

Middle Fork Crow River Watershed District  
Board of Managers Meeting  
April 7<sup>th</sup>, 2009  
174 Lake Ave. N.  
Spicer, MN 56288

Present: Joe Flanders, Gordy Behm, Robert Hodapp, Robert Zenner, and Ruth Schaefer of the Board; C. Anderson-Administrator, V. Glieden-Henjum, & S. Jacobson-Staff; A. Ripple-Rinke Noonan; T. Bonde-Technical Advisor, J. Michels-EOR; C. Meehan-Wenck; T. Fischer-BWSR, D. Peterson-Kandiyohi Commissioner, J. Peterson-Nest Lake, J. Ruter-Nest Lake, J. Eisterhold-DNR, M. Leach-MPCA, Dr. Robert Hodapp-Green Lake.

The MFCRWD celebrated the 4<sup>th</sup> anniversary with an Open House prior to the monthly meeting. Informational booths and displays highlighted the projects performed over the last year. More than 50 people attended.

1. Chairman R. Hodapp called the meeting to order at 7:05 pm.
2. A motion was made by J. Flanders and seconded by R. Zenner to approve the agenda as presented. The motion passed.
3. March 3<sup>rd</sup> minutes were reviewed and B. Hodapp stated that he thought he noted a typo. R. Schaefer will review and correct March minutes as needed. A motion was made by J. Flanders and seconded by G. Behm to approve the March minutes subject to typo corrections. The motion passed.
4. Treasurer's Report was provided by C. Anderson. The WD. received the first reimbursement of 319 Grant funds. See Treasurers Report. A motion was made by J. Flanders and seconded by G. Behm to approve the Treasurers Report subject to audit. The motion passed.
5. The April "Bills to Pay" list was reviewed by the Board. A motion was made by J. Flanders and seconded by G. Behm to approve payment. The motion passed.
6. A donation of food for the Open House was provided by Rinke Noonan, legal counsel for the WD. The Board and staff expressed their gratitude for the donation of food and beverages. A motion was made by R. Zenner and seconded by J. Flanders to accept the donation. The motion passed.
7. Administrator's Report:
  7. a Review of calendar-The WD was asked to present at the MN DOT Hydraulic Conference in Willmar on May 6-7<sup>th</sup>.
  7. b Review of Project Status
    7. b.1. WD staff reviewed the Nest Lake petition. Verification of 30% of addresses for accuracy was performed by WD staff. Nest Lake Association presented a

check to the WD for \$2000.00 (#5153) which will be deposited in the General Fund until needed. The monetary deposit is in accordance with the MN Statutes 103.D.705 Petitioners deposit. A proposal for the mandatory Engineer's Report was submitted to three Engineering firms (HDR, EOR, and Wenck). HDR declined and the other 2 submitted proposals. The Board requested that the proposals be electronically sent to each Board member for review. The proposals will be reviewed at the next meeting.

7. b.2. J. Michels presented Belgrade Stormwater Management project-Feasibility Study results. The Study noted that a 2" rain tends to flood the Hwy 71 and 55 intersections. An 18" tile line was installed in 1943 with 3-24" tile lines added later. Standing water was noted to take 2-3 days to draw down. The initial suggestion of installing a 42" pipe would correct the flooding issue; however, it would do nothing for water quality of the river. By treating the 1" rain events, 90% of all stormwater could be captured and treated. See EOR City of Belgrade map and estimates of cost for project. An estimate provided by WSB Engineering was \$485,000. EOR estimate including retention and filtration techniques for water quality improvement was \$486,000, and Dunnick's (a contractor) estimated \$485,000 for the same practices proposed in EOR's estimate. The cost would be shared by MN DOT (cost share \$195,455), City of Belgrade (cost share \$224,749) and Crow Lake Township (cost share \$64,796). Only the DOT has the funds for their share of the cost. If the WD were to take on this Project, it would have an estimated cost of \$289,545. J. Flanders asked what is going to happen if nothing is done. J. Michels stated that at some point the pipe will collapse if it has not done so already. R. Schaefer asked how much improvement in water quality this type of a Project would add to the Middle Fork Crow River. J. Michels stated he does not have enough data to answer that question. R. Zenner stated that the DOT's offer to cost share expires in 2010. C. Meehan-Wenck asked if the project could be done in smaller segments. C. Anderson stated that the City of Belgrade and Crow River Township are in favor of the project, but lack the funds to proceed. The Board felt that the project is worth while but the WD lacks the funds to take on such an expense at this time. Options available are to assess benefited property owners or request funds directly from the State of MN. C. Anderson will contact the City Council and discuss the matter further with the Council. R. Hodapp asked how close to the project site does the WD monitor and V. Glieden-Henjum stated that she monitors approximately one mile downstream.

