

Middle Fork Crow River Water shed District

Board of Managers Meeting

July 5th, 2011

174 Lake Avenue North

Spicer, MN 56288

Present: J. Flanders, R. Hodapp, B. Wing, G. Behm and R. Schaefer of the Board; C. Anderson-Administrator; S. Jacobson & V. Glieden Henjum-Technicians; E. Hernandez & J. Kolb-Legal Counsel; B. Nelson-George Lake and H. Meints-Diamond Lake. Presentations were made by D. Day-Negen Architecture and R. Engan & A. Bjur-Engan Associates.

1. The meeting was called to order by R. Hodapp at 7:05 pm.

2 The District Mission Statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.

3. During the review of the agenda, two clarifications were requested. First, C. Anderson stated that Ann & Bill Latham attended the June meeting as private citizens and were not representing the Green Lake Property Owners Association (GLPOA). Second, R. Hodapp recommended that abbreviations used within the minutes be defined. The June minutes will be changed accordingly.

4-7. A motion was made by R. Schaefer and seconded by J. Flanders to approve the Consent Agenda after the requested changes are made. The motion passed 5-0.

4. Approve the minutes of the June 7th meeting.

5. Treasurer’s Report

6. July bills to pay

7. Permit #11-07 Paffrath (Green Lake)

8. Future office needs update: D. Day of Negen Architects and R. Engan & A. Bjur of Engan Associates presented their view of the process of designing a new building. See proposals for specifics.

The Board reviewed the proposals. J. Kolb stated the Board does not have to through the public bidding process for professional services, unless greater than \$100,000. Property may be available on County Road 8 later this fall. B. Nelson stated property may become available on George Lake.

9. Administrator’s Report:

9.a. Review of Calendar- see calendar. August meeting was rescheduled to Monday August 8th.

9.b. Review of Project Status

9.b.1. Belgrade Stormwater project update-MnDOT funds are still available, however no bids went out for the project during the MN State shutdown.

9.b.2. Belgrade State Revolving Funds (SRF) Loan-\$44,500 has been approved as a loan for the City of Belgrade. C. Anderson and J. Kolb met and worked with the Finance Director-City of Belgrade. The City of Belgrade would like to not have to go through the bonding process twice and asked if the WD could accommodate their request. This would mean that the WD would go through the bonding process which would save the City of Belgrade \$4000-\$5000 per bond. The City would prefer not taking out two bonds. The City of Belgrade has spent \$44,500

so far, which could be added to the \$150,000 already pledged by the WD. As of now, the WD has not had any requests for SFR funds. The decision was made to add the \$44,500 to the \$150,000 pledged amount for a total of \$194,500 for this Project. C. Anderson completed the necessary paperwork with J. Kolb and the revised bond was signed by R. Hodapp and delivered to the City of Belgrade. A motion was made by B. Wing and seconded by J. Flanders to ratify the purchase of bonds for the City of Belgrade for \$194,500. The motion passed 5-0.

9.b.3. Diamond Lake TMDL-The Total Maximum Daily Load (TMDL) Study has been completed and the final report is pending. The 30 day comment period passed on July 22nd and the comments will be included and addressed in the final document. The EPA needs to approve the final report, once approved, federal and state funding would be available to implement practices that would reduce phosphorus loading in the Diamond Lake watershed.

9. c. Administrative Matters

9.c.1. Aquatic Invasive Species (AIS) Intern update-\$4,500 was previously approved for the funding of a part time temporary position. R. Schaefer has been working with M. Kotkze, Director of the Law Enforcement Program of Ridgewater College. C. Anderson and R. Schaefer interviewed one applicant (Ty Filzen) earlier today. After further discussion the Board decided the position will be offered to T. Filzen. M. Nelson has been asked to instruct the new intern on appropriate boat inspection and the transmission of AIS. The Board discussed the training by M. Nelson liability issues. The Board requests that M. Nelson train the individual but certification will not be sought. The sheriff's department may also want to have deputies attend the training. C. Anderson will follow up with the training schedule.

