

Middle Fork Crow River Watershed District
Board of Managers Meeting
July 1, 2008
174 Lake Ave
Spicer, MN 56288

Present: Joe Flanders, Gordy Behm, Robert Hodapp, Robert Zenner and Ruth Schaefer of the Board; Chad Anderson-Administrator, Vanessa Glieden-Henjum-Technician, Sara Jacobson-Intern, Adam Ripple-Attorney, Maggie Leach-MPCA, Doug Hanson-SWCD, Tom Fischer-BWSR, Chris Meehan-Wenck Engineering, Harlan Meints-Diamond Lake and Marlys Larson-Spicer.

The Board and the Administrator held a closed meeting at 6:30 pm. The purpose of the meeting was to conduct a performance evaluation of the Administrator. After further discussion, a motion was made by R.Schaefer and seconded by R. Hodapp to waive the 6 month probationary status at this point in time. The motion passed. The meeting ended at 6:50 pm.

1. The meeting was called to order by Chairman R. Hodapp at 7:00 pm.
2. A motion was made by R. Zenner and seconded by G. Behm to approve the agenda. The motion passed.
3. A motion was made by J. Flanders and seconded by R. Zenner to approve the June 3rd minutes. The motion passed. The Administrator and Board took this time to welcome S. Jacobson, our summer intern to the group.
4. Treasurers Report was provided by C. Anderson. See Treasurers Report. A motion was made by G. Behm and seconded by R. Zenner to approve the report subject to audit. The motion passed.
5. July bills to pay were reviewed by the Board and a motion was made by J. Flanders and seconded by R. Schaefer to approve the July bills to pay. The motion passed.
6. Review of the Project Status of the Diamond Lake Community Process was provided by H. Meints. Peter Miller is currently inspecting all property around Diamond Lake. Inspections take place 2-3 days per week and at least 50% (approximately 200 are done) of all property has been inspected. An estimated 360 property sites require inspection. Some previously inspected and approved septic systems are currently found to be in a state of failure. Inspection time can take approximately 90 minutes. Those property owners (59) who currently hold a "Certificate of Compliance" were not added to the list of current inspections. A series of small neighborly group meetings were held in order for all participants to gain information and to express their opinion. On July 14th, the Committee will gather comments and provide further information at the Diamond Lake Association Annual meeting. Main concerns expressed thus far pertain to the cost of septic options. Residents have also shown interest in shoreline restoration projects.

7. Rules Update information was provided by C. Meehan and A. Ripple. See handout provided for the Boards review. Stakeholders meeting will be scheduled in July/August. Information obtained at that meeting will be presented to the Board at the August/September meeting.

8. Administrator's Report:

8.a. Review of Calendar-see attached calendar.

8.b. Review of Project Status:

8.b.1. 319 Grant- no news as of yet.

8.b.2. County Road 10-See 7-2-08 letter to the Spicer City Council by C. Anderson, J. Michels, and A. Ripple also contributed to this letter. The County Road 10 project was summarized in the letter; it states the three main priority issues, along with financing options for the projects. Concerns were raised over the unknown number of easements and the cost of the easements.

The cultural study conducted by the DNR found no culturally significant artifacts. There is a 30 day waiting period for the State Historic Preservation Office to allow for the tribal agency to respond to the study. R. Sabert reported the federal government may take up to 45 days to review the permits and permits may be approved in August. The Spicer City Council chose to send out bids on June 30th while awaiting approval from the federal government. The City is moving forward with the stormwater retention ponds and the grit separation chamber under the road at three sites (288 Lake, 291 Lake , and 299 Lake Ave.). This is an improvement over the open type culverts of the past. The WD will work with the City with implementation of BMP's when appropriate decisions are made.

8.b.3. Diamond Lake TMDL Study-The Project is on schedule for all tasks. Minimal rainfall translates into zero flow at all inlets.

8.b.4. Shoreline Restoration Class-part III has occurred with only 4 registered participants. Those in attendance, reported the class was informative and beneficial.

8.b.5. Best Management Practice-see photos of completed projects

-Michaelis shoreline restoration on Diamond Lake completed.

-Schaefer shoreline restoration on Calhoun Lake completed.

-Laursen shoreline stabilization/restoration on Green Lake completed.

-City of New London stormwater management: Technical Advisory Committee did approve of the project. Work has begun on soil removal of the basin area.

-Nelson Shoreland restoration project on Green Lake.

-Hazel Shoreland restoration project on Green Lake.

8.c. Administrative Matters:

8.c.1 Summary of conclusions of closed meeting removed probationary status.

8.c.2. Ditch Violations at 275th -A site visit was organized by S. Wright and attended by the WD Administrator. Recommendations were made by the DNR for remediation of wetlands and restoration of the river to its previous flow. Stabilization of the river banks has been secured.

8.c.3. V. Glieden-Henjum is drafting BMP maintenance and shoreland restoration guidelines.

8.c.4. A motion was made by R. Zenner and seconded by G. Behm to pass Resolution 2008-06 for a General Obligation Note for the CWP septic upgrades as part of the 100,000 loan program. The motion passed.

8.c.5. Request made by Administrator to change the payment policy of the credit card to ensure timely payments. A motion was made by R. Zenner, seconded by G. Behm to approve one check for July and one for August to pay the credit card statement on time. The motion passed. Each invoice will be entered into the General Ledger, and then attached to the statement for review by the Treasurer/Co-Treasurer.

8.c.6. A motion was made by R. Zenner, seconded by R. Schaefer to approve payment of \$3118.54 to the CROW for monitoring time invested in the Volunteer Monitoring Program. The motion passed.

8.c.7. The WD BMP Maintenance Policy “manual” is being developed.

8.c.8. S. Jacobson is developing a fact sheet/management recommendations for environmental lakes after receiving a phone call from a concerned property owner on Jesse Lake. She will look into the regulations and create some guidelines for the WD.

8.c.9. Lake Management Plan of Nest Lake will receive assistance from S. Jacobson. The Management Plan is a prerequisite for requesting any funding from the DNR. Property owners are concerned about water quality and curly leaf pond weed.

8.c.10. IRS POV rate has increased to .585/mile. Expense sheets will reflect the change.

8.c.11. County warrant checks have arrived at the WD office. The amounts were: Kandiyohi \$110,652.16, Meeker \$6,480.62, Stearns \$4220.58 and Pope \$77.66.

8.c.12. Board quarterly expense checks were distributed. R. Schaefer’s will be distributed at the August meeting.

8.d. Follow up on May administrative matters:

8.d.1. A computer for the summer intern has been obtained and networked.

8.d.2. New phone system has been installed.

9. Legal Counsel Report-no other information.

10. Public Access Forum-M. Larsen asked what the WD position on the importance of the holding ponds. R. Hodapp summarized previous discussions on the County Road 10 project, stating that the WD is willing to assist in those areas that safeguard or improve the water quality of Green Lake. At this point the WD is requesting more specific information and the matter will be discussed at the August meeting.

T. Fisher-BWSR asked if the WD had a personal committee that met at the closed meeting. The WD entire Board currently functions as the Personal Committee.

11. As no further information was brought before the Board a motion to adjourn was made by J. Flanders, seconded by R. Zenner. The motion passed and the meeting was adjourned at 8:40 pm.

Submitted by,

Ruth Schaefer
Secretary

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