

MIDDLE FORK CROW RIVER WATERSHED DISTRICT

May 18, 2006 at 7:00 pm

Bell Tower Plaza

118 Lake Ave. N.

Spicer MN, 56288

PRESENT: Gordy Behm, Joe Flanders, Robert Hodapp, Robert Zenner and Ruth Schaefer of the Board; Tom Fischer-BWSR; Kurt Deter-Attorney, Ann Latham- Adm. Asst.; Matt Johnson and Teresa Westerman-MMDC; Maggie Leach-MPCA; J. Reed-NFCRWD; Dennis Peterson-Kandiyohi County Commissioner; Tom Bonde-Technical Advisor, Doug Hanson-SWCD and Nancy Mattson of Westberg, Eischens and Van Buren Accounting Firm.

The meeting was called to order by Chairman, Robert Hodapp at 7:00 pm.

1. The agenda was revised to add the "USGS request" to the Old Business and "Maggie Leach-MPCA" to the New Business. **Motion** was made by R. Zenner and seconded by G. Behm to approve the revised agenda as stated. The motion passed.

2. **Motion** was made by J. Flanders and seconded by R. Schaefer to approve the minutes of the April 20, 2006 meeting. The motion passed.

3. Treasurers Report-Gordy Behm-see attached report

Motion was made by J. Flanders and seconded by R. Zenner to approve the Treasurers Report subject to audit as stated. The motion passed.

4. **Motion** was made by G. Behm and seconded by R. Zenner to approve the May bills as stated (see attached report). The motion passed.

5. **2005 Audit**-N. Mattson of Westberg, Eischens and Van Buren presented the 2005 audit. See attached report. The report will be filed in the Minnesota Auditors office. The recommendations by the firm were reviewed with the Board, it was noted that appropriate accounting practices were in place.

6. **USGS** request was discussed among the Board noting that \$16, 765 is requested for a 2 year contract. The cost for this water year would be \$8,250. This cost would cover: installation and upgrading of current monitoring equipment. USGS would own the equipment and via telemetry information would be available to the Watershed District. J. Reed stated that USGS operated a similar type gage in the NFCRWD for 5-6 years to obtain data and then moved their equipment to another location to continue the data collection process. The main reason to pursue this contract is to obtain flow data from within the Watershed District. The USGS has stated that the site will be abandoned if a

contract is not in place. **Motion** was made by G. Behm and seconded by R. Zenner to approve a 2 year contract with the USGS for monitoring. The motion passed. R. Schaefer and T. Bonde will contact USGS to finalize the agreement.

NEW BUSINESS:

7. MMDC-M. Johnson presented the following documents/maps:

- Detailed Watershed Land Use-Map taken from CWP Phase I study of 2001, this does not include any Diamond Lake or Meeker county information;

- Hydrological boundary map

- Administrative boundary map

- Major and Minor Sub watershed

M. Johnson provided an update on the Technical Committee meeting which was held on the May 4th. The meeting was well attended and a presentation from Bruce Wilson-MPCA and Wayne Cymbalek-Stearns County was provided. B. Wilson presented Stormwater management and expressed the need to obtain data on each sub watershed district. He suggested that Stormwater criteria be created for each area. The watershed district will need to identify critical areas/sensitive areas and data will need to be obtained from the area.

J. Flanders asked if data was available for Diamond Lake. Data is available from previous Citizens Monitoring Program and the Crow River Joint Powers Board. Current testing also includes the Watershed District contract with North Fork (Josh Reed).

K. Deter stated that the "Rules" will describe your standards for each area; whereas the "Permits" determine how you're going to manage each area. R. Hodapp stated that the Watershed District would have a "blanket level of expectations and treat some areas with more sensitivity". A. Latham asked "Don't we need to have our standards first, then determine the rules?" M. Leach-MPCA suggested the Board review the Stormwater web site to view their printed materials to familiarize themselves with information already available.

The Technical Committee members felt that the Watershed District can provide assistance with inspection and enforcement issues. M. Johnson requested that 3 action items/goals be identified tonight to provide focus to the many areas of involvement. Handouts were reviewed and J. Flanders requested that agriculture be added to the list of projects. K. Deter stated that projects listed in 103D need to be specific. After further discussion it was determined that a subcommittee would be formed to meet with M. Johnson. R. Hodapp and R. Schaefer will meet with the MMDC staff and bring back a draft for the Board to review at the next meeting.

#7 RFP- Administrator

The Board discussed the need to hire an experienced administrator to assist with the writing of the plan and to direct future Watershed District duties. R. Hodapp asked A.

Latham to review the administrator/coordinator job positions on hand and write up draft with the assistance of two Board members (J. Flanders and R. Zenner). This information will be reviewed by the Board with final review by K. Deter.

#8 Monitoring update-R. Schaefer See attached report. Corrections to the report were made: RMB labs sent results of monitoring done by J. Reed-NFCRWD, not ERA. ERA is used by the DNR monitoring.

9. Office Update-A. Latham

- 9.1. DNR gage at Old Mill Inn site.
- 9.2 State Auditor office now has a copy of our 2005 audit.
- 9.3 G. Behm will be handling referral of insurance from L. Holmberg of Pioneer-Heritage Insurance company.
- 9.4 Received 2 sampling reports from J. Reed-NFCRWD.
- 9.5 Communication sent to counties and Citizen Advisory members.
- 9.6 Planting at New London Park is June 19th more information will be obtained and distributed. No further action taken.
- 9.7 Survey and Data Acquisition Fund-see copy of Statute from the Watershed District Handbook.
- 9.8 News Release. **Motion** was made by R. Zenner and seconded by J. Flanders to approve up to \$300 for the development of an educational/partnering brochure/campaign for Phosphorus Source Prevention Campaign. The motion passed. A. Latham will email information to the Board for review.
- 9.9 Educational /Partnering opportunity. See 9.8.
- 9.10 Funnel mailer. No action taken.
- 9.11 Kevin Bigalke Adm of Nine Mile Creek WD. No action taken

A discussion of the Summer Watershed District Tour educational program will be hosted by Sauk River Watershed District this summer. A **motion** was made by G. Behm and seconded by J. Flanders to approve registration and mileage for those Board members attending the conference. The motion passed.

As no further business was brought forth a motion was made by J. Flanders and seconded by R. Zenner to adjourn the meeting. The motion passed and the meeting was adjourned at 9:20 pm.

Submitted by,

Ruth A. Schaefer
Secretary

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