

MIDDLE FORK CROW RIVER WATERSHED DISTRICT

June 15th, 2006

Regular Meeting 7:00 pm

Bell Tower Plaza

118 Lake Ave. N.

Spicer, MN 56288

PRESENT: Gordy Behm, Joseph Flanders, Robert Hodapp, Ruth Schaefer and Robert Zenner of the Board; Ann Latham Adm Asst; Tom Fischer of BSWR; Kurt Deter-Attorney; ; Matthew Johnson-MMDC; Maggie Leach-MPCA; Harlan Meints-Diamond Lake Volunteer Monitor; Jim Hayden of Spicer; Jean Ruter, Dean Lovold and Connie Filley of Nest Lake.

The meeting was called to order by Chairman, Robert Hodapp at 7:00pm.

OLD BUSINESS:

1. Motion was made R. Zenner and seconded by J. Flanders to approve the agenda. The motion passed.

2. Motion was made J. Flanders and seconded by G. Behm to approve the 5-18-2006 minutes. The motion passed.

3. Treasurers Report-G. Behm-See attached report.

Motion made by J. Flanders and seconded by R. Schaefer to approve the Treasurers Report, subject to audit. The motion passed.

4. Motion was made by G. Behm and seconded by J. Flanders to approve the June bills to pay. The motion passed. See attached report.

NEW BUSINESS:

5. Nest Lake-J. Ruter, C. Filley, D. Lovold

J. Ruter is the coordinator of the weed harvesting program for Nest Lake; she reports that the 1979 weed cutter has broken down again. Maintenance on the equipment is becoming problematic as the equipment ages. Nest Lake volunteers spend 100 hours in 9 days working one particular bay area. Ideal cutting time is early May into June before plants go to seed. The cost of a new weed harvester is based upon the length of the actual cutting device. Nest Lake is asking the MFCRWD to consider their project needs while writing their Comprehensive Plan. K. Deter stated that Sauk River Watershed District obtained some of the cost for their weed harvester through grant dollars. R. Zenner asked if the WD needs to prioritize jobs within the WD. C. Filley stated that many surveys and studies have already been done on Nest Lake: Nest Lake should be a priority for the

Watershed District. The association is looking for assistance in action plan to improve the clarity of Nest Lake water.

Education of the property owners continues to be a major priority of the association. After a 3 year period of inactivity, the association is now up to 75 members. The association has asked the county to do a septic assessment.

6. Watershed District Comprehensive Plan- Matt Johnson-MMDC

M. Johnson provided the following information for the Board to review:

6.1 Table of Contents- See revised "Suggested Table of Contents". The goals have been incorporated into Chapter 5. Please read and revise and provide comments to M. Johnson.

6.2 Planning night-M. Johnson suggested that the Board set aside 1-2 nights per month outside of the regular meetings for working on the Comprehensive Plan. The Technical Committee has responded with their input (see email from: Susan McGuire-Stearns County; Skip Wright-DNR; Paul Jurek-MN DOT; Doug Hanson-Kandiyohi SWCD; Bruce Gilbertson-Fisheries). T. Fischer suggested that Board members meet first, prior to the regular Board meetings. This format was discussed and agreed upon by the Board. The 4th Thursday of future months will be set aside for these meetings to be held at the WD office at 6:30 pm.

6.3 MMDC will not be attending future Board meetings as long as the Board Planning Committee meetings are being held.

6.4 M. Johnson will bring 3-ring binders with the documents created thus far for the Comprehensive Plan (District profile and chapter 1). A. Latham stated that all the counties have different rules and an inventory will be needed at some time. M. Johnson stated that "Rules" can be added after the Comprehensive Plan has been written and "Standards" can be incorporated into the Comprehensive Plan.

7. RFP for an Administrator Update- J. Flanders, R. Zenner and A. Latham - J.

Flanders stated that after review of other job descriptions the committee created a draft of a job description (see attached description). The Board reviewed the description. The wording of the "physical requirements of the job" and the "VA preference", were discussed. K. Deter will consult the employment specialists at Rinke Noonan Law Firm and report back to the committee.

The Board authorizes A. Latham to distribute and advertise the Administrator position as directed. The applications have to be received by 5:00 pm on July 24th, 2006. The Board will then review the applications on July 27th, 2006. The only addition to the application can be the "comment section" which will be limited to one page. A motion was made by R. Zenner and seconded by R. Schaefer to "change the wording of the presented document in 2 ways:

- 1.) The word "must" will be deleted (when referring to previous experience) and
- 2.) "6 years of experience" will be changed to "based on experience".

The resolution passed.

R. Zenner asked if the Board would reimburse travel expenses if asked by a potential applicant. This was discussed by the Board and it was decided that the Board would not reimburse travel expenses for a first interview.

The timeline was reviewed by the Board and agreed upon. The meeting with M. Johnson-MMDC and review of the applicants will take place on the same night of July 27, 2006. Specific times will be determined later. See attached timeline schedule.

8. Monitoring update-R. Schaefer See attached report. Discussion took place on item 6 "June 2, 2006 G. Broman -MFCR Partnership letter" the letter stated that the Partnership has paid the DNR an additional \$4,901.41 for services rendered till 12-30-2005. Clarification will be sought as to the final amount due to the DNR after the Partnership payment. R. Schaefer will report back to the Board.

9. Office update-A. Latham. See attached report.

9.1 The question was asked if the WD office should be receiving copies of these Environmental Worksheets. T. Fischer stated that applications are sent out to counties as required by BSWR. M. Johnson said he reviews the web site of the Environmental Quality Board and will check the statues, to see who should be receiving copies of the Environmental Worksheets. M. Johnson will report back on the statues.

M. Johnson also stated that he has copies of all county ordinances, although some are not current. Updates will need to be requested.

9.2. A. Latham will request copies of existing Lake Management Plans which may have been done by the DNR.

9.3. Citizens Advisory Committee (CAC) - The need to activate the CAC's was discussed. A. Latham stated it will take several months for the groups to become organized and familiar with the process. R. Hodapp asked A. Latham to begin the process of convening the committees. An organizational meeting of the CAC's will be scheduled and the Board will be notified of the dates so members can attend.

9.4. Signs J. Flanders made a motion to allow up to \$400 (original \$300 and an additional \$100) to be used to partner with the 4 cities for signage. See 6-15-06 item #4.

G. Behm reported that the budget process will need to begin soon as the new budget will be due in August. A Public Hearing will need to be scheduled prior to the finalization of the budget.

A check from Meeker County was presented by G. Behm for \$3,896.44
The general levy amount for Meeker County was \$6,135.07. An advance was provided earlier of \$3,710. General levy balance of \$2,425.07 + \$1,471.37 = \$3,896.44 the amount paid to the Watershed District.

As no other business was presented a motion was made by J. Flanders and seconded by R. Zenner to adjourn the meeting. The motion passed and the meeting was adjourned at 9:45 pm.

Submitted by,

Ruth A. Schaefer
Secretary