

Middle Fork Crow River Water shed District

Board of Managers Meeting

December 6th, 2011

174 Lake Avenue North

Spicer, MN 56288

Present: J. Flanders, R. Hodapp, G. Behm, B. Wing and R. Schaefer of the Board; C. Anderson-Administrator, S. Jacobson & V. Glieden Henjum-Technicians J. Kolb-Legal Counsel and D. Sander-CROW Joint Powers.

1. The meeting was called to order by R. Hodapp at 7:00 pm.

2 The District Mission Statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by R. Hodapp.

3. A motion was made by J. Flanders and seconded by G. Behm to approve the agenda. The motion was passed 5-0.

CONSENT AGENDA

4. Approve the minutes of the November 1 meeting.

5. Treasurer’s Report

6. December bills to pay

7. Permit #11-20 Dougherty Shoreland restoration (Nest Lake)

A motion was made by R. Schaefer and seconded by J. Flanders to approve the Consent Agenda. The motion passed 5-0.

REGULAR AGENDA

8. Clean up the Crow Campaign Summary was presented by D. Sander.

9. Administrator’s Report:

9.a. Review of the Calendar-see calendar.

9.b Review of the Project Status

9.b.1. Belgrade Stormwater project update-The project has been completed and the last cost share payment will be made to the City in the spring of 2012. The City of Belgrade will work with the local snowmobiles clubs to safeguard the construction site during the winter. Total project costs (\$544,245) will be covered by: CROW (\$20,000), MN DOT (\$184,570) and the WD (\$181,500) with the balance paid by the City of Belgrade. The City of Belgrade will borrow their portion from the WD unless better financing can be secured. Two loan payments have been made to the City of Belgrade from the WD totaling \$65,840. A ten year repayment plan @ 3.25% has been established with the City of Belgrade; they may pay the loan down faster than the 10 year plan. Engineering costs (26-27%) were higher than the usual (18-20%) with this project.

9.b.2. Nest Lake Aquatic Plant Management: Update-The tax roll information has been delivered to the property owners and no negative comments were received at the WD.

9.b.3. BMP Installation Updates: Dougherty, Emerald Bay projects. See before and after pictures. The Emerald Bay project will receive funds from the Kandiyohi County Commissioners Public Works Department for the stump removal and cost of the rock. Payment will be sent to the WD as a pass through; WD will sign the check over to the contractor.

9.b.4. STREAM-V. Glieden Henjum and S. Jacobson presented classroom instruction to NL-S 4th graders about nonpoint source pollution. D. Sanders stated that she has secured a grant to bring out the Science Museums' production on Watershed information and Water Conservation to area school districts Spring 2012. More details to come.

9.c. Administrative matters:

9.c.1. SRF Loan Agreement: The Dougherty project (\$15,711) will be funded through the SRF loans which are paid back over a 10 year period at 3.25%. Yearly payments are placed on the property owners' tax statement. A motion was made by G. Behm and seconded by B. Wing to approve the Dougherty project loan. The motion passed 5-0.

9.c.2. Future office needs update-The Board met earlier at a closed meeting on December 3rd to discuss potential building sites.

9.c.3. Computer issues-C. Anderson reported that his laptop computer hard drive has failed, which was already repaired earlier this year. Replacement cost was estimated at \$1425 which does not include the repair costs and transferring information to the new computer. Some emails were lost in this process.

9.c.4. BMP Vouchers: City of Belgrade-\$145,200; Emerald Bay-\$10,875; S. Worm-\$1826.27; Dougherty-\$22,316.04 all project funds will be drawn from the CWP grant. A motion was made by B. Wing and seconded by J. Flanders to approve the four listed vouchers. The motion passed 5-0.

9.c.5. MAWD Annual Meeting Discussion- The WD received the "Watershed District of the Year" award by the DNR. B. Hodapp thanked the staff for the dedication to the tasks at hand which allowed us to receive this honor.

9.c.6. Partnership with the Blue Thumb-V. Glieden Henjum stated that the Blue Thumb is an outreach program created by Rice Creek Watershed District. The program makes it easy for residents interested in doing their part to protect water quality. This program assists with the planning and purchasing of native plants for raingardens and shoreline restoration projects. The application process is free as long as your organization logs in 30 hours of participation in one year. The application form has been sent in for processing.

9.c.7. Aquatic Invasive Species Legislative Summit 2012- R. Schaefer presented information on the 2nd annual AIS Summit. The event is sponsored by the Becker County Coalition of Lake Associations (COLA), Pelican River Watershed District and the Lake Detroiters Association. Legislators, business owners, scientists, local government leaders and concerned citizens are invited to attend. Over 300 people attended the first summit. R. Schaefer asked the Board to consider becoming a sponsor for the event which would cost \$250. A motion was made by G. Behm and seconded by J. Flanders to approve up to \$250. The motion was approved 5-0.

9.c.8. Employee Review: V. Glieden Henjum's review took place in a closed meeting prior to the meeting. The review went well.

9.c.9. County Levy checks totaling \$112,773 has been received from the four counties.

9.d. Follow up on November administrative matters-none.

10. Legal Counsel Report-J. Kolb clarified that the WD is not required to pay an administrative fee for assessments.

11. Public Access Forum-C. Anderson stated that R. Bohn asked if the WD would consider hosting the summer tour. Due to the time constraints the Board declined for the summer of 2012. C. Anderson will convey the message.

A motion was made by R. Schaefer and seconded by B. Wing to recess the regular meeting and enter a closed meeting. The motion passed 5-0 at 8:37 pm. The closed meeting was for the purpose of discussing negotiations with the City of Spicer for the purchase of property. The closed meeting ended at 8:50. A motion was made by J. Flanders and seconded by G. Behm to close the closed meeting and resume the open meeting. The motion passed 5-0 and the regular meeting was resumed.

A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting ended at 8:55 pm.

Submitted by,
Ruth Schaefer
Secretary