

**MIDDLE FORK CROW RIVER WATERSHED DISTRICT BOARD
OF MANAGERS SPECIAL MEETING
November 8, 2017, 6:30 p.m.
MFCRWD Office, 189 County Road NE, Spicer, MN**

Present: R. Hodapp, B. Wing, R. Schaefer; absent: G. Behm, J. Hedkte-of the Board; M. Johnson, J. Morales, D. Erickson-Staff, J. Kolb-Legal and R. Imdieke-County Commissioner

1. The meeting was called to order at 6:30 by R. Hodapp.
2. The District Mission Statement was read by R. Hodapp.
3. A motion was made by B. Wing, seconded by R. Schaefer to approve the agenda. Motion passed 3-0.

CONSENT AGENDA

(The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member).

4. Consent Agenda
 - a. Approve the minutes of the October 3rd meeting
 - b. November 8, 2017 – Treasurer’s Report
 - c. Kala Kaehler Performance Six Months Evaluation
 - d. PERMITS
 1. 17-18: Erosion Control Permit at 209 lake Ave. N Spicer, MN - Owner Kyle & Nancy Larson – Agent Mark Bonlson – New Home with attached garage
 2. 17-19: Erosion Control Permit at Parcel # 21-400-0210 off Indian Beach Road – Owner John Taatjes – Agent Darren Post – Fill Upland of wetland
 3. 17-20: Erosion Control Permit at 355 Lake Ave. S. Shore Dr. Spicer, MN 56288 – Owner Thomas Shadial – Agent Stone Field Construction – New Home with attached garage
 4. 17-21: Erosion Control Permit at 13820 Indian Beach Road Spicer, MN 56288 – Owner Rick & Nancy Nissen – Agent Mike Mezzensa – Construction of new home
 5. 17-23: Erosion Control Permit at 17 Central Ave. W New London, MN 56273 – Owner & Agent Josh Reed – Addition to existing

Motion made by B. Wing, second by R. Schaefer to approve the Consent Agenda; passed 3-0.

REGULAR AGENDA

5. Administrator’s Report:
 - a. Review Calendar/District Activities -See calendar and activities report.
 - b. Project Status – Follow-up
 1. Accelerated Implementation – County Ditch 47 – J. Morales reported on a follow up meeting with the Meeker County Engineer. The Engineer’s Report was sent to BSWR and the DNR for comments, those comments were received at the WD. BWSR wanted: identification of property and county roads; ditch profiles and permits updated as needed. The DNR, wanted more information on: the Ditch Authority, the long-term health of the plan, an assessment of the longevity of the project; what measures, are to be taken if problems occur, and to expand on the environmental benefit. Staff met with County Commissioners to assess their ability/desire for enforce their own ordinances. Meeker County now has a full time Ditch Inspector, who will be able to follow up on the ordinances. Discussed “in-kind” could be County staff time and or local money.

2. North Fork One Watershed One Plan- Section 3- “Using Strategies to Achieve Measurable Goals” has been completed. Discussed Section 5- “Funding” has been completed. Section 4 deals with funding estimates and is still in process. A formal review process will begin around March 2018. The final plan is scheduled to be complete and ready for individual entity approval June 2018. B. Hodapp, updated the Board on the meeting outcome. The Policy Committee which is SWCD, WD and County Commissioners, have agreed to meet annually. Discussed, how this process will begin once the plan is approved. R. Imdieke discussed the need for one organization to deliver a consistent message to all organizations/agencies.
 3. Diamond Lake TMDL Implementation, Hubbard, Schultz, and Wheeler Implementation Activity CIP #13-02-M. Johnson stated that as of Nov 3rd, the water control structure is wide open and draining. Care is implemented to not exceed, the safe level of 1162.0 feet above sea level. Water is being pulled from N. Wheeler to Schultz. The next step will be to build structures this winter; possibly next month.
- c. Administrative matters
1. Delegates – MAWD annual Meeting-Motion to appoint B. Wing and R. Hodapp as our delegates, with R. Schaefer as alternate, was made by B. Wing, seconded by R. Schaefer. Motion passed 3-0.
 2. MAWD Resolutions -R. Schaefer reviewed with the Board, the Bylaws request changes and Resolutions that will be presented at the upcoming annual meeting.
 3. BMP Subcommittee Meeting Minutes-J. Morales reviewed the October 12, 2017 minutes. He will revise the policy for the Board, to review at the December meeting. The Board discussed the need to make realistic goals of viewing current projects on a timely basis. Staff are not able to do annual inspections as the WD has about 75 projects per year; it is recommended inspections occur every 2-3 years. Motion to approve the minutes was made by B. Wing, seconded by R. Schaefer. The motion passed 3-0.
 4. BWSR Plan extension -MFCRWD 10-year plan extension. BWSR approved our extension for our Comprehensive Plan till the passage of the 1WIP final date of June 2018.
 5. Draft Buffer Ordinance Review – M. Johnson reported that Kandiyohi, Meeker and Pope counties will also be modeling their buffer law off the BWSR ordinance. BWSR review letters were sent out and each county will need to adopt an ordinance soon. BWSR will update WD’s as the options they have. Stearns county has opted out of the enforcement of the buffer law, for at least the first year.
- d. Administrative matters – Follow-up
1. Permit 17-22 Little Crow Country Club 2017 Hotel/Event – Center Project -D. Erickson- The north stormwater pond was dug deeper and made larger. A filtration bench, was added to the side of the pond wall, which will be activated prior to the water level maximum level. All WD standards, are now met; along with the securing of a surety bond.
 2. Nest Lake Dam, MN00061: Dam inspection – M. Johnson met with E. Jenzen-DNR, who reported that the legislature must approve the transfer of the dam. Jenzen stated that, conversations have been favorable for the DNR, to purchase the dam. Jenzen, will create a memo stating the importance of the transfer. M. Johnson, attended the Nest Lake Improvement Assn. meeting to update the

group. An engineering report would need to be done by the DNR. Letters of support were offered, on hold for now.

6. Legal Counsel Report – No report.
7. Public Access Forum – R. Imdieke stated that DNR Fisheries, has approved the removal of the fish barrier of Nest Lake. Discussed a water trail, to be created and partner with area organizations. B. Wing stated he would be gone for the December meeting. M. Johnson will check with absent Board members to ensure a quorum is available.
8. A motion was made by B. Wing, seconded by R. Schaefer to adjourn the meeting. The motion passed 3-0 and the meeting ended at 8:18 pm.

Submitted by,

Ruth Schaefer
Secretary