7. b.3. Green Lake Inlet Partnership update- On March 17<sup>th</sup> the Bill was passed by the House Finance Committee and the Senate Finance Committee on March 23<sup>rd</sup>. Representative A. Juhnke authored the bill for the House and Senator J. Gimse for the Senate. The Bill is still alive in the Legislature.

7. b.4. Diamond Lake TMDL update-The WD has taken advantage of the spring snow/moisture to obtain more samples to make up for a shortage of samples in 2008. Water quality samples and discharge measurements have been collected in 2009.

7. b.5. CWP grant update- A Stormwater 101 educational course was presented by J. Michels-EOR was held at ACGC High School on March 25<sup>th</sup>. In attendance were Pope County SWCD, property owners and City staff. All water quality monitoring for the CWP grant has begun.

#### 7. c Administrative Matters

7. c.1. WD Annual Report has been completed and a copy was presented to the Board. The Board expressed their compliments to the WD staff on the 6 page

report, which encompassed many of the projects and highlights of 2008. The report will be posted on the WD website, and will be sent to BWSR. Copies will also be provided to county commissioners and township representatives.

7. c.2. WD 2009 Budget to date report was presented to the Board. Results indicate that the WD is in a stable position with regards to spending. One item discussed was CWLA volunteer grant was budgeted at \$2000 and \$6,158 was received.

7.c.3. Volunteer Monitoring Quarterly Report-The Volunteer Monitoring Grant has a quarterly report due on April 30<sup>th</sup>. The grant also expires on June 30<sup>th</sup>, 2009 – final report will be due on that day. The WD will continue working with the volunteers through the CWP grant. Schedules for the volunteers and supplies have been distributed.

7.c.4. Earth Day event will be attended by V. Glieden-Henjum, S. Jacobson, and R. Schaefer. The WD will use its new display board, distribute information, and answer questions.

7.d. Follow up on March Administrative Matters

7.d.1. Citizens Advisory Committee Update- G. Lecy has volunteered to assist with the coordination of the group. A meeting will schedule with WD staff and G. Lecy to begin the process.

7.d.2. Board of Managers Term Expiration: J. Flanders term has been renewed by the Meeker County Commissioners and R. Hodapp by the Kandiyohi County Commissioners. Fischer asked C. Anderson to confirm the renewal of both Board members by email to BWSR. This will be done for both Managers.

7.d.3. Office space-Current office space cost is \$600/month and will be increased to \$650/month. The WD was informed that the additional unfinished space next door could be rented for a combined cost of \$1050/month. The Board discussed the proposal of additional space but took no action. Other alternatives will continue to be explored.

7.d.4. Status of S. Jacobson was changed from intern to staff employee. S. Jacobson accepted the WD offer for full time employment. The Board and staff have been pleased with her performance, quality of work and willingness to take on new projects. She was instrumental in the Nest Lake Management Plan. Congratulations were bestowed upon S. Jacobson.

8. Legal Counsel-No new information.

9. Public Comment: T. Bonde stated that the City of Kandiyohi will join GLSS for treatment of their waste water. This decision is less expensive for the City and allows them to have representation on the GLSS Board. A special meeting is planned with the Kandiyohi County Commissioners and the process is hoped to be completed by this summer.

R. Zenner stated that he has submitted a letter of retirement of his term to Don Otte of Stearns County and to C. Anderson. His retirement date is May 24, 2009 but would be willing to stay longer if needed until a replacement is located. Stearns County will post the position this month. The Board, staff and others in attendance expressed their gratitude for the all of the time and assistance R. Zenner provided. Mr. Zenner had been involved since 2004, prior to the legal formation of the District. He wanted to ensure that farming and agriculture were represented within the organization.

10. Adjourn- A motion was made by J. Flanders and seconded by R. Zenner to adjourn the meeting. The motion passed and the meeting adjourned at 8:42 pm.

Submitted by,  
Ruth Schaefer  
Secretary