

MIDDLE FORK CROW RIVER WATERSHED DISTRICT
BOARD OF MANAGERS MEETING
November 5th, 2007
Spicer, MN 56288

Present: Joe Flanders, Gordy Behm, Robert Hodapp, Robert Zenner and Ruth Schaefer of the Board; Julie Klocker-Administrator, Dennis Peterson-Kandiyohi County Commissioner, Maggie Leach & Phil Votruba-MPCA; Tom Fischer-BWSR, Doug Hanson-Kandiyohi SWCD, Harlan Meints-Diamond Lake.

1. The meeting was called to order by Chairman R. Hodapp at 7:00 pm.
2. A motion was made by J. Flanders and seconded by R. Zenner to approve the agenda as noted. The motion passed.
3. A motion was made by J. Flanders and seconded by G. Behm to approve the October minutes as noted. The motion passed.
4. Treasurers Report-The report was presented by J. Klocker and reviewed by the Board. See November Treasurers Report. A motion was made by R. Zenner and seconded by J. Flanders to approve the Novembers Treasurers Report subject to audit. The motion passed.
5. November bills to pay was presented by J. Klocker and reviewed by the Board. A motion was made by R. Schaefer and seconded by G. Behm to approve the November bills to pay. The motion passed.
6. Diamond Lake Shoreline Restoration Funding Request- J. Klocker presented to the Board the funding request submitted by R. Reimer of SWCD, which was discussed at the October meeting. D. Hanson apologized to the Board for the confusion created with the late request for funding. The SWCD is reviewing the process which led to this problem. He asked the Board to consider funding more than the previously promised \$2000. R. Hodapp asked what the bottle neck was in this situation. D. Hanson stated that SWCD was waiting for the County Engineer to provide cost information. T. Fischer further explained the technicalities of a 'cost share agreement' and suggested that the initial motion be amended to include more funding as estimates arrive. J. Klocker stated that the contract is for \$2000 or 50%, which commits the WD to approximately \$1000. After review and discussion by the Board, it was decided to not amend the previous motion and to continue to support those projects that request funds prior to the work completion. No further action was taken.
7. Best Management Practice Projects:
 7. a. Hazel Shoreline Project, contract K-10-07: The property is located on Green Lake and restoration has been requested on a steep bluff. The site plan has been completed and the contract has been signed. J. Klocker stated she is waiting on an estimate from Prairie Restorations. Estimates thus far are \$8,850-10,000. A motion was made by R. Zenner and seconded by G. Behm to approve up to \$8,500 or 75% whichever is less, of the \$10,000 project. The motion passed.

7. b. Johnson Buffer Strip Project, contract S-1-07: The NRCS is paying the greater portion of this project, which is located north of the Stearns/Kandiyohi County line. The WD has been asked to provide funding for site preparation and planting costs. J. Klocker stated that the project will be approximately \$1500. The Board received a request to provide an increase due to cost increases projected for next spring. A motion was made by R. Schaefer and seconded by G. Behm to approve up \$1125 or 75% of eligible costs, whichever is less, of the cost of the Johnson Buffer Strip project. The motion passed.

7. c. Bruce Johnson Sediment Reduction Project, contract K-7-07: S. Smith-NRCS developed a plan to reduce sediment loading into a shallow lake complex in the Diamond Lake watershed from crop land. This system will utilize sediment blocks, alternative tile intakes, and tiling to reduce erosion and sedimentation from the overland flow. The estimate for this project is \$7460. A motion was made by R. Zenner and seconded by J. Flanders to approve the B. Johnson Sediment Reduction project and provide funding up to \$5595 or 75% of eligible costs of the project whichever is less. The motion passed.

7. d. Koch Streambank Stabilization Project, contract K-13-07: R. Reimer-SWCD has been working on restoration and stabilization of the streambank located on a tributary to the Middle Fork of the Crow River upstream from Nest Lake. This project will use rock vein rip rap and root wads to redirect the force of the stream to reduce the streambank erosion. The estimated cost for this project is \$13,000. A motion was made by R. Schaefer and seconded by G. Behm to approve the Koch Streambank Stabilization Project up to \$9,750 or 75% of eligible costs, whichever is less for the Project. The motion passed.

