

Middle Fork Crow River Water shed District

Board of Managers Meeting

January 3, 2012

174 Lake Avenue North

Spicer, MN 56288

Present: R. Hodapp, G. Behm, B. Wing, R. Schaefer and J. Flanders arrived at 7:10 of the Board; C. Anderson-Administrator, S. Jacobson & V. Glieden Henjum-Technicians; J. Kolb-Attorney and B. Gilbertson-Long Lake (Willmar).

1. The meeting was called to order by Chairman R. Hodapp at 7:00.
2. The District Mission Statement "We exist for the protection and preservation of water quality in the Middle Fork Crow River Watershed District" was read by Chairman Hodapp.
- 3 C. Anderson requested that the Lake Calhoun County Ditch #26 project be added as 8.c.8. A motion was made by G. Behm and seconded by B. Wing to approve the revised agenda. The motion passed 4-0.

CONSENT AGENDA

4. Approve the minutes of the December meeting.
5. Treasurer's Report
6. January bills to pay
7. Permit #12-01 Thaemert home construction (Diamond Lake).

A motion was made by B. Wing and seconded by G. Behm to approve the Consent Agenda. The motion passed 4-0.

REGULAR AGENDA

8. Administrator's Report

8.a. Review Calendar

8.b. Review of Project Status

8.b.1. Nest Lake Aquatic Plant Management: update-The WD and Nest Lake Improvement Association Board have been meeting to discuss the purchase of a trailer and a truck (truck and trailer). The equipment will be purchased by the WD and billed back to the property owners. The cost of the equipment will be billed back at 3.25% interest. Property owners will see the "Special Assessment" on their county tax report. B. Nelson of Nest Lake will be obtaining bids on the equipment.

8.b.2. STREAM Education Program update-V. Glieden Henjum reported a busy month with classroom instruction with 4<sup>th</sup> graders at NL-S and 5<sup>th</sup> graders at ACGC. Interactive instruction focused on erosion activities.

8.c. Administrative matters

8.c.1. Belgrade SRF Loan update- The City of Belgrade has decided to pay their loan off early. Including interest, the City will pay \$66,706.28. Currently the WD pays the State back two times a year. All funds are part of the State Revolving Fund.

8.c.2. 2012 Employee Health Insurance. The HSA accounts will be renewed and \$275/month will be paid to each employee along with \$1000 towards their deductible. The total health benefit for each employee will be \$4,300. A motion was made by J. Flanders and seconded by G. Behm

to approve the 2011 Employee Health Benefit Plan at \$275/month and \$1000 annually for each employee for a total of \$4,300. The motion passed 5-0.

8.c.3. County recording of 2011 BMPs- Seven different projects were recorded excepting the projects in New London and Spicer at the Kandiyohi County Recorder's office. It was stated that there are some construction permits issued by the County that require District permits are not being directed to the District. C. Anderson will meet with county staff to review the process.

8.c.4. 2011 Annual audit has been scheduled for February 1<sup>st</sup> with Westberg Eischens.

8.c.5. Future office needs update-R. Hodapp stated that the Pieh family was not interested in selling their property at this time. The City of Spicer property was again discussed. The Board decided to make an offer to the City, pending several contingencies. The City of Spicer would need a clear title including the resolution of easement issues with City utilities. J. Kolb will draft a document referencing "Vacant Land Purchase Agreement". A resolution (#12-01) was created and signed by the Chairman to create a subcommittee than consisted of all Managers. A motion was made by G. Behm and seconded by B. Wing to authorize R. Hodapp to sign the agreement following changes to be made by Rinke Noonan.

8.c. 6. Pledged Custody Release for Home State Bank-A motion was made by J. Flanders and seconded by B. Wing to pledge \$150,000. The motion passed 5-0.

8.c.7. Earth Day contribution request-A motion was made by B. Wing and seconded by J. Flanders to approve up to \$400 for the 2012 Earth Day event. The motion passed 5-0.

8.c.8. Lake Calhoun County Ditch #26- R. Schaefer presented information on behalf of the Calhoun Lake Association. The project has received assistance from the NRCS Willmar office, which involves construction of a weir on County Ditch 26 to decrease phosphorus and sediment loading into Lake Calhoun. The Board discussed the possible benefit of such a project on water quality within the lake. See handout "Lake Calhoun Kandiyohi County Minnesota – June 1, 2009".

8.d. Follow up on December administrative matters-no new information.

9. Legal Counsel Report-J. Kolb stated:

1. He will review all agreements in reference to the Nest Lake Aquatic Plant Management Project.
2. Funds within the State Revolving Fund are restricted and cannot be used on commercial projects.
3. Resolutions for future office space will be reviewed.
4. Lake Calhoun County Ditch #26 project will be reviewed.

10. Public Access Forum-G. Behm asked if the WD should bond for the possible building project. J. Kolb agreed that the WD should bond for the total cost of the project. G. Behm stated he would not be available for the February or March meeting.

11. A motion was made by J. Flanders and seconded by B. Wing to adjourn the meeting. The motion passed 5-0 and the meeting adjourned at 8:20 pm.

Submitted by,

Ruth Schaefer  
Secretary