

Middle Fork Crow River Water shed District

Board of Managers Meeting

June 7, 2011

174 Lake Avenue North

Spicer, MN 56288

Present: R. Hodapp, G. Behm and B. Wing of the Board; C. Anderson-Administrator; V. Glieden Henjum-Technicians, J. Kolb Legal counsel, T. Schaefer – Kandiyohi SWCD, A. & B. Latham – GLPOA

1. The meeting was called to order by R. Hodapp at 7:00 pm.

2 The District Mission Statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.

3. A motion was made to approve the agenda. The motion passed 3-0.

4-8 Consent Agenda: May minutes, Treasurer’s Report and June bills to pay, Permit #11-04 and Permit #11-05. A motion to approve the Consent Agenda was made by B. Wing and seconded by G. Behm. The motion passed 3-0.

9. Administrator’s Report:

9.a. Review of Calendar-See calendar.

9.b. Review of Project Status

9.b.1. Belgrade Stormwater project is set to go out for bid during the month of June.

9.b.2. “S.T.R.E.A.M.” Educational Program update-see Administrator’s Report.

9.b.3. Shoreland restoration project on George Lake. The bank will be stabilized/enhanced by native vegetation. The toe of the slope is experiencing minor undercutting. The toe of the shore will be stabilized by minimal rock rip-rap and aquatic vegetation. The work on the project will be done by homeowner. Motion made by B. Wing seconded by G. Behm to approve project K-2-11, Worm Shoreland Restoration, authorizing President and Administrator to execute agreement, and directing staff to re-calculate cost share amount, owner’s share to include owner labor cost as part of owner’s share. The motion passed 3-0.

9.c. Administrative matters:

9.c.1. C. Anderson attended City of Belgrade City Council meeting to discuss the opportunity to use SRF loans that the District has. The Belgrade council passed a resolution drafted for them by J. Kolb for the use of funds that the District has available. The City of Belgrade is working with J. Kolb and their own financial advisors to work out final details. At this time they are going to borrow \$44,500 from the MFCRWD’s extended original CWP SRF funds. Because SRF loans are disbursed on a reimbursement basis, the City may borrow more SRF funds once costs are incurred. A motion was made by G. Behm seconded by B. Wing to approve a loan in the amount of \$44,500 for the City of Belgrade. Motion passed 3-0.

9.c.2. Due to the previous motion, C. Anderson requested the ability to process and extra check for the City of Belgrade for \$44,500. Motion made by B. Wing seconded by G. Behm to approve the processing of and extra check for \$44,500 for the City of Belgrade. Motion passed 3-0.

9.c.3. MPCA put out a request for proposals (RFP) for 319 grant funds for approved TMDL or Development, Education or Research. C. Anderson put together a proposal for an education program and for an AIS inspector similar to DNR program. C. Anderson initially received good feedback on the proposal. Per grant requirement C. Anderson mailed a conflict of interest form, regretfully learned that it did not make it to the MPCA, disqualifying our proposal for consideration.

9.c.4. During May T. Frazee brought together the City of Spicer, MN DNR, Kandiyohi County, Little Crow Anglers and the District to work on an education campaign for a walleye tournament held on June 4th 5th. Campaign included District staff and DNR inspectors staffing boat accesses to provide information about zebra mussels and directing boat owners to power washing station. On June 2nd T. Frazee put together a press conference where L. Skinner with MN DNR demonstrated the proper way to decontaminate a boat. Tournament fishermen who had their boats power washed were entered in a raffle to win \$200. A. Latham stated that the GLPOA hopes that a decontamination station can be made available at all fishing tournaments, particularly large bass tournaments that draw national participation. A. Latham will work on details of program and will request District support for program.

9.c.5. Last month the District discussed the possibility of hiring a summer intern with a law enforcement background to inspect boats at various lake accesses in the District. R. Schaefer has talked with instructors at Ridgewater College and they have stated that they would be willing to promote the internship with students. The intern would be trained in official DNR inspection protocols. The internship would require 2-3 people with working days typically on Thursday-Sunday. Estimated cost for internship is \$4,108.80, see 2011 MFCRWD AIS Education & Inspection form for complete budget. Internship cost could be set with a not to exceed cap. R. Schaefer has checked with KCLA about support and additional funding for internship. Currently KCLA supports the idea but does not have funding available. G. Behm asked if there is money in the budget for the internship; C. Anderson replied that funding would come from Ag BMP budget because there has been no interest in this program to date. The amount of time that the intern will spend at each access will be determined from DNR boat hours for each access from previous year. The schedule will be worked out beforehand. A motion was made by G. Behm and second by B. Wing to approve spending money to hire interns for AIS inspection with a cap of \$4,500 and the option for lake associations to buy additional inspection hours. Motion passed 3-0.

9.c.6. A. Latham representing the GLPOA requested funds for the cost of printing Informational Card – AIS Prevention. The informational card would help inform boaters of the new AIS laws and proper decontamination methods after visiting infested waters. The GLOPA is requesting \$400 to help cover printing costs of approximately 10,000 brochures to be handed out at boat landings and available at various public locations. C. Anderson pointed out that the District requires all groups requesting funds to match requested funds by at least the amount of the funding requested. Board discussed that they would be willing to cover 50% of the cost up to \$400, since cards can be handed out by interns during inspections. A motion was made by G. Behm seconded by B. Wing to approve program funds request for informational card – AIS prevention for 50% of costs or \$400 which ever is less. Motion passed 3-0.

9.c.7. Permit #11-06: Belgrade Stormwater Project exceeds administrator approval and requires board approval. S. Jacobson has looked over engineering plans as well as required SWPPP. The only special provision is that they are required to follow SWPPP. Motion made by G. Behm second by B. Wing to approve Permit #11-06. Motion passed 3-0.

9.c.8. HSB sent two pledge security release forms, \$15,000 and \$100,000. HSB then clarified that only the \$15,000 release needed to be signed, and the \$100,000 release should be returned unsigned. A motion was made by G. Behm second by B. Wing to approve the agreement of pledge security. Motion passed 3-0.

9.c.9. G. Behm gave an update on the possibility of working with the City of Spicer on a vacant lot within the City of Spicer. The District would have the possibility to buy the lot by October. Board directed C. Anderson to contact local architects about design rates and other WD administrators about their experiences with building design.

9.c.10. C. Anderson said it is time to renew our Application for eligibility to receive federal surplus property. This will give the District access to used federal office equipment. A motion was made by B. Wing and second by G. Behm to renew application for eligibility to receive federal surplus property. Motion passed 3-0.

9.c.11. C. Anderson informed the Board that he will be on vacation the week of July 29th –August 7th and therefore will miss the August board meeting. Board decided to leave meeting at regularly scheduled time and will be run by District Technicians. C. Anderson will be available by phone for meeting if necessary.

9.c.12. During potential state government shutdown, M. Leach with the MPCA has informed C. Anderson that all work on state grant will stop. The State will be sending out formal letters later in June. Work conducted during a state shutdown will not be eligible for reimbursement.

9.c.13. District staff has finished the 2010 Monitoring Report and has sent it out to Representatives and Lake Associations. See report for results.

9.d. Follow up on May administrative matters

9.d.1. No one from the MFCRWD will be attending the MAWD 2011 Summer Tour.

9.d.2. District staff has received website mockups from Houston Engineering. See mockups.

10. Legal Counsel – nothing to present.

11. Public Comments- None. A motion was made by G. Behm and seconded by B. Wing to adjourn the meeting. The motion passed 3-0 and the meeting ended at 8:50 p.m.

Submitted by- Vanessa Glieden Henjum, Watershed Technician