

MIIDDLE FORK CROW RIVER WATERSHED DISTRICT
MAY 26, 2005 MEETING
7:00 pm HARBOR INN, SPICER

BOARD MANAGERS: Joe Flanders, Robert Hodapp, Gordy Behm, Robert Zenner,
Ruth Schaefer

GUESTS: Lorie Holmberg -Pioneer Insurance, Harry Fenestra- Fenestra Insurance
Tom Fischer-BWSR

The business meeting was opened by R.Hodapp at 7:00pm.

The first order of business was the presentations of insurance bids presented by H. Fenestra and L. Holmberg. See attached bids. A third bid will be available at the June 9th meeting.

Old Business: Minutes of the WD meeting held 5-12-05 were read and a motion by J. Flanders, seconded by G. Behm and the motion passed to approve the minutes.

New Business:

1. The need for a temporary administrative assistance was discussed. A letter will be sent to Matt Johnson of Mid-Minnesota Development Commission (MMDC) to assist in the advertising and writing of the contract. J. Flanders made a motion to authorize MMDC to proceed with the contractual arrangements for a temporary administrative assistant. The motion was seconded by G. Behm and the motion passed. See attached letter to MMDC.

2. R. Hodapp made a motion that the Chairman and the Secretary be authorized to sign official forms. In the absence of the Chairman, the Vice President or any other Board member is authorized to sign. The motion was seconded by J. Flanders and the motion passed.

3. R. Hodapp made a motion that A. Latham be asked to complete the "MN Surplus Properties" application form and assist in the securing of office furniture/equipment needed for the office. R. Zenner seconded the motion and the motion passed.

4. Office lease was revised by R. Schneider and those revisions were reviewed. Corrections and modifications were made by the Board and the document was sent back to R. Schneider for further modifications. The Board authorized a payment of \$200.00 to MoJO Properties to hold the office space in the Bell Tower Plaza.

As no new business was reported the motion was made by J. Flanders to adjourn the meeting. The motion was seconded by R. Zenner and the motion passed. The meeting ended at 9:30pm.

Submitted by:

Ruth Schaefer, Secretary

