

Middle Fork Crow River Water shed District

Board of Managers Meeting

May 3rd, 2011

174 Lake Avenue North

Spicer, MN 56288

Present: J. Flanders, R. Hodapp, G. Behm, B. Wing and R. Schaefer of the Board; C. Anderson-Administrator; S. Jacobson & V. Glieden-Henjum-Technicians; M. Leach-MPCA; M. Deutschman-Houston Engineering; H. and S. Meints-Diamond Lake, D. Peterson-Kandiyohi Co. Commissioner; and M. Larson-Spicer.

1. The meeting was called to order by R. Hodapp at 7:00 pm.

2 The District Mission Statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.

3. One agenda item added: 9.c.6 for an extra check. A motion was made to approve the revised agenda. The motion passed 5-0.

4-6 Consent Agenda: April minutes, Treasurers Report and May bills to pay. A motion to approve the Consent Agenda was made by J. Flanders and seconded by G. Behm. The motion passed 5-0.

7. Bollig Inc. Engineering-Introduction P. Jurek. Cancelled.

8. Aquatic Invasive Species: letter of support. See attached letter that was created by the AIS Stakeholders to Members of the House Public Safety & Crime Prevention Policy & Finance Committee et al. The letter was reviewed by the Board and their approval was given in support of HF 1162 The AIS Prevention Bill. A motion of support was given by J. Flanders and seconded by G. Behm. The motion passed 5-0.

9. Administrator’s Report:

9.a. Review of Calendar-See calendar.

9.b. Review of Project Status

9.b.1. DNR Watercraft Inspection Grant Proposal was not approved for funding by the DNR. The criteria for selection was primarily based on the frequency of use at boat accesses, popularity of lakes to boaters coming from infested waters, and proximity to infested waters. Our proposal was tied for 7<sup>th</sup> place. Only the top 6 proposals were funded - 2 proposals were funded the full \$7750 eligible, and 4 were partially funded. DNR had \$30,000 to spend state-wide.

9.b.2. New BMP project-City of New London Stormwater project. The potential for BMP projects along Birch St, Oak St, and Central Ave was discussed with the City of New London City Council by C. Anderson. The New London City Council is open to the implementation of BMPs to improve water quality, and hopes to install said BMPs as road improvements in these areas are being conducted. One timely option available is the installation of 3 grit chambers to decrease the amount of sediment being delivered to the river. Estimated cost for 3 grit chambers is \$60,000. Funds from the MPCA 319 Grant could be used for this type of a project. A motion was made by G. Behm and seconded by J. Flanders to

approve the City of New London Grit Chamber project up to \$48,750 or 75% of the approved cost. The motion passed 5-0 to approve K-1-11 project. The New London City Council next meeting is May 4<sup>th</sup>. C. Anderson will deliver the contract to T. Guptill for consideration by the Council.

9.b.3. Belgrade Stormwater project update-no new information at this time.

9.b.4. Diamond Lake TMDL update- The TMDL has been submitted to MPCA St. Paul to go on Public Notice in the State Public Register. Because the State Public Register only is published on Mondays, the report will go on Public Notice either May 16 or 23. A 30 day waiting period is required to allow for public comments following the listing in the State Register.

9.b.5. "S.T.R.E.A.M." Educational Program update-see Administrator's Report.

9.c. Administrative matters:

9.c.1. Website updating options were presented by C. Anderson and V. Glieden-Henjum. Various websites have been reviewed and discussed amongst the office staff. The WD staff recommended dedicated pages within the website for main areas of WD projects such as education and outreach, BMP photos, and monitoring results. An interactive map could engage viewers in determining the impact that the WD has had on their specific water body, and could provide direct information on the most recent water quality readings around the watershed. The permit process could be done online as well.

Houston Engineering has a web designer who could assist in the update and redesign. Educational funds are available for part of the cost. M. Deutschman described web design methods currently being used by other WD. The designer creates the format and the WD staff is able to maintain and add pages as needed. Grant funds of \$1500 are available, and the balance of the \$9200 estimate for the work will come from the Education Budget. The cost would include the designer time and training; staff will be responsible for most content. M. Deutschman stated that maintenance and software upgrades are not expensive as the web designer uses free software from the University of MN. C. Anderson stated one benefit would be the ability to look at specific data in a water body and water quality data could be entered as well. A motion was made by R. Schaefer and seconded by B. Wing to approve the website update. The motion passed 5-0.

9.c.2. Permit 11-03 New London road improvements-S. Jacobson reported on the 3 streets in New London (Birch, 1<sup>st</sup> Avenue and 2<sup>nd</sup> Avenue) involved in this project. A project this size requires an erosion control permit to be issued by the Board of Managers. Because the permit application is complete and thorough (per S. Jacobson), the only special provision is that the conditions stated in the SWPPP must be followed. Required inspections will be scheduled and conducted by S. Jacobson. Bolton & Menk Engineering the City Engineer; per S. Jacobson, they ensured thorough erosion control measures were installed during construction of the Diamond Lake sewer system. Project size is 13.2 acres of disturbed land. A motion was made by J. Flanders and seconded by G. Behm to approve permit 11-03 NL Street project. The motion passed 5-0.

9.c.3 Future office needs update-The Board discussed the County Road 8 property owned by D. Dietz. Also, property across from Hwy 23 within Spicer city limits may go up for auction in October. The Hwy 23 property would need utilities.

9.c.4. Resolution 2011-02 Receipt of donation; motion was made by B. Wing and seconded by R. Schaefer for the Board to officially accept the gift of \$400 from Rinke Noonan Law Office to help with the costs of food associated with the open house. The Board and Staff are very appreciative for Rinke Noonan's donation. The motion passed 5-0.

9.c.5. MAWD Summer Tour was discussed. If more than 2 Board members attend, C. Anderson will post the meeting.

9.c.6. An extra check is needed for renewal of the Spicer PO Box. A motion was made by J. Flanders and seconded by G. Behm to approve a check for \$100. The motion passed 5-0.

9.d. Follow up on Administrative matters

9.d.1. District Annual Report- Bulk mailing project is complete and many positive responses were heard from the public.

10. Legal Counsel-not present.

11. Public Comments- M. Larson asked questions about zebra mussels and the Green Lake Observation deck project was discussed. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting ended at 8:50 p.m.

Submitted by- Ruth Schaefer Secretary