

Middle Fork Crow River Watershed District
Board of Managers Meeting
June 1st, 2010
174 Lake Ave
Spicer, MN 56288

Present: J. Flanders, G. Behm, R. Hodapp, B. Wing, R. Schaefer of the Board; C. Anderson-Administrator; V. Glieden Henjum & S. Jacobson-Technicians, A. Ripple-Attorney, N. & J. Johnson-Nest Lake, G. Roverud & R. Schneider of Green Lake.

1. Meeting was called to order at 7:00 pm by Chairman R. Hodapp.

2. The District Mission Statement, “We exist for the protection of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.

3. A motion was made by J. Flanders and seconded by G. Behm to approve the agenda. The motion passed.

4-8 Consent agenda: A motion was made by G. Behm and seconded by J. Flanders to approve the consent agenda items of: May minutes, Treasurers Report, June bills to pay, Permit #10-09 Filley shoreline restoration project and Permit #10-10 Watkins home construction project on Green Lake). The motion was passed.

9. Citizens Advisory Committee (CAC) update was provided by N. Johnson. See “CAC Report-Update and Recommended Next Steps” dated June 1st, 2010 was presented and reviewed by the Board. N. Johnson asked the Board “What can the CAC members do to help the Watershed District?” Ideas were discussed and specific information will be forwarded to N. Johnson (C. Anderson will resend her email address to all Board members). The CAC will try to schedule a small working group meeting in June and the full group will be scheduled in September. The Board thanked her for the time and effort put towards this Committee thus far.

10. Green Lake Property Owners Association (GLPOA)-G. Roverud and R. Schneider presented information on boat inspections held at the public accesses. GLPOA continues to work with the AIS Committee and the Kandiyohi Coalition of Lake Associations (KCOLA). DNR no longer provides any funding for Eurasian Watermilfoil (EWM) treatment; funding was no longer available after 2002. J. Eisterhold and G. Soupir will conduct another DNR survey on June 7-9th and treatment options will be determined. An estimate of \$30,000 will be needed to treat the EWM that cost will be paid by the GLPOA.

Questions were asked about the number of actual boat inspections that have been conducted thus far; actual numbers unknown. The boat inspection program is run and staffed by the DNR. R. Schaefer stated she would contact H. Wolf of the DNR in an attempt to obtain current data prior to the next Board meeting.

11. Permit #10-08 Diamond Lake Wastewater Sewage Collection information was presented by S. Jacobson. The forced main installation and septic removal project permit was reviewed with the Board. This permit contains 104-109 inlets within this project. Ellingson Plumbing will be the main contractor and S. Jacobson will request a construction schedule so timely inspections can be performed. When asked how often inspections should be conducted, S. Jacobson stated “weekly inspections are performed at the New London dam every Tuesday”. C. Anderson recommended, “Biweekly inspections should be performed for the Diamond Lake project”. A motion was made by J. Flanders and seconded by G. Behm to approve permit #10-08 Diamond Lake Wastewater Sewage Collection as stated in the permit with the addition of biweekly inspections by the WD staff”. The motion passed.

12. Administrator’s Report-provided by C. Anderson

12. a. Calendar reviewed.

12. b. Review of Project Status

12. b.1 BSWR Conservation Drainage Grant. No news yet. A meeting is scheduled with NRCS, so staff will be ready to go, once the funds are available. The project involves retrofitting drainage areas with monitoring devices and removable stop logs to reduce water quantities and nutrient export into local and downstream water bodies.

12. b.2. Clean Water Partnership Continuation Grant.

12. b.2.a.The M. Hodapp shoreline restoration project will be funded with CWP funds. Total project cost is estimated at \$2000 and the WD cost share at \$1500. A motion was made by R. Schaefer and seconded by B. Wing to approve the Hodapp Shoreline Restoration project up to \$1500. The motion passed with R. Hodapp abstaining from the vote.

12. b.2.b. Education update and program formalization. During May the WD, staff visited ACGC 4th graders and BBE 5th, 6th, 7th, and 8th graders. See Administrators Report. C. Anderson noted the need to formalize the program for next school year. The staff created the STREAMS-Student Targeted Resource Education Awareness and Management in Schools. The STREAMS format will be developed over the summer so educational programs are age appropriate and consistent throughout the school districts. The Board thanked the staff for the additional time and structure in the educational goals and objectives in the program.

12. b.3. Diamond Lake TMDL update-A preliminary monitoring report was sent to the WD for review. C. Anderson read the document first and it will pass along to the Board members for their review. The report was given to G. Behm.

12. b.4. Belgrade stormwater project update-The City of Belgrade hopes to sign the documents next week at their regular City Council meeting. A motion was made by J. Flanders and seconded by G.Behm to approve Contract #S-1-10 for the approved cost of up to 35% of the total project cost which was estimated at \$490,000. The motion passed. The cost will be covered by MN DOT 40%, 25% by the City of Belgrade and the 35% covered by the WD will be split with the CROW River JP, assuming this organization’s approval. C. Anderson stated that the City of Belgrade expressed an interest in obtaining a low interest loan through the WD for this Project. It would be a 10 year loan at 3.5% interest. A. Ripple requested that a letter be sent to the Stearns County

Attorney stating “an opinion letter to state that the City has the authority to obtain a loan through the WD”. C. Anderson and A. Ripple will draft such letter in the instance the City decides to pursue the loan.

12. c. Administrative matters-update by C. Anderson

12. c.1. Flow equipment purchase-An AgriFlow monitoring piece of equipment will be installed and utilized in this ditch project. The work plan changed for the N. Lilleberg project, which compares the total amount of flow going through the field. Tile water will be monitored (quality and quantity) at two separate locations in the field, one of which will be experimental, and the other will be control. The WD has 2 AgriFlow meters now and requests that the Board approve one more. This type of equipment can be used for many projects and would be designated to this particular project for 2 years. A motion was made by J. Flanders and seconded by G. Behm to approve approximately \$5,000 for the purchase of an AgraiFlow monitor. The motion passed and the funds would be taken from the general fund.

12. c.2 USGS Stream Gauge joint funding agreement. As previously discussed, the agreement cost would be \$7,635. A motion was made by J. Flanders and seconded by G. Behm to approve the WD portion of \$7635 and renewal of the contract. The motion passed.

12. c.3 An extra check was requested for \$1259. A motion was made by R. Schaefer and seconded by B. Wing for reimbursement of \$1259 to EOR for the reimbursement to Foth Engineering (the firm that will conduct sediment coring) for meetings and project planning. The motion passed.

12. d. Follow up on May administrative matters

12. d.1 The final draft of the MFCRWD Employee Manual was presented to the Board. A motion was made by G. Behm and seconded by J. Flanders for the adoption of the Employee Manual. Future changes will require an official amendment.

12. d.2 T. Frazee shoreline reparation update- C. Anderson stated that the work area has been seeded by Green Lake Nursery for a cost of \$800-\$1000. Cost included erosion control blanket, seed, and labor. The Board asked that the property owner sign a release of liability from this day forward. T. Frazee expressed concerns about guaranteeing that the grass will grow.

13. Legal Counsel Report-A. Ripple presented an example of an “Independent Contractor Agreement” for the Board to review. The contract will be reviewed and implemented as needed.

14. Public Access-It was reported that J. Reed is now the North Fork Crow River Watershed District Administrator. J. Reed agreed to help C. Filley of Nest Lake with her shoreline project prior to taking the Administrator position.

A motion was made by J. Flanders and seconded by B. Wing. The motion passed and the meeting adjourned at 9:22 pm.

Submitted by,

Ruth Schaefer
Secretary