

Middle Fork Crow River Watershed District
Board of Managers Meeting
April 6th, 2010
174 Lake Ave
Spicer, MN 56288

Present: J. Flanders, G. Behm, R. Hodapp, B. Wing, and R. Schaefer of the Board; C. Anderson-Administrator; V. Glieden-Henjum, & S. Jacobson-Staff; M. Leach-MPCA; T. Fischer-BSWR; D. Hanson-SWCD and D. Peterson-County Commissioner.

An Open House was held in celebration of the 5th anniversary of the Watershed District.

1. The meeting was called to order by Chairman R. Hodapp at 7:00 pm.
2. The District Mission Statement was read by Chairman R. Hodapp, "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed".
3. A motion was made by J. Flanders and seconded by G. Behm to approve the agenda. The motion passed.

Consent Agenda

4. Approve the minutes of the March 2 meeting.
5. Treasurer's Report
6. April Bills to Pay

A motion was made by J. Flanders and seconded by G. Behm to approve the Consent Agenda. The motion passed.

Regular Agenda

7. Administrator's Report
 7. a. Review Calendar
 7. b. Review of Project Status
 - 7.b.1. Clean Water Partnership Grant update – the final payment for this grant has been issued by the MPCA.
 - 7.b.2. Clean Water Partnership Continuation Grant update - the District received the signed grant in March, which will allow for the continuation of programs such as water quality monitoring, adult and youth educational programs, volunteer monitoring, and implementation of BMP's. This grant runs through June 2013. Activities under this grant have already begun. V.Gleidem-Henjum reported she met with NLS 8th graders this month. She and S. Jacobson will be instructing the BBE 5th & 6th graders as part of their Earth Science class and the 7th & 8th graders as part of their Life Science class in May.
 - 7.b.3 Clean Water Partnership Eurasian Watermilfoil/Stormwater Study update-The District received the signed grant approval in March. This grant will allow the District to explore the hypothesis that stormwater inlets can provide the nutrients and sediment that enable the propagation of Eurasian Watermilfoil to occur. A project kickoff

meeting was held with project partners and the grant work plan has been submitted to the MPCA. The grant runs through June 2013.

7.b.4. 319 Grant update-Eleven members of the newly formed Technical Advisory Committee met to discuss: the progress of the grant, sampling results from the first year, issues encountered, projects implemented, educational programs carried out in the first year, and future activities to be undertaken as a part of the grant.

7. b.5. State Revolving Fund loan amendment-Part of the original grant of \$200,000 was used for septic upgrades and BMP projects and only \$74,000 was spent so far. The loan period was due to expire on June 19, 2010. C. Anderson requested that the Board consider signing an amendment to extend the loan period by one year in order to use the funds for future projects. A motion was made by B. Wing and seconded by J. Flanders to pass Resolution 2010-2, see Resolution. The motion was passed on a 5-0 vote.

7.b.6. Nest Lake Petition-A kickoff meeting was held for the Nest Lake Curly Leaf Pondweed Management petition; present were staff from the DNR, WD, Nest Lake Association, and R. Bratsch of Wenck Engineering. Due to the grant for endothal treatment of curly leaf that the NL Association received, the group agreed to hold off on the engineers report for 2-3 months in order to assess the effects of the treatment. The DNR will chemically treat certain areas in April; a second application may be needed.

7.c. Administrative Matters

7. c.1 CAC update-The March meeting was rescheduled to 4-22-10. See Draft CAC Procedures, which were reviewed by A. Ripple and revised by the CAC. A motion was made to approve the CAC procedures by J. Flanders and seconded by R. Schaefer. The motion passed.

7.c.2. May Board meeting reschedule- C. Anderson asked if the Board would consider rescheduling the May 4th meeting to May 11th as he will be attending the WD Administrators Training Session of Planning and Budgeting on May 4-6th. The Board agreed to the change and the meeting notice will be posted.

7.c.3. Draft Employee Manual-A draft was created by C. Anderson, R. Hodapp, and R. Schaefer and reviewed by the Board. A. Ripple will review the document and consult with Rinke Noonan Employee Specialist Sharon Hobbs for further review. The updated Employee Manual will be presented to staff and the Board for adoption at the May meeting.

7.c.4. Quarter 1 actual expense update-see form.

7.c.5. Administrator Vacation requested for May 17-21st, 2010, request approved by the Board.

7.d. Follow up on March administrative matters

7.d.1. Annual Report was sent out by V. Glieden-Henjum to all interested agencies.

7.d.2. Board Term Date Expirations April 26, 2010: Schaefer and Wing. R.Schaefer contacted County Administrator L. Klindel requesting reappointment of her term. D. Peterson stated, "Reappointment was approved at the recent County Board Meeting". B. Wing stated he is undecided; he and C. Anderson will discuss the matter further. A. Ripple stated, "A Board member can serve after their expiration date until the home County appoints another Board member".

8. Legal Counsel Report- A. Ripple expressed concerns about the partnership with NFRWD for the MPCA TMDL project. He went on to inquire, "Will the MPCA create a Joint Powers?" M. Leach-MPCA stated, "No, the contract is signed with the CROW Joint Powers. If the WD wants to subcontract with the CROW they would need to create their own legal contract". The CROW is a nonprofit whereas the NFCRWD and the MFCRWD are governmental units; therefore, A. Ripple suggests a Memorandum of Understanding be established with the CROW to protect all parties. After further discussion, the Board agreed that C. Anderson would work with A. Ripple on an appropriate MOU. A. Ripple informed the Board that Rinke Noonan also represents the NFRWD. M. Leach-MPCA stated potential start dates are April- May with the contracts going out at that time as well. She went on to state that the fiscal agent will be MFCRWD and the CROW is the actual contractor. A. Ripple stated, "A District takes a contract from a consultant which is usually developed in the contractor's best interest not necessarily the Districts best interest. I am suggesting that the WD create a template for future contracts which would address all areas that need to be in place." The Board requested that C. Anderson and A. Ripple meet to develop such a template.

9. Public Access Forum-G. Behm stated that Fenstra Realty is still reviewing property options for the WD. He went on to say that "B. De Wolf, of Bolton & Menk Engineering stated that of the 350 Tier #1 and 50 Tier #2 property owners, over 200 have signed up to be part of the Diamond Lake sewer line installation. Approximately 25 have returned rejection notices for installation. Quam Construction started digging for the new line already. A Public Hearing will be held in May for Diamond Lake residents. The bids for the project will be issued in April". S. Jacobson asked, "Because this project will trigger the WD rules, which entity is responsible for applying for our permit?" After further discussion the Board asked S. Jacobson to consult with the County staff to determine if the County, the engineering company, or the construction company is responsible for the permit.

R. Hodapp thanked Rinke Noonan for the donation of food and the staff for the set up and organization of the Open House, which seemed to be well attended.

A motion was made by J. Flanders and seconded by B.Wing to adjourn the meeting. The motion passed and the meeting was closed at 8:05 pm.

Submitted by,

R. Schaefer
Secretary
4-28-10