd</sup> minutes. The motion passed.
4. Treasurers report was presented by C. Anderson and reviewed by the Board. The larger payments received by the WD were reviewed (SRF loans, Pope, Stearns and Meeker County levy funds). Also reviewed were the larger payouts for reimbursements of BMP projects (Cassmann, High Point Condominiums, and R. Anderson). A motion was made by J. Flanders and seconded by B. Wing to approve the Treasurers Report subject to audit. The motion passed.
5. A motion was made by J. Flanders and seconded by B. Wing to approve the July Bills to Pay. The notion passed.
7. Discussion of Watershed District Rules: C. Anderson reported on a building permit violation on Green Lake. A property owner (Martinka) applied for and received a building permit for a lakeside deck and landscaping project from the City of Spicer. The contractor did speak to the WD office (V.G.H.) about the project but forgot that the project required a permit. The project was halted by the Planning and Zoning director unapproved variations from the City permit. The property owner appealed the decision to the City of Spicer, whose later ruling was in agreement with the Planning and Zoning

decision. The matter was discussed by the Board with WD staff; the Board decided that in an instance such as this where a permit is clearly violated, staff will issue a cease and order in order to discuss at the subsequent Board meeting. The Board asked staff to provide information about the matter as it becomes available. C. Anderson stated he will update the Board at the August meeting.

## 8. Administrator's Report

### 8.a. Review of Calendar

### 8.b. Review of Project Status:

8.b.1 Nest Lake petition update-The Nest Lake Association withdrew their petition to the WD at their last meeting and approved the Feasibility Study, reported J. Peterson. He also stated the Nest Lake Board hopes that the results of the Feasibility Study can be put towards the implementation process. The annual meeting is scheduled in August and the project will be discussed further at that time. C. Anderson stated the June 15<sup>th</sup> Clean Water Partnership grant submitted to the MPCA did contain a monetary request for the Nest Lake Feasibility Study. Hopefully the WD will learn of the outcome of the grant request prior to the August meeting. If the grant request is approved, the Feasibility Study would then go through the WD process – if this were to be in 2009, the current CWP grant work plan may be amended to include that activity this year. J. Peterson stated that the Nest Lake Association hired a full time cutter, which has allowed for more turrant removal, he noted, “the lake is the cleanest I have seen in years”. The DNR Invasive Species specialist conducted a study, noting that 60% of the sites have Curly Leaf Pondweed at infested levels.

A motion was made by J. Flanders and seconded by R. Schaefer that the WD accept the withdrawal of Nest Lake Petition for Curly Leaf Pondweed and return their deposit minus legal fees. The motion passed. The WD will not bill the Nest Lake Association for staff time spent on this project.

8.b.2. MN Waters Grant update-Lions Park in Spicer is undergoing a 400 feet of shoreline restoration. MPCA has approved the use of CWP grant funds up to \$3,500, pending availability. The WD has approved up to a \$4000 contribution, and the City of Spicer is also involved. A controlled burn has taken place and the herbicide has been applied. Currently the WD staff is working with a designer to develop signage for the walking path. Planting is tentatively scheduled for the end of August or beginning of September.

8.b.3. 319 Stormwater grant update-Semi annual report due in July. Storm sample was obtained June 24<sup>th</sup>.

8.b.4. Diamond Lake TMDL update-Semi annual report due in July. The lack of rain only allowed for collection samples only on Diamond Lake and the Chain of Lakes.

8.b.5. Clean Water Legacy Act grant-final report due in July. The grant ended June 30<sup>th</sup>. The Grant allowed the WD to implement 24 BMP projects (feedlot upgrade, shoreland restorations, stream bank and shoreland stabilization, stormwater management and a livestock exclusion project). The WD extends their thanks to Kandiyohi County SWCD, BWSR, and the Technical Advisory Committee for their funding, time and expertise.

8.b.6. Volunteer Monitoring grant-final report due in July. The grant expired June 30<sup>th</sup>. The Grant allowed the WD to train volunteers and collect a wealth of water quality

data. The WD extends their gratitude to The CROW JPB, MPCA and the volunteers. Training and support of our Volunteers will continue with funding from the Clean Water Partnership grant.

8.b.7. BMP updates-

- City of New London-Neer Park (K-7-09) See photographs.
- Ambourn (K-3-09) See photographs.
- M. Hodapp (K-5-09) See photographs.
- Cassmann (k-6-09) See photographs.
- High Point Condominium (K-10-09) See photographs. Property manager expressed concern to C. Anderson about the “lack of rip rap” in the project. A meeting with J. Michaels-EOR and the property manager has been scheduled.
- Wright (K-9-09) See photographs.

8.c. Administrative matters

8.c.1. Permit requests/Administrator approvals

- Permit 09-07 Wermerskirchen shoreline project.

8.c.2. 2010 Budget Committee (G. Behm, J. Flanders, and R. Schaefer as an alternate) established for creating 2010 budget.

8.c.3. Watershed District Insurance-League of MN Cities renewal (\$3229)

8.c.4. MPCA Intensive Watershed Monitoring update-The State of MN is conducting Biological Studies on the States waters. C. Anderson requested \$900,000 worth of projects (Belgrade Stormwater project, Green Lake Inlet project); however, the MPCA turned down all projects. MPCA stated that the projects should be funded by BWSR.

8..5. Bidding Process-C. Anderson stated that P. McCormick a Belgrade contractor, expressed concerns about the process that the WD uses to issue project bids. Information will be provided to him.

8.d.Follow up on June Administrative Matters

8.d.1. Clean Water Partnership Continuation Proposal-The continuation proposal will expand education in the local Elementary and High Schools. WD requested the continuation of BMP projects, such as the Nest Lake Feasibility Study and the Belgrade Stormwater Project.

9. Legal Counsel Report-A. Ripple

a. Use of Parliamentary Procedure-A. Ripple provided information on Parliamentary Procedure for the Board to review.

10. Public Access Forum-No new information.

A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed and the meeting was adjourned at 9:20 pm.

Submitted by,

R.Schaefer  
Secretary

7-15-09