9.c.2. Possible AIS decontamination equipment rental-B. Nelson stated she received a call from M. Johnson of the Little Crow Ski Team. The ski team will be attending the regional competition in Iowa later this month. The river is infested with zebra mussels and the boats and equipment will need to be decontaminated. M. Johnson would like the ski team boats and motors decontaminated upon their return. Equipment is available for rental at \$225.00 per day at a pick up location in Plymouth. B. Nelson offered to contact Donnerite in Willmar to determine if the facility is available for decontamination. M. Johnson will be called to see if Iowa has a decontamination unit in the area. A motion was made by J. Flanders and seconded by G. Behm to provide 50% of the cost of decontamination of the boats up to \$150.00 for the Little Crow Ski Team. The motion passed 5-0. J. Kolb stated that the liability is on the person /entity requesting the cost share. If the Plymouth equipment is needed the ski team could pick up the equipment and pursue the liability coverage.

9.c.3. Implications of a potential state shutdown-Assistance from state employees and state permits will not be available; however the grant process will continue for those grants already started. Funds will not be paid by the State to the WD during the shutdown.

9.c.4. 2nd Quarter expenditures were reviewed. The annual budget meetings will be scheduled in August, for a Public Meeting to be scheduled in September.

9.c.5. Permit #11-09 Cameron Ridge Development is a 3 acre site residential development on the Middle Fork Crow River just upstream of Nest Lake. The property owner did not realize a permit was required. Nest Lake is listed on the draft "Impaired List"; the WD Rules have a higher standard and consider Nest Lake impaired now. C. Anderson asked L. Tilman of Emmons Olivier Resources (EOR) to assess the current construction plans and stormwater pollution prevention plan (SWPPP). It was her opinion that the proposed stormwater treatment was inadequate for Rule 5. She recommended that changes be made to meet infiltration and rate control requirements. The SWPPP adequately addresses erosion and sediment control as required in Rule 6. The property owner would like to start the project as soon as possible. C.

Anderson asked the Board if revised plans are completed to meet L. Tilman's recommendations, does the Board want to review the revised plan or can it be approved with contingencies. The Board reviewed the recommendations from L. Tilman and stated their confidence her decision. A motion was made by J. Flanders and seconded by B. Wing to conditionally approve Permit #11-09 Cameron Ridge Development pending receipt of changes to meet the requirements of the WD Rules after approval by L. Tilman of EOR. The motion passed 5-0

9.c.6. Project K-2-11 Worm Shoreland Restoration update- S. Worm will be performing much of the work himself on his George Lake project. The cost-share agreement was approved at the June meeting for \$2,775. The revised project cost necessitates a revised cost-share; new cost share is \$3,750. A motion was made by B. Wing and seconded by J. Flanders to approve the cost share agreement for K-2-11 at \$3750 or 75% of approved cost. The motion passed 5-0.

9.c.7. Project K-3-11 Island View Resort Shoreland Restoration update-This Nest Lake project will be using a greater mixture of flowers than usual on the upland portion of the project, while using a higher percentage of grasses and sedges nearest the water. V. Glieden Henjum stated the resort requested more flowers for visual enhancement. She stated that the resort owners are offering to advertise the project in the cabins. A motion was made by B. Wing and seconded by J. Flanders to approve K-3-11 for \$8375 or 75% of approved cost (up to \$62811). The motion passed 5-0.

9.c.8. Mileage reimbursement as of July 1st is \$0.555.

9.d. Follow up on June Administrative matters.

9.d.1. Website updating options-Mockups are in development for review at a future meeting.

10. Legal Counsel Report-J. Kolb introduced E. Hernandez (interning attorney with Rinke-Noonan) who presented an in-service on the use of photos by the WD. The issue was raised at the June meeting. See Memorandum dated 7-5-11 and Photographic Image Policy. The Policy will be reviewed by the Board and staff and will be scheduled for further review at the August meeting.

11. Public Access-H. Meints on behalf of the Diamond Lake Area Recreation Association (DLARA) offered a donation for the ACGC Educational Program coordinated by V. Glieden Henjum. A. Schumacher is a 4th grade science teacher at ACGC who is in need of supplies and materials in the science department. Confirmation will be obtained at the next DLARA meeting. The intent of the gift is for educational purposes.

As no further business was brought forth a motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting adjourned at 9:25 pm.

Submitted by,
Ruth Schaefer
Secretary
7-19-11