

MIDDLE FORK CROW RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING

December 1st, 2009

174 Lake Ave.

Spicer, MN 56288

Present: Joe Flanders, Gordy Behm, Robert Hodapp, Bruce Wing, and Ruth Schaefer of the Board; Chad Anderson-Administrator; Vanessa Glieden Henjum & Sara Jacobson-Staff; Adam Ripple - Legal Counsel; Nancy & Jeff Johnson-Nest Lake and Doug Hanson-SWCD.

1. The meeting was called to order by Chairman R. Hodapp at 7:05 pm.
2. A motion was made by J. Flanders and seconded by R. Schaefer to amend the agenda by adding 8.c.8.V.Glieden-Henjum performance evaluation. The motion passed and the agenda was revised.
3. A motion was made by J. Flanders and seconded by G. Behm to approve the November minutes. The motion passed.
4. The Treasurers Report was provided by C. Anderson. See report. A motion was made by J. Flanders and seconded to approve the Treasurers Report subject to audit. The motion passed.
5. A motion was made by R. Schaefer and seconded by B. Wing to approve the December bills to pay after review by the Board. The motion passed.
6. Aquatic Invasive Species (AIS) held in Alexandria was discussed at the meeting. WD staff (C. Anderson, S. Jacobson, V. Gleiden-Henjum, R. Schaefer) along with D. Peterson County Commissioner, A. Latham-Green Lake, B. Nelson-George Lake attended a presentation provided by Doug Jensen of the Minnesota Sea Grant College Program. Mr. Jensen is the AIS Program Coordinator and presented information.
7. Citizen Leadership Service Corps discussion presented by R.Schaefer and J. Johnson. The handout provided to each Board member for review, outlined a potential program, which would provide leadership training within the Watershed District.
8. Administrator's Report:
 - a. Review Calendar
 - b. Review of Project Status-
 1. BMP updates
 - Hodapp raingarden update-Swenson & Sons completed the revisions necessary for the raingarden to function properly.
 - County Road #10 project is completed. See photos.
 - Garberich septic upgrade project is complete.
 - New London Neer Park final payment made for project.
 2. CWP Education update-Three visits to the 4th graders of Atwater focused on macroinvertebrates. Instruction on identification and the implications of water quality on macroinvertebrate diversity were the focus.

3. CWP Continuation grant-Belgrade stormwater update-the breakdown of likely expenses: MN DOT 40%, Watershed District 35% (CWP) and 25% from the township and City of Belgrade. WSB was the engineer hired initially by the City of Belgrade; EOR was later hired for the Feasibility Study. The City of Belgrade will hire the Engineering group for project design – this will not be dictated by the District; we will, however, require review to any engineering plans prior to bid. It was suggested by A. Ripple that an addendum could be added to the grant paperwork that erosion control and water quality improvement measures be added. The Board took no action on this matter.

4. District comments on New London dam project. The DNR stated that the bridge will be replaced with a fixed crest design. C. Anderson provided comments based on prior discussions held with the Board and T. Bonde – concerns about the loss of future management decisions due to the fixed crest were expressed.

c. Administrative matters:

1. 2009 Comprehensive Plan is being reviewed by V. Glieden-Henjum. Completed projects to date will be listed and potential projects for 2010 will be listed.

2. Workers Compensation Insurance has been purchased by the WD.

3. Office computer virus protection was updated.

4. Office server backup system was discussed. No action taken. Board instructed C. Anderson to research on-line options.

5. Administrator Vacation hours were discussed. A motion was made by R. Schaefer and seconded by B. Wing to allow up to 150 hours of vacation to accumulate; the WD would be liable for up to 120 hours of vacation. The motion passed.

6. Contract K-15-09 for the City of Spicer was incorrectly referred to as K-12-09 in previous minutes.

7. Missed permits that could have been issued were discussed by the Board and staff. C. Anderson stated, “We need to work better with G. Geer of Kandiyohi County to ensure that permits are being obtained when needed.” D. Hanson suggested that “an educational contractor inservice be developed as it had been well received years ago, but not done lately.”

8. A motion was made by R. Schaefer and seconded by J. Flanders to approve the pay raise as stated in V. Glieden Henjum’s hiring agreement. The motion passed.

d. Follow up on November Administrative matters:

1. MAWD proposed resolution will be presented at the conference.

2 CAC meeting update- New members Joel Peterson (Nest Lake) and Bonnie Nelson (George Lake) were added by a motion presented by R. Schaefer and seconded by B. Wing. The Motion passed.

9. Legal Counsel –no new information.

10. Public Access Forum- C. Anderson stated that he had just received an email from the MPCA announcing funding for a project submitted by the WD. This project will research whether there is a relationship between the stormwater inlets and Eurasian Water Milfoil stands in Green Lake. The WD will subcontract the proposed study and will examine data based on the stratification of different data points relative to the location of the stormwater inlets. The study may have future impacts on development around lakes and the location of stormwater inlets.

11. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed and the meeting adjourned at 8:47 pm.

Submitted by, R. Schaefer