

Middle Fork Crow River Watershed District

Board of Managers Meeting

January 4th, 2011

174 Lake Avenue North

Spicer, MN 56288

Present: J. Flanders, G. Behm, R. Hodapp, B. Wing and R. Schaefer of the Board; C. Anderson-Administrator; S. Jacobson, V. Glieden-Henjum-Technicians; A. Ripple-Legal Counsel; T. Fischer-BWSR; T. Schaefer-Kandiyohi SWCD and J. Asp-SEH Engineering.

1. The meeting was called to order by Chairman R. Hodapp at 7:05 p.m.
2. District Mission Statement “We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed” was read by the Chairman.
3. C. Anderson requested the addition of 8.c.8 Board Member Absence be added to the January agenda. A motion was made by B. Wing and seconded by J. Flanders to approve the revised agenda. The motion passed 5-0.
- 4-7. Consent Agenda: Approve the December 7th minutes; Treasurers Report; January bills to pay and Permit #10-24 Rambow home construction (Green Lake) was reviewed. A motion was made by J. Flanders and seconded by G. Behm to approve the consent agenda. The motion passed 5-0.
8. Administrator’s Report:
 - a. Review of Calendar-January and February events were reviewed. Correction of the Stearns County Erosion Control and Stormwater Training date should read January 20th not February 20th.
 - b. Review of Project Status
 - i. Belgrade Stormwater project update-C. Anderson, Lisa Tillman and Jay Michels of EOR met via conference call to further discuss the physical constraints of the site. Paul Hudalla-WSB Engineering suggested a second trench could be installed to hold water and further direct the flow towards the weir. This would allow for sediment collection prior to the pipe leading to the Middle Fork River. This idea will forward to MN DOT for review and comments. B. Wing and C. Anderson attended a Belgrade City Council Meeting to discuss water quality concerns of the project. The possibility of purchasing/financing additional land for water storage was discussed.
 - ii. Middle Fork Education Program update- V. Glieden-Henjum and S. Jacobson have completed the “Enviroscape on Point Source and Nonpoint Source Pollution” workshop with the 4th graders at ACGC schools. T. Fischer invited WD staff to the Children’s Water Festival being held on March 9th in North Mankato. This interactive workshop brings together over 700 students from Nicollet, Brown and Cottonwood Counties.
 - iii. Nest Lake Curly Leaf Pondweed petition: DNR Advisory Report requested that the WD include wording to allow for the treatment of other aquatic invasive

vegetation in addition to curly leaf pondweed. This request was based on the possibility that once the Curly Leaf Pondweed is eradicated in spots, an environment may be created for other invasive plants to take root such as Eurasian Water Milfoil. This information was discussed with C. Meehan-Wenck Engineering and J. Peterson-Nest Lake Improvement Assn.

c. Administrative matters

- i. Grass Lake FLUX modeling partnership with Kandiyohi County-L. Engelby requested assistance with FLUX modeling. The partnership was reviewed by A. Ripple, who approved of the idea. MN State law does allow WD to partner with entities outside their District boundaries. This partnership would involve S. Jacobson working 1-3 days to use the FLUX model on flow and nutrient data collected on lake inlets, to provide an idea on nutrient and suspended solid loading occurring in Grass Lake. Houston Engineering would provide consulting services by reviewing the modeling. The added experience for staff and the ability to partner with the county was discussed by the Board. An agreement will be drafted for approval for review and approval. T. Fischer suggested that the WD keep Ryan Peterson-RIM Coordinator of SWCD informed of project involvement. A motion was made by J. Flanders and seconded by G. Behm to approve the time commitment of S. Jacobson to assist Kandiyohi County with FLUX modeling for the Grass Lake Project. The motion passed 5-0.
- ii. Future office needs-D. Baker contacted G. Behm to inform the WD that the City of Spicer is looking into purchasing land on County Road 8 and may install water and sewer in that area. The WD current landlord did inform C. Anderson that more space would be available to rent if needed by the District. The Board requested that Anderson inform the landlord that the District will not pursue that option at this time.
- iii. The 2011 IRS POV increased from .50 to .51.
- iv. BWSR CWLA grant review for 2007-2009 will be conducted by T. Fischer on January 5.
- v. 4th Quarter expenditures were reviewed by the Board. Engineering and Consulting Services were higher than expected as the budget was created prior to project determinations. T. Schaefer inquired about the number and amounts of grants obtained by the WD. He stated that Kandiyohi County was interested in hiring a grant person as the Grass Lake Project is approximately three million dollars short of its goal required for completion.
- vi. CROW Joint Powers Board requests payment of \$1913.50 for the Major Water Restoration Protection Project (MWRPP). A motion was made by J. Flanders and seconded by G. Behm to approve payment of \$1913.50 for MWRPP. The motion passed 5-0.
- vii. CAC Member update-Two people need approval for membership by the Board; Ethan Jenzen-DNR Area Hydrologist and Diane Sander-CROW Joint Powers Board. A motion was made by J. Flanders and seconded by B. Wing to approve Ethan Jenzen and Diane Sander for membership to MFCRWD CAC. The motion passed 5-0.
- viii. Board Member Absence- G. Behm will be gone for the February and March meetings. If he were involved with the meetings via speaker phone he could participate but could not vote. The meeting would also need to be posted from

his location. In his absence R. Hodapp will co-sign any checks needed along with J. Flanders Co-Treasurer.

- d. Follow up on December administrative matters
 - i. Health Insurance options for 2011-C. Anderson met with Conway, Deuth & Schmiesing CPA firm to further discuss medical benefit options (HSA and FLEX accounts). Options include an employee determination package designating pretax dollars to meet their personal needs. Cost involved would be \$675 to setup the account and \$50 per month to administer the account funds. The Board approved further meetings with CDS CPA firm to determine specifics. Anderson will report on options at the February meeting.
 - ii. Nest Lake Curly Leaf Pondweed Petition Appraisal proposals-Ron's Appraisal was contacted and will begin the process. The other companies were thanked for their interest.
9. Legal Counsel Report- A. Ripple reviewed the MN State law as it relates to recording of monthly meetings and the disposal of such information. No action taken.
10. Public Access Forum- the Board welcomed Joel Asp of SEH Engineering whose family has property on Nest Lake. J. Asp stated the improvements the family has seen with CLPW reduction and improved water clarity. C. Anderson stated that all property descriptions for BMPs implemented in 2010 were filed in their respective counties.
11. A motion to adjourn the meeting was made by J. Flanders and seconded by B. Wing. The motion passed 5-0 and the meeting ended at 8:15 p.m.

Submitted by,
Ruth Schaefer
Secretary