7. e. Update on pending /potential projects: City of Belgrade is still working on their stormwater project. J. Klocker has offered to submit another Clean Water Legacy Grant application which may provide funds for the City. The deadline for this grant would be November 15th.

7. f. Adopting statewide cost share policies: Until the WD has a complete set of policies in place it is advised to adopt the MN State Cost Share Guidelines. These guidelines can be viewed on the BWSR website. After further review a motion was made by R. Zenner and seconded by G. Behm to adopt the MN State Cost Share Program Policies. The motion passed.

8. County Road 10 CWLA Grant Application: J. Klocker stated that we have been awarded a \$140,000 MPCA 319 grant for stormwater management activities in the cities of Spicer and New London. J. Klocker will check into other possible areas for funding. Because we were successful in obtaining this grant, we will not be submitting a CWLA grant application specifically for the County Road 10 Project. Thus far, the WD has paid for engineer consulting fees and the DNR is working on obtaining easements. Engineering firms SEH and EOR have obtained better cost estimates for the Project. This project has the ability to remove over 140 pounds of phosphorus per year from the Alvig Slough and over 600 pounds/year from the Park Lane Resort area.

9. Diamond Lake Wastewater Committee Update:

9. a. Funding Request for Diamond Lake Wastewater Committee was presented by H. Meints, see form. Total cost of the Project is estimated at \$16,340. This project involves the efforts of the Committee, Kandiyohi County Environmental Services and the WD. The Committee has requested \$3,500 from the WD. A motion was made by R. Schaefer and seconded by J. Flanders to approve up to \$3,500 of eligible cost stated in the Application for Program Funds; the funds are to be taken from the General Levy Fund and the Clean Water Partnership Fund. The motion passed. D. Peterson stated the September Diamond Lake Wastewater Meeting was a very successful meeting and that expansion of the Green Lake Sanitary Sewer and Water District has been approved for George, Henderson and Nest Lakes.

9. b. Grant Application for Septic Survey and Inspections-A grant for \$50,000-\$60,000 has been submitted by Kandiyohi County (Eric Van Deiken, Gary Geer) for septic surveying and inspections which will begin in the spring of 2008. The grant will be managed by the County.

10. MN Association of Watershed District (MAWD) Conference is scheduled November 29-December 1st in Alexandria. Delegates this year will be R. Hodapp and R. Schaefer with R. Zenner as the alternate delegate. The 6 Resolutions put before the MAWD Board were reviewed and discussed. The Board was in agreement with the stated Resolutions.

11. Administrator's Report: J. Klocker reviewed the following:

11. a. Calendar- Board meeting for January 2008 will be set for the Tuesday 1-8-08 to avoid the holiday.

11. b. Diamond Lake TMDL Planning- J. Klocker is working with Houston Engineering and together they have developed an outline of the Diamond Lake TMDL study. A tour of the watershed area was done by Mark Deutschman-VP & Engineer of Houston Engineering, Chuck Johnson-MPCA Hydrologist and J. Klocker. Areas of concern are the backflow of the tributaries and the poor channel structure. The work plan is underway and will be submitted to the MPCA by December 1st.

11. c. Monitoring/Data Report-Amy Trisko entered all WD data into Storet and is currently writing an annual newsletter/report to send out to the volunteers.

11. d. Watershed Technician Conservation Position- The committee will be interviewing a fourth person and hope to have the position filled soon.

12. Public Access Forum- No comments from the public were noted.

13. Adjourn- A motion was made by J. Flanders and seconded by R. Zenner to adjourn the meeting at 8:45 pm. The motion passed and the meeting was adjourned at 8:45 p.m.

Submitted by,

Ruth Schaefer
Secretary